

**READING TOWNSHIP BOARD OF SUPERVISORS**  
**SPECIAL MEETING**  
**August 28, 2017**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 1:10 pm by Marcia Weaver, Vice Chairperson, received a call from Chairman Holtzinger stating due to prior commitment he could not attend the meeting. At that time he reviewed his considerations regarding the budget worksheet. Donald Kauffman, Supervisor, was also present with Ms. Weaver presided over the meeting.

Others in attendance included Officer in Charge Bill Ceravola, Officer Greg Morehead, and Barry Weaver.

The purpose of the workshop meeting was to review the budget worksheet for preparations of the 2018 budget.

**Public Comments**

Officer Ceravola stated that he does not have a dollar amount yet in funding from the State for the Aggressive Driver Enforcement program. He would like the Board to consider participating in this program. Officer Ceravola stated that it could also bring extra money into the township if citations are issued. Officer Morehead stated he would work the over time.

Officer Morehead would like the Board to consider setting aside \$5000.00 to put in the CD account that is designated for a new police car in the future. He would also like the Board to consider a part time officer for 2018.

**Old Business**

There was no old business.

**2018 Budget**

Ms. Beard provided the Board with an outline of budget considerations and a 2017 Profit & Loss Budget vs. Actual Report and a draft Budget Worksheet.

The draft budget worksheet was reviewed and discussed by line item for questions, changes and additions.

**General Fund Income**

The income portion of the worksheet was discussed page by page. Mr. Kauffman had no comments on account items.

The following items were addressed:

- Board discussed rent for the Magistrate Office. Ms. Beard will also find out when the Church anticipates their new Church building to be completed.
- Increasing solicitor fee to potentially abandon three roads in 2018. Mr. Mains, Township Engineer, will be contacted to discuss his fees associated with road abandonment.

**General Fund Expenses**

The income portion of the worksheet was discussed page by page. Mr. Kauffman had no comments other than what was stated on account items. The following items were addressed:

- On-Lot Septic Ordinance will be implemented in 2018. The cost will approximately be \$5000.00 for administrative costs. Mr. Wilt will meet with Gil Picarelli, with KPI Technology to discuss the fees that are going to be charged.

- Police wages were increased to \$160,000.00 to cover a part time officer request at \$18.85 an hour. Mr. Kauffman stated he does not think we need a part time officer. The Board will consider Officer Morehead's request to put \$5000.00 into the CD towards a police car.
- Ms. Weaver asked Mr. Kauffman what his thoughts are on the requests of the Fire Company, he stated he don't know what to say about that. Because Hampton Fire Company has not yet approached other townships for increased donations, Ms. Weaver suggested preparing a document utilizing the Workers Compensation split between Hampton Fire Company and the other first due townships for further review.
- Ms. Beard will be moving \$15,000.00 to the 2018 budget for Act 537 Special Study (DEP required) account.
- Mr. Kauffman thinks that the Public Works Department need both pieces of equipment they are asking for, a walk behind saw and a Track Skid Loader.
- The Equipment rental request of \$15,000.00 will be reduced to \$12,000.00 because there was a rental of a laser level and one has recently been purchased by the Township.
- The \$50,000.00 for the tar and chip project will move to the State Fund Budget.
- Donations: There was a donation request for \$500.00 from Officer Ceravola for the Police Association to build a shooting range. The Board will consider that amount.
- Bermudian Little League donation request. Mr. Kauffman stated he does not have a problem with \$4500.00 but not \$7000.00. The Board will include \$3000.00 for consideration.
- Ms. Weaver stated the budget worksheet was showing a deficit of \$188,461.00. However, due to recent considerations the Board will review revised worksheet.

#### **Liquid Fuels Budget**

After the Township receives all of the allocations the fund will have an estimated of balance of \$369,919.00. Ms. Weaver requested that the full amount of \$100,000.00 be placed in the work sheet for the bridge replacement and the \$50,000.00 tar and chip project.

Ms. Weaver would also like the Budget vs. Actual Report to show the actual budget year to date.

A date must be decided for negotiations with the Union. Chairman Holtzinger will have to be present to decide on a date.

Ms. Weaver acknowledged the York/Adams County Realtors Report showing the median sale price in 2016 in Bermudian Springs to be \$190,750 and in 2017 \$167,654 a decrease of \$23,096.00.

There being no further business to come before the Board, the meeting adjourned at 2:10 pm on a motion by Ms. Weaver and seconded by Mr. Kauffman; motion carried.

Respectfully Submitted,

Kimberly Beard  
Secretary/Treasurer

