April 9, 2014
Tyrone Township
Board of Supervisors Meeting Minutes

Call Meeting to Order
Pledge of Allegiance
Public Participation
Review Previous Meeting Minutes
Review Bills

The Tyrone Township Board of Supervisors' regularly-scheduled meeting was called to order at 7:02 PM by Chairman Raub. Present were: Chairman Raub; Vice-Chair Shupe; Supervisor Lady; Timothy Shultis, Township Solicitor; Donna Dixon, Secretary/Treasurer; David Richwine and Robert Staub, Township Planning Commission; Rosalie Dashoff, Township Citizens Committee; and William Seibert, Township Resident.

Public Participation

NONE

A motion was made to approve the March 26, 2014 Meeting Minutes. The motion carried unanimously.

A motion was made to approve the Bills List with the exception of the invoice submitted by SF& Company. The motion carried unanimously.

The March 2014 Bank Statements were reviewed and approved.

NEW BUSINESS

Municipal Strategic Plan Proposals - Four proposals were received in response to the Request for Proposals initiated by the township, as follows:

The Novak Consulting Group, 1776 Mentor Avenue, Cincinnati, Ohio 45212, sent a proposal with a not-to exceed fee of $58,500, listing 385 hours to complete the scope of work.

Management Partners, 1730 Madison Road, Cincinnati, Ohio 45206, sent a proposal with a not-to-exceed fee of $58,300, citing 326 hours to complete the plan of work.

Econsult Solutions/Fairmount Group, 1435 Walnut Street, Suite 300, Philadelphia, Pennsylvania 19102, submitted a proposal for an all inclusive maximum fee of $55,640 with an estimated 330 hours.

Civic Research Alliance, 1708 Fairmont Drive, Mechanicsburg, Pennsylvania, submitted a proposal with a bid not-to-exceed $58,215 with an estimated 829 hours of effort.

It was decided to table the proposals until the board could review each bid in detail and make an informed decision.

Environmentally Sensitive Maintenance (ESM) Course and LTAP Training - Chairman Raub provided an overview of the training he received in March and identified potential actions the township could implement in making those road improvements.

2014 Road Projects - Supervisor Lady provided an explanation of the road work planned for 2014. It includes the widening of Rock Valley Road; tar and chip along with a fog seal on Rupp Road and Company Farm Road; shoulder work on several township roads; placing hot mix on Millar Road from Oxford Road to the Hillandale Plant; and, using tar and chip on Gardners Station Road from the intersection with Upper Bermudian Road in Gardners down to the curve approaching Route 34.

Temporary Occupancy Permits - Vice-Chairman Shupe indicated he saw no need to begin a process to issue temporary permits. The township is driven by the requirements of the Uniform Construction Code (UCC) which specifies when the Building Code Officer (BCO) must issue the permit. Any storm water management issues incomplete at that time must be addressed by the landowner. If they are not completed in a timely manner, the township may hire a contractor to complete the work and bill the landowner. The board agreed with those comments and took no action.

Final Cable Franchise Agreement - Chairman Raub indicated a final agreement had been negotiated on the township's behalf, by Cohen Law Group with Comcast. An ordinance has been prepared but must be advertised before it can be adopted. The board unanimously approved a motion to prepare and advertise a legal ad so the action may be taken on the March 23, 2014 meeting.

Solicitor's Memorandum dated April 8, 2014 Re: Procedures for Enactment of Zoning Ordinance Amendment (Map Change) - Chairman Raub questioned the chairman of the Planning Commission, Dave Richwine, what they determined during a review of this issue at their last meeting. He indicated they were in favor of the change, but had some reservations about the potential future use of the lot and any impact it may have on the waste treatment facility in Heidlersburg. Chairman Raub asked if they would provide a letter to the board. Dave indicated he did not want to establish a precedent. Chairman Raub stated he would prepare a letter from the Planning Commission for their signature.

Nuisance Ordinance Amendment - Chairman Raub briefly discussed the concerns of several township residents over issues they felt should be settled with text changes to the Zoning Ordinance. After careful consideration and consultation, Chairman Raub requested the Planning Commission to review the possibility of recommending changes to the Nuisance Ordinance to solve these issues and advise the board accordingly.

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MEETINGS

April 16, 2014 at 7:30 PM, Township Planning Commission, Township Municipal Building
April 17, 2014 the Township Municipal Building will be closed
April 26, 2014 at 5:30 PM, Heidlersburg Fire Company Appreciation Dinner, Heidlersburg Fire Hall
May 7, 2014 at 7 PM, Tyrone Township Community Meeting and Forum, Heidlersburg Fire Hall
May 8, 2014 at 9 AM, Municipal Government Workshop sponsored by Senator Richard Alloway, II, Buchanan Valley Fire Department
May 24, 2014 from 8 AM to 1 PM, Tire Collection Event, Adams County Agricultural and Natural Resources Center, 670 Old Harrisburg Road, Gettysburg - Registration and Payment deadline: 19 May, 2014

At 11.20 PM a motion to adjourn was made and seconded. The motion carried unanimously.