

**READING TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING  
NOVEMBER 19, 2018**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:05 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice-Chairperson and Gary Sauble, Supervisor were present with Chairman Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor, Malone & Neubaum; Eric Mains, Engineer, Gannett Fleming; Gary Bullock, Emergency Management Coordinator; Jason Grim & Robert Anderson, Public Works Department; Bill Ceravola Officer in Charge; Gerald Shank & John Biese, Planning Commission; Jason Phillips, Emmert Hartzell Hampton Fire Company; Mike Thomas, Dustin Avery, Troy Reeve, Northeast Adams Fire & EMS; Jim Hale, Gettysburg Times; Nancy Stimer, Township Auditor; Pauline Brodbeck, Diane Megonnell, Jeff Megonnell, Luanne Megonnell, Susan Myers, George Wolf, Robert Elicker, Steve Detwiler, John Hanner, Zachary Taylor, Patricia Weimer, Richard Weimer, Karen Sanni, Dave Sanni, Andrew Richey, & Mary Richey.

Pledge of Allegiance

Minutes of September 17, 2018 Regular Meeting were approved on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

Minutes of September 20, 2018 Budget Meeting were approved on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

Minutes of October 15th Regular Meeting were approved on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

Minutes of October 18<sup>th</sup> Special Meeting were approved on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

**ANNOUNCEMENTS**

The Board met on October 25<sup>th</sup> with Lake Meade Fire and Rescue and East Berlin Fire Company to discuss merger.

The Board met on October 31<sup>st</sup> with United Hook & Ladder and Hampton Fire Company to discuss merger.

**PUBLIC COMMENTS**

**Jason Phillips**, Vice President of the Hampton Fire Company corrected the date of the meeting as written on the meeting agenda with United Hook & Ladder and Hampton Fire Company merger from October 30<sup>th</sup> to 31<sup>st</sup>.

**ENGINEER'S REPORT**

**Revised Act 537 Plan**

Mr. Mains submitted a letter to the Board written by Bill Hill, Reading Township Municipal Authority Engineer, addressed to Bethany Sweger from Pennsylvania Department of Environmental Protection. It is a required letter to update DEP on the Township's progress in pursuing a solution to the sewage facility needs in the Conewago Park and Laughman's Bottom sections of Reading Township. A motion by Ms. Weaver to move forward sending the letter to DEP, second Mr. Sauble; motion carried unanimously.

**Old Log House Road Cul-de-sac**

Mr. Mains contacted Joshua Kopp with PennDot and questioned him as to whether the cul-de-sac is smaller than originally planned, if it can be still paid under liquid fuels fund. Mr. Kopp was going to get back to Mr. Mains.

**PUBLIC ORDINANCE HEARING  
Ordinance #2018-06**

Attorney Neubaum presented Ordinance #2018-06 to vacate Pentz Road. Attorney Neubaum stated a notice was sent to seven property owners the Ordinance would affect. Chairman Holtzinger opened the floor for public comments.

**Dave Sanni  
90 Pentz Road**

Mr. Sanni asked the Board if it would be possible to fill in some of the washouts and potholes before Pentz Road is vacated. Ms. Weaver questioned Mr. Grim, Public Works, what the cost would be. Mr. Grim stated it would be minimal. The Board is going to allow the Public Works Department to fill in the holes on Pentz Road. Mr. Sanni asked if the residents on Pentz Road must maintain the road once it is private and Attorney Neubaum stated the residents will be equally responsible for maintaining the road. Attorney Neubaum stated it will not affect their deeds. Jason Phillips also questioned the Board as to whether their addresses will change. Mr. Sanni asked if the mailboxes must be relocated. Ms. Beard is going to contact the Mapping Office and the Post Office. The Public Works Department will remove the speed limit sign and install a private lane sign.

There being no further comments, Chairman Holtzinger closed the hearing and re-opened the meeting. Ms. Weaver made a motion to adopt Ordinance #2018-06, Mr. Sauble seconded; motion carried unanimously.

**MISCELLANEOUS**

**Approve an auditing firm**

The Board was provided with two estimates for an auditing firm to handle the 2018 audit. Ritter & Boyer-\$7600.00 and Smith, Elliot and Kerns-\$6500.00. Ms. Weaver made a motion to accept the estimate from Smith Elliot and Kerns, second by Mr. Sauble; motion carried unanimously. Ms. Stimer stated the Board made a good choice.

**Approve Advertising 2019  
Budget for public inspection**

Ms. Weaver made a motion to approve the advertisement of the 2019 budget for public inspection, Mr. Sauble seconded; motion carried unanimously.

**Ron Hawks  
1290 Fish & Game Road  
Enforcement of Notice; update**

Mr. Elicker requested an update on the process in cleaning up the property located at 1290 Fish and Game Road which is owned by Mr. Ron Hawks. Attorney Neubaum stated he has been in touch with Mr. Slouthour, Land and Sea Services. A notice of violation pertaining to Ordinance section 27.1310(3) prohibiting storage was drafted. However, there needs to be an address where it can be mailed to. Mr. Elicker stated there is a mailbox on the property with his address and up to a week or two ago Mr. Hawks has been receiving his mail. Mr. Elicker also stated he took the trailer he pulled off of Fish and Game Road to the Latimore Campground and he believes that it where Mr. Hawks is spending his time. Attorney Neubaum will research to see if that is correct.

