MINUTES OF THE MEETING OF THE BOARD OF SUPERVISORS OF TYRONE TOWNSHIP, ADAMS COUNTY, PA
November 13, 2014

Members present: Chairman Russell Raub; Lee Roe, Vice Chair; James Lady, Supervisor; Timothy Shultis, Township Solicitor; William Hill, Township Engineer; Stewart Graybill, Township Secretary. Individuals present: David Richwine, Chair, Planning Commission; Rosalie Dashoff, Chair, Citizens Committee; Jack Kump, Michael Boring, James Caroselli, William Seibert, John Elliott and Neal Metzger.

CALL TO ORDER: The meeting was called to order at 7:00 PM by Raub with a pledge of allegiance to the U.S. Flag.

PUBLIC COMMENT ON THE BOARD OF SUPERVISORS Agenda: None

Roe made a motion to approve the October 22, 2014 meeting minutes of the Board of Supervisors, seconded by Lady. The motion passed by unanimous vote.

Lady made a motion to approve the October 29, 2014 minutes of the Special Meeting of Board of Supervisors meeting, seconded by Roe. The motion passed by unanimous vote.

Lady made a motion to approve the October 29, 2014 minutes of the Board of Supervisors Budget Workshop, seconded by Roe. The motion passed by unanimous vote.

A motion was made by Roe and seconded by Lady to approve the payments of the bills appearing on the bills list. The motion passed by unanimous vote.

NEW BUSINESS:

Raub explained that the Township tries to cooperate with businesses and residents, and that the Board of Supervisors will endeavor to continue this cooperation. Raub introduced Neal Metzger and John Elliott whom represent CHR (Rutters). Metzger spoke about CHR's proposed sewer extension and that CHR prefers an easement approach rather than a fee simple solution. CHR's position is that will cost a lot of money to extend the sewer lines, establish a pump station and 2 lift stations. Metzger questioned the tapping fee, monthly cost and stated that it may be less expensive to go with a private on-lot system. William Hill explained that the monthly cost may increase about 25% which is about $10.00 a month. He also explained that the cost could increase in the future because of the debt incurred. Also, Hill indicated that the Township could create two sewer districts. Hill explained that cost is not attributable to just the flow, but the electric, labor costs associated with preventative maintenance and repairs, and equipment.

Metzger talked about dedication, specifications and expenses and that if all is done correctly the Township would accept the line and a maintenance bond would be in place. The maintenance bond would be for twenty-four (24) months not eighteen (18) months. Also, there would be a five (5) year manufactures' warranty on equipment.

Raub made a motion for a representative of the Township to execute the following documents after an Agreement with CHR is executed: PennDOT Utility Permit, PennDOT Driveway Permit Application and Pennsylvania Department of Environmental Protection (DEP) Water Application. The motion was seconded by Roe. The motion passed by unanimous vote.

Hill stated that PSI Pumping Solutions, Inc. submitted an estimate to install an electric analysis device at the Pump Station for two (2) weeks and at the Waste Water Treatment Plant (WWTP) for two (2) weeks at a cost of $1,840.00. Roe made a motion to accept the estimate, seconded by Lady. The motion passed by unanimous vote.

Raub stated that he made an inspection of the WWTP and the windows and some of the doors were open. Raub stated that he reached inside an open window and would have been able to remove tools and touch other equipment. Hill stated he talked to Jed Fetter, WWTP operator, and that Fetter agreed to close the doors and windows. It was agreed that if closing doors and windows reduced necessary ventilation that other solutions would be explored.

There was discussion by the Board of Supervisors with Hill about an invoicing commencement date for Heidlersburg Wastewater Collection and Treatment usage. Roe made a motion to begin invoicing December 1, 2014, seconded by Lady. The motion passed by unanimous vote.

Raub provided information on insurance coverage for Computer Fraud and Employee Dishonesty Loss. The Board of Supervisors agreed to accept a Cincinnati Insurance policy proposal for Computer Fraud at $750,000 with $10,000 Employee Dishonesty coverage with zero deductions at an annual premium of $342.00. Roe made a motion to accept the policy proposal, seconded by Lady. The motion passed by unanimous vote.

Roe made a motion to set the Board of Supervisors Reorganization Meeting on January 5, 2015 at 6:30 PM at the Township building, seconded by Lady. The motion passed by unanimous vote.

