

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
November 21, 2016**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:02 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice Chairperson and Donald Kauffman, Supervisor were present. Chairman Holtzinger presided over the meeting.

Others in attendance were: Attorney, Victor Neubaum, Solicitor; Eric Mains, Engineer; Gary Bullock, EMA; Jerry Shank and John Biese, Planning Commission; Police Officer Bill Ceravola; Jason Grim, Road Foreman; Nancy Stimer, Auditor; Kelly Maffett, Barry Weaver, Emmert & Pat Hartzell, George Wolf, Randi & Candi Spahr and Pauline Broadbeck.

Chairman, Kevin Holtzinger led the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES:

Kevin Holtzinger asked if the Supervisors had reviewed the minutes from the October 17, 2016 Regular Board of Supervisors meeting. Response was affirmative. Donald Kauffman made a motion to approve the minutes as submitted. Marcia Weaver second the motion. Motion carried unanimously.

Kevin Holtzinger asked if the Supervisors had reviewed the minutes from the November 7, 2016 Bid Opening Meeting. Response was affirmative. This was the bid opening for the salt shed. Donald Kauffman made as motion to approve the minutes as submitted. Marcia Weaver second the motion. Motion carried unanimously.

The Township received four (4) bids for the Salt Shed. Mr. Dissinger estimated \$50,000 for the Shed. The Bids ranged from \$61-97,000. The low bid was from Ag Point Construction at \$61,882. Donald Kauffman made a motion to accept the bid from Ag Point Construction. Marcia Weaver second the motion. Motion passed by unanimous vote.

Kevin Holtzinger asked if the Supervisors had reviewed the minutes from the November 7, 2016 Budget Meeting. Response was affirmative. Donald Kauffman made a motion to approve the minutes as submitted. Marcia Weaver second the motion. Motion carried unanimously.

ANNOUNCEMENTS:

The Board met on October 26th for a staff meeting with the Police Department.

The Board met on November 3rd with PennDot to discuss the Hampton Circle proposed road improvement project. Timetable has this bidding scheduled for some time in 2018 with construction possible in June or July.

The Board met on November 21st with DEP and the East Berlin Area Joint Authority for preliminary discussions regarding Conewago Park Drive and Laughman's Bottom sewer hook-up.

PUBLIC COMMENTS: Public comments addressing the agenda items, there were none.

ENGINEER'S REPORT:

Eric Mains, Engineer, presented his report as follows:

1. Stoney Point Road Bridge: Eric stated that his goal with the recent inspection report was to make sure the County knew of Reading Township's interest. Eric stated that he would like to request that the Township send another letter of "sincerity" to the county so they are kept aware. Andrew Merkel has stated that there may be opportunities for a grant with the new \$5 registration fee that the County is considering.
2. Hampton Heights/Phase III: The Subdivision Plan is in review with the Planning Commission. Some infrastructure has begun. Jason Grim added that a pre-construction meeting is scheduled for December 12th.
3. Chesterfield Development: This development plan has come up again for review. It was originally begun in 2009 and a new development agreement should be done.
4. Hampton Heights/Phase II: They have requested a Bond Reduction. Eric Mains will inspect area with the Boards approval. A new Bond amount would be presented for Phase III. Marcia Weaver made a motion to have Eric Mains complete an inspection for the bond request. Donald Kauffman second the motion. Motion carried unanimously.

SUBDIVISION & LAND DEVELOPMENT:

Bill & Kelly Maffett, Old Loghouse Road, Anderson Subdivision Plan #1995-09: Kelly Maffett asked the Board to consider her request to take ownership of a section of Old Loghouse Road that enters her property as a public cul-de-sak. She is asking the Township to abandon this portion of the roadway and establish another turn around for public traffic. This would involve adjoining property owners. Kevin Holtzinger asked what is involved with a road abandonment matter. Victor Neubaum stated that it would be done by ordinance. Eric Mains stated that he would like to inspect the area before a decision is made. Victor Neubaum will look into the legality of this matter. Donald Kauffman made a motion to have Eric Mains inspect the area for turn-around possibilities and Victor Neubaum to handle legalities. Kevin Holtzinger seconded the motion. Marcia Weaver abstained. Motion carried.

Evelyn Mark, Germany & Wolf Roads, Final Subdivision Plan #2016-04: Mr. Reg Baugher was present to represent Evelyn Mark.

SALDO, Section 22-308.D requires a lot merger agreement The agreement must be filed when the Subdivision Plan is recorded at the Adams County Courthouse. Marcia Weaver made a motion to approve the lot merger agreement and authorize the Chairman to sign and execute the agreement. Donald Kauffman second the motion. Motion carried unanimously.

The plan was given conditional approval as recommended by the Planning Commission on a motion by Marcia Weaver and second by Donald Kauffman; motion carried unanimously.

Hampton Heights Phase III Final Subdivision Plan #2016-06: Modification request was received from Hampton Heights for a waiver to Section §306.A.13; §403.B and §503. These modifications were previously approved as part of the preliminary plan and Phase II and the current request is to have them reapproved for Phase III.

The Planning Commission also recommends that the Board of Supervisors approve the Sewer Facility Planning Module along with the guarantee of capacity for review for Phase III.

The HOA for Hampton Heights has hired an attorney to try to get the Township to pay for the fire hydrants at their location. Victor Neubaum stated that he has researched this issue and there is no law or code that says that the Township has to pay for these hydrants. The Board has denied this request all ready and stands by their decision.

Marcia Weaver made a motion to grant the Modifications and waivers requested and as referenced. Donald Kauffman second the motion. Marcia Weaver made a motion to approve the Sewer Planning Module for Phase III and send to DEP. Donald Kauffman second this motion. Motion carried unanimously.