**Resolution 2018-24 Mary Mark Munday**

**525 Plum Run Road**

**Plan Revision and Review**

Resolution 2018-24 is for the Township to receive approval from DEP on the Sewage Facility Planning Module. The property is located on Plum Run Road. Ms. Weaver made a motion to approve Resolution 2018-24, second Mr. Sauble; motion carried unanimously.

**Resolution 2018-25 Trustee for**

**457 Pension Plan**

Resolution 2018-25 is to appoint Kimberly Beard, Secretary/Treasurer as the Trustee for the employee pension plan. Ms. Weaver made a motion to approve Resolution 2018-25 to appoint Kimberly Beard as Trustee for the 457 Pension Plan, second by Mr. Sauble; motion carried unanimously.

**Flashing Warning Device Application**

**Resolution 2018-26**

Chairman Holtzinger stated PennDot is willing to install a flashing warning light at SR 0234, East Berlin Road and Peepytown Road pending Township approval. The Board reviewed the Resolution authorizing the Township to submit the application to PennDot. Ms. Weaver made a motion to adopt Resolution 2018-26, second by Mr. Sauble; motion carried unanimously.

**Treysta Invoice for Computer Repair to**

**Reserve a block of time for future computer needs**

Ms. Weaver made a motion to pay the invoice from Treysta to reserve a block of 20 hours at the price of \$105.00 an hour, Mr. Sauble second; motion carried unanimously.

**TREASURER'S REPORT**

The Treasurer's Report for the month of October was approved pending audit on a motion by Ms. Weaver, second by Mr. Sauble; motion carried unanimously.

**ADMINISTRATIVE REPORTS**

The Board acknowledged receiving reports from the Police, Public Works, Zoning/Code Enforcement Officer and Building Inspector, Emergency Management, Hampton Fire Company and East Berlin Fire Company for the month of October.

**Police Report**

Officer in Charge Bill Ceravola supplied the Board with a detailed report of the Officer's time for the month of October. Officer Ceravola stated himself and Officer Morehead they worked a total of 35 shifts which is about 350 hours, drove 2269 miles, had 187 incidents, 2 DUI's, 2 drug cases, 38 traffic stops, issued 30 traffic citations, 11 warnings and they were in Lake Meade a total of 33 times. Officer Ceravola also addressed the graph that was presented at last month's meeting for the budget. He stated the police total looked like it was the highest amount when in fact it was Public Works because their totals are broken into separate categories. Chairman Holtzinger acknowledged he was wrong last month and Public Works was in fact the highest. Chairman Holtzinger also commended Bill after the last meeting for stepping up his game quite a bit. Jeff Megonnell stated in a 30 day month there are 720 hours so what is done on the other hours that are not covered by Township Police. Chairman Holtzinger stated the Township is covered by State Police. Chairman Holtzinger also stated it is more coverage than some Townships receive.

**Public Works Department**

Chairman Holtzinger commended the Public Works Department on the nineteen plus hours they worked during the snow storm. Ms. Weaver also thanked them for plowing the snow.

**Northeast Adams Fire & EMS**

Mike Thomas, Northeast Adams Fire & EMS, stated as of October 29<sup>th</sup>, station 10 is now Northeast Adams Fire & EMS station 32. Lake Meade and East Berlin are in the process of merging their assets. As of January 1<sup>st</sup>, 2019 they will be dispatched as Company 32.

Mr. Sauble made a motion to accept the administrative reports as submitted, second by Ms. Weaver; motion carried unanimously.

#### **SOLICITOR'S REPORT**

Attorney Neubaum stated Randy Black, who was going to build a Duplex in an Ag Conservation Zone, changed his mind and quit his plans to develop the property. He stated the procedure is now to withdraw the appeal by Eric Klinedinst.

Attorney Neubaum received a letter dated September 18<sup>th</sup>, 2018 from Comcast who wants to enter negotiations concerning the franchise agreement. He stated the next 2 or 3 months should be given considerations for any areas that may want service.

#### **PUBLIC COMMENTS**

Luanne Megonnell thanked Gary Bullock and all the fire police for their hard work during the snow storm.

Jason Grim, Public Works, stated they received a road occupancy permit application from York Water Company. They will be moving forward with the water line from the tie in at the fire house. They will be coming out Fireman's Alley and up 94 to Chesterfield. Chairman Holtzinger stated he spoke to Mr. Daewood and they will resurface the section of the alley that they destroy. Mr. Grim stated he would like to see the alley stay stone and sub-base until spring when they can blacktop.

Chairman Holtzinger stated he reached out to Dave Slimak with PennDot concerning the Megonnell's concern with the speed limit from the last meeting with the deferential between the east and west side coming into Hampton. Mr. Slimak will reach out to the traffic study department.

Gary Bullock, EMC Coordinator, commented on Thursday during the snow storm there was a crash on the bridge at Bermudian Creek. He reached out to County to see if State Police could come out to relieve him. The County said no, when you can't stand it just go home. He stated that is what he did.

Ms. Weaver acknowledged a letter dated November 15<sup>th</sup>, 2018 received from the Straban Township Board of Supervisors to support Community Media. They stated that the franchise fee that the Township receives from Comcast was never to be used as additional income and should be used to support Community Media. Attorney Neubaum stated he has never heard that. Jim Hale, Gettysburg Times, stated he covers the Gettysburg Borough Council and the legal opinion there is the franchise originally was suppose to support local broadcast.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:42 pm into executive session to discuss legal matters, on a motion by Ms. Weaver, seconded by Mr. Sauble; motion carried unanimously.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer