

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 19, 2016**

The regular meeting of the Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice Chair and Donald Kauffman, Supervisor, were present with Kevin Holtzinger presiding over the meeting.

Others in attendance included Victor Neubaum, Solicitor; Mike Mehaffey, Engineer; Gary Bullock, EMC; Jerry Shank and John Biese, Planning Commission; Officer in Charge Bill Ceravola; Kim Dissinger, Jason Grim & George Wolf, Public Works; Randy Wolf, Hampton Fire Company; Attorney Henry Heiser III; Pauline Brodbeck, Greg Geiman, Ken Robinson, Jerry Leathery and Randy and Candy Spahr.

Gary Bullock led the Pledge of Allegiance to the flag.

The minutes of the November 21st regular meeting were approved on a motion by Donald Kauffman and seconded by Marcia Weaver. Motion carried unanimously.

Chairman Holtzinger announced that the Board conducted a site visit along with Mr. Mains to Old Lighthouse Road on December 12th to discuss a turn-around for traffic on the road. The Board also held a staff meeting with Kim Dissinger and Jason Grim on December 15th. Approval was given for the road crew to move their Thanksgiving holiday from Friday, November 25th to Monday, November 28th.

PUBLIC COMMENTS

Chairman Holtzinger asked for any public comments that pertain to agenda items. There were no public comments.

ENGINEER'S REPORT

Mike Mehaffey was present from Gannett Fleming, Inc. The proposal from Advantage Engineers regarding Phase III of Hampton Heights was presented. Mr. Mains recommended using Advantage Engineers services, costs and scheduling. Motion was made by Marcia Weaver to approve the proposal as long as the cost passes along to the developer. Donald Kaukman seconded this motion. Motion carried unanimously. Reports will be referred to the Planning Commission for their review and comment.

SUBDIVISION & LAND DEVELOPMENT

Hillandale Gettysburg, Final Land Development Plan #2016-05

Attorney Henry Heiser was present representing the Hillandale Plan. Attorney Heiser stated that Hillandale is requesting a waiver to the requirement that financial security be posted at the time the final plan is approved and recorded. The project may not be built for 3 or 4 years. It was discussed that the township solicitor, Victor Neubaum and Attorney Heiser put together an agreeable document to be recorded at the Adams County Recorder of Deeds Office with a dollar amount to be decided by the Board of Supervisors by January 4th. The money will be held in escrow until a building permit is issued or refunded if the project does not materialize.

Rutter's Farm Store, Final Land Development Plan #2016-07

Neal Metzger was present to represent the Rutter's Plan. Recommendation was received from the Planning Commission to grant conditional approval of Land Development Plan #2016-07 for this Rutter's Farm Store. They are proposing the moving of dispensers, increasing freezer and cold storage space. Chairman Holtzinger asked about traffic safety with the change in gasoline tank direction and John Biese inquired about additional fuel storage for an alternative fuel blend. Mr. Metzger will consider the plan further. Marcia Weaver made a motion to table a decision on this plan pending a possible revision and another review by the Planning Commission. Donald Kauffman seconded the motion. Motion carried unanimously.

Hampton Heights Phasing Schedule

Marcia Weaver made a motion to acknowledge receipt of Hampton Heights updated Phasing Schedule dated November 23, 2016. Donald Kauffman seconded the motion. Motion carried unanimously.

TREASURER'S REPORT

The November Treasurer's Report was approved as submitted on a motion by Donald Kauffman and seconded by Kevin Holtzinger. Motion carried.

Resolution 2016-23: 2017 Annual Budget

Donald Kauffman made a motion to approve Resolution 2016-23. Kevin Holtzinger seconded the motion. Motion carried.

ADMINISTRATIVE REPORTS

Officer Ceravola stated that they had a very busy month, citations were up. Chairman Holtzinger stated that after reviewing the submitted report, he was pleased to see that they made their presence known in the township. Donald Kauffman made a motion to accept the November Administrative Reports as submitted. Marcia Weaver seconded the motion. Motion carried unanimously.

MISCELLANEOUS

Voter Redistricting

John Biese suggested that the Board make a recommendation to the Adams County Commissioners and the Adams County Office of Planning & Development to reduce the size of voters in Reading Voter District 1 to balance out the number of registered voters in both districts. Randy Wolf stated that populations in upcoming developments should be considered. Attorney Neubaum suggested that there be no voting districts. Jason Grim suggested that residents from Lake Meade could just vote at their firehouse.

Municipal Pension Disclosure Statement

Motion was made by Donald Kauffman to adopt and post the Municipal Pension Disclosure Statement for 2016. Marcia Weaver seconded the motion. Motion carried unanimously.

2015 Revised Annual Audit & Financial Report

Marcia Weaver advised the Board that the Auditors met on December 3rd to revise their filing with the Department of Community and Economic Development due to an error in the original method of reporting the pension revenue and expense. A revised 2015 Annual Audit & Financial Report was presented to the Board.

Vacancy Board

Kevin Holtzinger made a motion to accept the resignation of George Wolf as Chairman of the Vacancy Board. Marcia Weaver thanked Mr. Wolf for his service and seconded the motion. Motion carried unanimously. There were no interested candidates to fill the position.

Public Works Holiday Schedule

Approval was given for the Public Works Department to have Monday, December 26th and Tuesday, December 27th as their Christmas Holiday on a motion by Chairman Holtzinger and seconded by Mr. Kauffman; motion carried unanimously.

Organization Meeting Date & Time

The Board is required to hold their annual Organization Meeting on Tuesday, January 3rd. The time of 3:00 pm was established. Marcia Weaver stated that the Board of Auditors will meet on Wednesday, January 4th at 6:30 pm and will place the advertisement for the meetings.

SOLICITOR'S REPORT

Laughman's Bottom

Attorney, Victor Neubaum stated that he attended a meeting with the East Berlin Area Joint Authority on November 21st concerning the Laughman's Bottom sewer project. A meeting is also scheduled with PennVest at the township building on Tuesday, January 10th at 1 pm. Members of the Reading Township Municipal Authority will also be present.

PUBLIC COMMENTS

Candy Spahr inquired if the Board received Mr. Slothour's Report regarding an inspection he completed at the East Berlin Fish & Game Club. Marcia Weaver acknowledged the Board received the report but the Board has not yet reviewed or discussed the report.

There were no further comments.

Having nothing further to discuss, Marcia Weaver made a motion to adjourn the meeting. Donald Kauffman seconded the motion. Motion carried unanimously. Meeting adjourned at 7:15 pm

Minutes taken and transcribed by:

Deborah Brogan
Secretary