Rutter's Farm Store #2016-07: The Planning Commission received and reviewed the land development plan for Rutter's. Rutter's plans to add to the current building and add more pumps. They have submitted a Modification request for subsequent review and consideration to move this plan to a Final Land Development Plan. A waiver to §22-303. Marcia Weaver made a motion to grant this waiver. Donald Kauffman second the motion. Motion carried unanimously. Victor Neubaum stated that the Liquor Control Board has denied Rutter's request for a liquor license. The Township has exhausted its quota for liquor licenses for our size.

Mary Mark Munday, 525 Plum Run Road; Resolution #2016-21: Resolution is to adopt this parcel to the Township Agricultural Security Area. Donald Kauffman made a motion to accept and approve this Resolution. Marcia Weaver second the motion. Motion carried unanimously.

Hillandale Gettysburg, LP: Action needs to be taken to grant a waiver to §22-309 of the Subdivision Land Development Ordinance which requires the posting of financial security at the time of final plan approval. Hillandale is asking for a waiver to this requirement. Victor Neubaum recommends that Hillandale prepare the proper form and bring this before Planning Commission for recommendation. Marcia Weaver made a motion to table a decision at this time pending a recommendation from the Planning Commission. Donald Kauffman second the motion. Motion carried unanimously.

TREASURER REPORT:

Marcia Weaver presented the Treasurers Report, stating that October has been a good month. We remain within the 2016 budget. Donald Kauffman made a motion to approve the report. Kevin Holtzinger second the motion. Motion carried.

Marcia Weaver presented the January 2015 to December 2015 Liquid Fuels Report and stated that the report is in good order. Kevin Holtzinger made a motion to accept the report. Donald Kauffman second the motion. Motion carried.

ADMINISTRATIVE REPORTS:

Police Report: Officer Bill Ceravola presented the police report. Officer Ceravola stated that they have had a large number of thefts, and speeding at Lake Meade. There will be a shortage of man-power during the month of December; the men will be using up vacation days. This is a time to rely on the State Police.

Public Works: Kim Dissinger presented the report. The Board was informed that plows and spreader are ready for service. Culvert pipes and gutters are being cleared. Some forestry work is being done on Sowers Road. It was noticed that they have no permit, after inquiry, we were told that they do not need a permit. Board will have zoning officer check on this matter. Kim Dissinger informed the Board that previous road work done by Stewart & Tate was being billed at an amount greater than the original scope of work. Stewart & Tate stated that they had increased the amount of work done and paid their workers prevailing wage. This was not quoted in the original bid. Kevin Holtzinger asked Victor Neubaum if we had to pay this amount. Victor Neubaum did not know and would like to investigate this matter. Kim Dissinger stated that payroll sheets were provided, but would like to see proper certification of payroll. Victor Neubaum would like to look into this before the Township makes payment.

Building Inspectors Report: The Building & Zoning report by Land & Sea Services was reviewed.

Emergency Management: Gary Bullock stated that all has been quiet.

Fire Companies: The report from Liberty Fire Co. for the month of October 2016 was presented. With a total of 86 incidents, 21 were in Reading Township.

Marcia Weaver made a motion to accept the Administrative Reports. Donald Kauffman second the motion. Motion carried.

MISCELLANEOUS:

Marcia Weaver stated that action needs to be taken to approve the advertising for the 2017 budget for public inspection. The budget will then be adopted at the December meeting. Kevin Holtzinger made a motion to approve the advertising of the budget. Donald Kauffman second the motion. Motion carried.

The Board received the Reading Township Municipal Authority Independent Auditor's Report for 2015 & 2016. Kevin Holtzinger made a motion to acknowledge receipt of this report. Donald Kauffman second the motion.

Marcia Weaver gave an update of the EBACC Roof request. Discussion was had concerning the development of a Recreation Plan containing developer fees and if these fees could be used for this donation/project? No answers have been provided yet.

A letter was received from the Adams County Planning & Development concerning the \$5 fee that is being considered as an addition to vehicle registration and the Commissioners wish to hear the opinions of the municipalities and residents. Nancy Stimer reported that the Commissioners have decided not to implement this fee.

Resolution #2016-22: This Resolution establishes and fixes Tax Levies of the Township for the year 2017. After reading the Resolution, it was stated that there will be no increase in taxes. Marcia Weaver made a motion to approve and accept Resolution #2016-22. Donald Kauffman second the motion. Motion carried.

East Berlin Fish & Game Association: A letter was received from Hartman & Yannetti concerning the Fish & Game Association. They are asking the Zoning/Code Enforcement Officer to look into the location of the shooting range in relation to homes nearby. They would like to have a written report, so follow-up can be made. Marcia Weaver made a motion to ask Wilbur Slothour to follow-up on this request and submit a written report. Donald Kauffman second the report. Motion carried.

A letter was received from Attorney Phillips, whose office represents The Fields at Hampton Heights Homeowners Association, concerning the fire hydrants located at Hampton Heights. The letter states the HOA will no longer pay for these hydrants. Victor Neubaum stated that the Board has already voted on this issue and that the Township will not pay the water bill for these hydrants. Issue should be considered closed.

SOLICITOR'S REPORT:

Attorney Victor Neubaum stated that he had nothing further to report.

PUBLIC COMMENT:

1. John Biese stated that he was not happy to see how long the voter lines were during this past election. He has spoken to a county representative and he is looking into what could be done about dividing the voting district between Lake Meade and Reading Township residents a little better.
2. John Biese also stated that they are in need of volunteers to help serve on the development of a Recreation plan.

ADJOURNMENT:

Having nothing further to discuss, Donald Kauffman made a motion to adjourn. Marcia Weaver second the motion. Meeting adjourned at 8:10 pm

Minutes taken and transcribed by:

Deborah A. Brogan
Secretary