Hill stated that Fetter informed him that there was a need to haul residue waste from the WWTP. Roe made a motion to approve hauling of three loads by Peck's Septic Service, seconded by Lady. The motion passed by unanimous vote.

OLD BUSINESS

Raub presented text that he proposed be sent to Western Express Trucking. Raub stated that a Western Express truck damaged signage belonging to the Township. Western Express has acknowledged the incident in an e-mail message but requesting reimbursement for materials and labor in the amount $625.00 have been fruitless. Tim Shultis, Township Solicitor recommended that the Township proceed on its own and if the action taken would be appealed, than legal counsel would be involved. Lady made a motion to proceed with sending the text to Western Express, seconded by Roe. The motion passed by unanimous vote.

Raub thanked everyone involved in assisting with material or labor in illuminating the U.S. Flag and parking lot and recognized PSI Pumping Solutions for proving equipment and materials, Adams Electric Cooperative for providing a pole and installation, Upper Bermudian Nursery and Excavating for trenching, Lowe's Store in Hanover and Township employees. The Township is waiting for a light fixture to illuminate the U.S. Flag.

Rosalie Dashoff presented a draft Township Newsletter to the Board of Supervisors for review and approval. During a review the Township Solicitor and the Board made some changes. Lady made a motion to approve and publish the Township Newsletter after corrections that the Solicitor and Board of Supervisors recommended were made. The motion was seconded by Roe and passed by unanimous vote.

Raub sought advice regarding those that have not made the necessary connections to the Heidlersburg Wastewater Collection System. Shultis stated that letters should be sent and that Township must have evidence of service of the letters. Shultis stated that enforcement action would be ordered by a Magisterial District Judge. It was agreed that the resident who refused or ignored letters sent via Certified U.S. Mail be served by a Sheriff. The Board authorized the Solicitor to send letters to property owners whose properties have not been connected to the Heildersburg Wastewater Collection System by November 19, 2014 and wait until December 1, 2014 for these property owners to connect to the Sytem or legal action will then be taken. Shultis recommended giving residents five (5) days to obtain permits. It was further agreed that the billing for public sewer usage would begin December 1, 2014.

Raub made a motion to engage the services of a Sheriff to serve the property owner who refused or ignored letters, seconded by Roe. The motion passed by unanimous vote.

Lady made a motion for the Solicitor to send letters to property owners who previously received letters but have not connected to the Heidlersburg Wastewater Collection System, seconded by Roe. The motion passed by unanimous vote.

Raub and Shultis submitted information on the Austin-Western and Caterpillar Graders to make this equipment available for bid on a Municibid.com auction and advertised in The Gettysburg Times. The Gettysburg Times advertisement will contain the website address for the Municibid.com auctions in accordance with Second Class Township Code. The graders will be advertised with the original manuals and a starting price of $100.00 each. The estimated auctions starting date will be November 16, 2014 at Noon EST and end December 16, 2014 at Noon EST. It is anticipated that action regarding the auction results will be taken on December 17, 2014 during the Board of supervisors meeting. David Richwine asked if the original manuals should be included in the auctions and Lady stated, "Yes". Roe questioned what happens if a bidder is billed but does not get the item. Shultis stated that Municibid.com recommends no reserve price. Lady made a motion to advertise the auction of the graders on Municibid.com and The Gettysburg Times with the successful bidder(s) responsible for applicable taxes and associated costs, that payment terms are cash or certified check and the graders are sold "As Is". The motion was seconded by Roe and passed by unanimous vote.

Roe made a motion to table discussion on the Salt Brine Direct Application System and truck electric and air brake upgrades until the December 2014 meeting, seconded by Raub. The motion passed by unanimous vote.

Roe made a motion to table discussion on the V-Plow until the December 2014 meeting, seconded Lady. The motion passed by unanimous vote.

PUBLIC PARTICIPATION:

David Richwine asked what the Western Express truck was doing in the area. Michael Boring stated he was using a non-commercial type GPS receiver.

MEETINGS AND PUBLIC EVENTS:

Raub announced the dates, times and places of future meetings.

AJOURNMENT

Lady made a motion adjourn at 10:37 PM, seconded by Roe. The motion passed by unanimous vote.

Respectfully submitted,

Stewart Graybill
Township Secretary