

**READING TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
NOVEMBER 7, 2016**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 11:07 am by Kevin Holtzinger, Chairman. Marcia Weaver, Vice Chairperson and Donald Kauffman, Supervisor was present. Chairman Holtzinger presided over the meeting.

The meeting was also attended by Jason Grim, Road Foreman; Bill Brown, Conestoga Buildings; Barry Flora, Agpoint Construction Services; and Amy Geist, Dutchman Contracting LLC.

The purpose of the advertised special meeting was to open bids for the construction of a 2-bay salt shed building. All aggregate, concrete and rebar will be supplied by the Township and all excavating will be done by the Township. The following bids proposals were opened and read aloud by Chairman Holtzinger:

Conestoga Buildings	\$77,279
Agpoint Construction	\$61,882
Dutchman Contracting LLC	\$97,750
Hanover Building Systems	\$71,472

The proposals were reviewed by Chairman Holtzinger and Mr. Kauffman. All proposals came in higher than estimated. A decision regarding the bid award was tabled until the next board meeting on November 21st.

The meeting was adjourned at 11:20 am on a motion by Mr. Holtzinger and seconded by Mr. Kauffman; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver
Vice Chairperson

**READING TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
NOVEMBER 7, 2016**

A special meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 11:33 am by Kevin Holtzinger, Chairman. Marcia Weaver, Vice Chairperson and Donald Kauffman, Supervisor was present. Chairman Holtzinger presided over the meeting.

The meeting was also attended by Jason Grim, Road Foreman. There was no public in attendance.

The purpose of the advertised special meeting was to conduct a workshop session regarding the 2017 budget. Ms. Weaver provided the Board with an outline of budget considerations and a 2016 Profit & Loss Budget vs. Actual Report and a draft Budget Worksheet.

The draft budget worksheet was reviewed and discussed by line item for questions, changes and additions.

Regarding the current year, the Public Works Department was given approval to keep their part-time help through the month of September. Approval was given again for the two part-time employees to work their current hours through December 16th and again through the end of the year. A request for the purchase of an additional 250 ton of #8 stone to save \$850 over next year's prices was tabled for later consideration toward the end of the year.

There being no further business to come before the board, the meeting adjourned at 2:20 pm on a motion by Chairman Holtzinger and seconded by Ms. Weaver; motion carried unanimously.

Respectfully Submitted,

Marcia V. Weaver
Secretary/Treasurer/Vice Chairperson