

**SUBDIVISION/LAND DEVELOPMENT
APPLICATION**

Reading Township
50 Church Road, East Berlin, Pennsylvania

APPLICANT INFORMATION			
Name:	Daytime phone:	Alternate phone:	
Address:	Email:		
<input type="checkbox"/> property owner <input type="checkbox"/> landowner agent <input type="checkbox"/> tenant with landowner permission' <input type="checkbox"/> holder of option or contract to purchase			
PROPERTY OWNER INFORMATION			
Name:	Daytime phone:	Alternate phone:	
Address:	Email:		
ENGINEER/SURVEYOR INFORMATION			
Name:	Daytime phone:	Alternate phone:	
Address:	Email:		
PROPERTY INFORMATION			
Parcel#	Address:	Lot size:	Zoning district:
DESCRIPTION OF APPLICATION			
Type of Application: <input type="checkbox"/> Subdivision <input type="checkbox"/> Land Development <input type="checkbox"/> Sketch <input type="checkbox"/> Preliminary <input type="checkbox"/> Preliminary <input type="checkbox"/> Final <input type="checkbox"/> Final		Proposed Use/Building Type: <input type="checkbox"/> non-residential <input type="checkbox"/> residential <input type="checkbox"/> agriculture Proposed building/structure size: _____ sq. ft.	
# of existing lots: _____ # of proposed lots: _____ # of parking spaces required: _____ # of parking spaces proposed: _____ # of loading spaces required: _____ # of loading spaces proposed: _____		Required setbacks: Front: _____ Rear: _____ Side: _____	Proposed setbacks: Front: _____ Rear: _____ Side: _____
Water: <input type="checkbox"/> well <input type="checkbox"/> community <input type="checkbox"/> public		Sewer: <input type="checkbox"/> on-lot <input type="checkbox"/> community <input type="checkbox"/> public	
Stormwater Management Plan required: <input type="checkbox"/> Yes <input type="checkbox"/> No		Floodplain Development Permit required: <input type="checkbox"/> Yes <input type="checkbox"/> No	
By signing this application, I declare that:			
<ul style="list-style-type: none"> • I am the title owner of record of the property (landowner), agent of the landowner, or tenant with permission of the landowner, or the holder of an option or contract to purchase the property. • The information provided in this application is accurate to the best of my knowledge. • I understand my responsibility to make payment of all review and inspection fees when due and in full. • I understand that false information provided on this application may result in a stop work order or revocation of the permit and that false statements herein made also are subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsification to authorities. <p><input type="checkbox"/> By checking this box, I affirm that I have provided a plan showing exact size and location of any proposed construction as well as any existing buildings and structures (including dimensions), septic, well, easements, rights-of-way, property and lot lines, and site dimensions, or other information as is required by the provisions of the Subdivision and Land Development Ordinance to accompany this application.</p> <p><input type="checkbox"/> By checking this box, I hereby grant permission for the Zoning Officer and Township Engineer to enter onto my property to conduct compliance inspections while this application is under consideration and during construction of required public improvements.</p>			
_____ Signature of Applicant		_____ Date	

