

READING TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
August 08, 2019

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson, and Gary Sauble, Supervisor, were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Gary Bullock, Emergency Management Coordinator; Kim Dissinger, Director of Public Works and Jason Grim, Road Foreman; Jason Phillips, Hampton Fire Company; Ray Gouker and Mark Wherley, Community Media.

The purpose of the workshop meeting is to review department requests for preparations of the 2020 budget.

Public Comments

Mr. Sauble stated Mr. Jason Phillips was on Facebook doing an interview. Mr. Gouker, Community Media, stated they have a program called Open House which is to speak about the good things in the community and they invited Mr. Phillips to speak about the United Hook and Ladder organization.

Miscellaneous

Part-time Seasonal Public Works Position

Ms. Weaver made a motion to approve advertisement for part-time seasonal public works employee as discussed, second Mr. Sauble; motion carried unanimously.

Raymond Gouker-Community Media

Raymond Gouker, representing Community Media. Mr. Gouker stated Community Media has provided public access tv to the county for 30 years. Comcast provided compensation at one time but has now stopped. Mr. Gouker gave a brief presentation of Community Media. They are currently working with other townships and boroughs to ask for funding. Mr. Gouker is asking the Board for a PEG fee, Public Education Governmental, of .75%, which would be around fifty cents per prescriber and a portion of Reading Township's Franchise Fee from Comcast. Ms. Weaver stated she is currently attending meetings with several other townships and boroughs on contract negotiations with Comcast. Mr. Gouker presented the Board with a document to be included in the contract with Comcast which includes the .75% PEG Fee. Ms. Weaver made a motion to present the document provided

by public education government channels as an addition to the Comcast contract on behalf of Community Media, Mr. Sauble second; motion carried unanimously.

Schedule next Budget Meeting

The next Budget meeting will be held on September 19th, 2019 at 6:00 pm.

Department Requests

Police Department

Officer Ceravola

Officer Ceravola is requesting a radar speed sign. He presented the Board with three different options. Pricing varied from \$3265.00 to \$8,494.00.

Emergency Management

Mr. Bullock requested a radio and holder for Dean Shank the new Deputy EMC. Ms. Weaver made a motion to purchase the radio and holder in 2019 in the amount of \$3022.21, Mr. Sauble second; motion carried unanimously.

Public Works

Mr. Dissinger presented a Public Works Budget Proposal as follows:

2020 Public Works Budget Proposal

Equipment Rentals: To include 60' man lift, 12" chipper, street sweeper-developments, water

Pump earth moving equipment, attachments for skid loader.

Estimated Cost \$19,310.00

Seal Coat Tar & Chip: Miles 3.41

Total Square Yards: 50,056

Single Coat Seal @ .34-.40 CRS-2PM

Total Estimated Cost \$75,084.00

Roads to be Sealed: Gooseville Double, Plum Run & Anthony

Grip Tight Fog Seal:

Total Estimated Cost \$25,050.00

Line Items: Signs	\$ 8,000.00
Line Painting	\$20,000.00
Pipes, Bands, Catch Basins, Etc.	\$19,000.00
TOTAL	\$47,000.00

Part Time Employee's: Bart Fey, Bob Anderson 29 hours per week x 2 for 52 weeks
\$56,000.00

Note: Not including Liability Insurance

Note: Number above includes hourly raises

Seasonal Help Earl Herman

#8 Washed 475 Tons needed

Please Note: If #8's are purchased in 2019 @ 15.75 a ton \$7481.25

If #8's are purchased in 2020 @ \$16.50 a ton \$7,837.50

Savings of \$ 356.00

Hauling Charge 2019 @ \$8.00 \$3,800.00

Hauling Charge 2020 @ Estimated \$10.00 \$4,750.00

Savings of \$ 950.00

Decision Deadline Date on this matter: August 19, 2019

Tar Buggy for Sealing Joints and Cracks **\$975.00**

Note: Pre-Years 3 actual \$375.00

Post-Years 3 Estimate \$375.00

Plus, man hrs. to pick-up & return

Pre-Years \$216.00

Post-Years \$216.00

\$1,182.00

Truck Frame Cleaning Seal coat **\$3,500.00**

And painting gloss black to help

Stop rust from front bumper to rear hitch.

Various attachments for skid loader **\$11,628.00**

Chairman Holtzinger made a motion to approve the purchasing and hauling of 475 tons of #8 stones in 2019 with a savings of \$1306.00, second by Mr. Sauble; motion carried unanimously.

Administration

Kimberly Beard

Requested \$300.00 to attend various training sessions that may be offered in 2020. Mr.

Wilt requested an additional security camera in the amount of \$1600.00.

Jennifer Miller, Tax Collector

Ms. Miller requested one pack of white paper, one ink cartridge, Tax Collector Convention.

These items total approximately \$240.00.

Lease Agreements

The Church Lease Agreement is on a month to month basis currently at \$400.00 a month. Adams County currently pays \$1550.00 per month for the Magistrate's Office and has a two-year contract which expires until 2020. There will be further discussion needed on Lease Agreements. Public works will get estimates on replacing the carpet in the Magistrate's office.

Capital Reserve CD Accounts

Current Balances

Reserve CD Account Balances:

Office Equipment:	6,082	Matures 6/5/2020
Building Maintenance:	39,019	Matures 9/21/2019
Police Vehicle:	20,496	Matures 9/28/2019
Public Works Equip:	55,546	Matures 2/20/2020
Emergency Management	<u>3,169</u>	<u>Matures 9/28/2019</u>
	\$124,312	

\$10,000 will go into Police Vehicle CD on 9/28/2019 which is included in the current CD amount. There will be further discussion at a later budget meeting.

2020 Contributions

Contributions are pending further consideration at this time.

Non-Union Wages

The wages are pending further consideration at this time.

Public Comments

There were no public comments.

Adjournment

The meeting was adjourned at 8:20 pm into executive session to discuss personnel matters on a motion by Mr. Sauble and seconded by Ms. Weaver, motion carried unanimously.

Respectfully Submitted

Kimberly Beard
Secretary/Treasurer