

READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
August 15, 2016

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Kevin Holtzinger, Chairman. Marcia Weaver, Vice Chairman and Donald Kauffman, Supervisor were present. Chairman Holtzinger presided over the meeting.

Others in attendance were: Attorney, Victor Neubaum, Solicitor; Township Engineer, Eric Mains; John Biese, Planning Commission; Kim Dissinger, Public Works; George Wolf, Vacancy Board; and Gary Bullock, EMA.

Chairman, Kevin Holtzinger led the Pledge of Allegiance to the flag.

APPROVAL OF MINUTES:

Kevin Holtzinger asked if the Supervisors had reviewed the minutes from the July 18, 2016 Supervisor's Meeting. Response was affirmative. Donald Kauffman made a **motion** to approve the minutes as submitted. Marcia Weaver second the motion. Motion carried.

Kevin Holtzinger stated that he wants to have good communication with all departments.

Kevin Holtzinger stated that on 7/28/2016 the Board of Supervisors met with the Police and Public Works Departments to discuss collective bargaining.

Kevin Holtzinger stated that on 8/4/2016 & 8/15/2016 The Board of Supervisors met with the Public Works Department for budgeting discussion.

PUBLIC COMMENTS: Public comments addressing the agenda items, there were none.

ENGINEER'S REPORT:

Eric Mains presented his report:

Laughman's Bottom sewer issues: A letter was sent to DEP. On 8/10/2016 a reply was received. We need to address this matter. They (DEP) requested a meeting the Township and the Township Engineer to discuss the options available to provide for the sewage disposal needs of the Laughman's Bottom area. This should be within the next 30 days. Some discussion followed.

Morrell Myers, 1040 Round Hill Road: Mr. Myers wants to expand his driveway to allow farm implements the needed distance to be brought up driveway to the back of the farm building. He had stated that he would put in piping and necessary swale. The driveway is currently 20 foot wide. Eric Mains stated that using stone to widen the area would be open-graded and prevent

runoff. This would not require a variance. A sketch will be requested to verify for records. No further action taken at this time.

Survey – Lake Meade: Attorney, Victor Neubaum received an email from Hanover Land Services that they will do the survey of Wolf Road. Total cost is \$4,400.00. Discussion followed with no further action being taken at this time.

SUBDIVISION & LAND DEVELOPMENT

Marcus Strubhar, Land Development Plan: Approval is requested with four (4) conditions.

1. Sect. §22-309 An improvement bond would typically be required for the construction of the proposed Stormwater Mgmt. Facility and related Erosion Control Practices. The Board of Supervisors will require financial surety for this agricultural accessory building construction. Donald Kauffman made a **motion** to require this financial surety. Marcia Weaver second the motion. Motion carried.
2. Sect. §22-310 An As-Built or Record Plan shall be filed with the Township prior to issuance of the final “Use and Occupancy.” Donald Kauffman made this **motion**. Marcia Weaver second the motion. Motion carried.
3. Sect. §23-502 The property owner shall sign and record a maintenance agreement with the Adams County Courthouse covering all stormwater control facilities that are to be privately owned prior to the approval of the plan. Donald Kauffman made a **motion** for a Better Mgmt. Agreement with County. Marcia Weaver second this motion. Motion carried.
4. Sect. §22-306.A(27) The owner shall sign the plan prior to approval by the Township. All plans must have original signatures, seals and notarization. Donald Kauffman made a **motion** to approve this section. Marcia Weaver second the motion. Motion carried.

Fletcher Farm LP, Germany Road:

On an unanimous motion at the Planning Commission meeting held on 8/1/2016; Plan #2016-02 was tabled until a revised plan is prepared addressing the remaining issues. The Board of Supervisors agrees to approve and sign DEP Planning Exemption Module. Donald Kauffman made this **motion**. Marcia Weaver second the motion. Motion carried.

Fletcher Farm LP, 609 Brough Hill Road:

The Planning Commission has recommended that the Board of Supervisors review and approve the DEP waiver and Non-Building Declaration for Plan #2016-01. Marcia Weaver made this **motion**. Donald Kauffman second the motion. Motion carried.

Recreation Park/Playground:

John Biese, Planning Commission Chairman, inspected the suggested site and has decided that the site would not be a feasible location for the playground. They are reviewing other options.

TREASURERS REPORT

Marcia Weaver submitted the Treasurers Report to the members. After review, Donald Kauffman made a **motion** to accept the report as submitted. Kevin Holtzinger second the motion. Marcia Weaver abstained.

ADMINISTRATIVE REPORTS

Police: No Officers were present to submit a formal report.

Public Works: Kim Dissinger presented his report. They are currently working to finish road work on Group Mill Road.

Building, Zoning & Code Enforcement: In the report provided, there were 56 permits issued during the last period.

EMC & Fire Companies: Liberty Fire Company's report was presented. There were a total of six (6) incidents in Reading Township.

Gary Bullock, Township EMC, is asking the Board of Supervisors to approve his responding to all brush fires in order to be able to keep the township informed. This could lead to the setting of burn bans. Donald Kauffman made a **motion** to approve this request. Marcia Weaver second the motion. Motion carried.

Donald Kauffman then made a **motion** to accept the Administrative Reports as submitted. Marcia Weaver second the motion. Motion carried.

UCC Audit: The Township has received the UCC Audit report from PA Department of Labor. There was one (1) finding and it has been resolved.

Pension 2016 Distress Determination: Marcia Weaver stated that Act 205 of 1984 requires the Public Employee Retirement Commission to make biennial distress determinations for all municipalities. The results of the 2016 distress determination for Reading Township are zero (0). No action is needed.

Right-of-Way clearing for Columbia Pipeline Group (CPG): As part of the ROW maintenance effort, CPG will begin ROW clearing activities in early August of 2016 in our area. At this time they will only be clearing vegetation for an approximate width of 50 feet entered n the pipelines.

Lake Meade Audit: Marcia Weaver stated that we have received the Lake Meade Municipal Authority Financial Statement. The audit was for 2014 & 2015.

Budget Workshop: Marcia Weaver stated that a budget workshop needs to be scheduled. After discussion, it was decided that 9/15/2016 at 6:00 pm would be scheduled.

SOLICITOR'S REPORT

Attorney, Victor Neubaum, stated that most of what he would have discussed has already been addressed. He has nothing new; it has been a very quiet month.

PUBLIC COMMENTS

Marcus Strubhar asked the Board what the bonding amount would be? Attorney, Victor Neubaum, stated that this would be set by the engineer. We will get back to him on the amount.

Gary Bullock, EMA, informed the Board that several tents were lost at the wine festival due to storm damage.

Having nothing further to discuss, Donald Kauffman made a **motion** to adjourn the meeting at 6:50 pm. Marcia Weaver second the motion. Meeting adjourned.

Minutes taken & transcribed by:

Deborah Brogan
Secretary