READING TOWNSHIP

50 Church Road

East Berlin, PA 17316

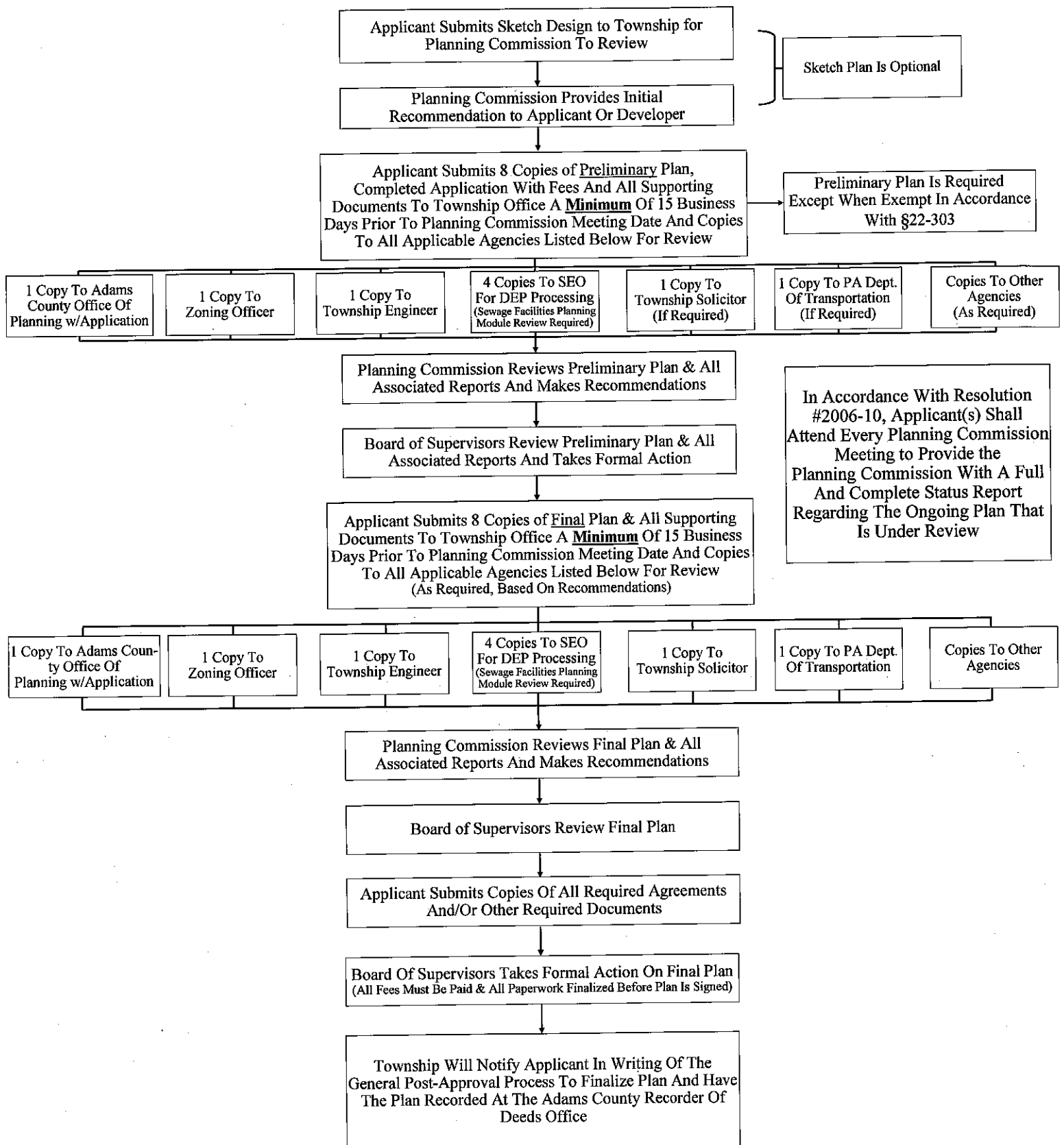
Phone: (717) 624-4222 x3 Fax: (717) 624-7926

Steps to Subdivision and Land Development

This handout is designed to guide you through the procedural steps to successful subdivision and land development approval. This information comes from the Township Subdivision and Land Development Ordinance adopted April 21, 2014. If any of the information contained in this handout conflicts with the Ordinance, the Ordinance provisions will prevail.

It is the responsibility of the applicant to carefully read the handout in its entirety and follow the procedural flow outlined in the Ordinances.

**READING TOWNSHIP, ADAMS COUNTY, PENNSYLVANIA
BASIC SUBDIVISION AND LAND DEVELOPMENT SUMMARY PLAN PROCEDURE**



NOTE: This General Diagram Is Only To Assist Applicant In Processing Basic Subdivision Or Land Development Plans. Additional Steps May Be Required Based On Type Of Plan Submitted. Complete Details And An In-Depth Flow Chart Are Governed By Township Ordinance. Procedure & Requirements Are Available In Chapter 22.