

**READING TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 16, 2015**

The regular meeting of the Reading Township Board of Supervisors was held at the Township Building and called to order at 6:00 pm by Paul Bart, Chairman. Donald Kauffman, Supervisor, was absent from the meeting. Bob Zangueneh, Vice-Chairman was present with Chairman Bart presiding.

Others in attendance included Victor Neubaum, Solicitor; Eric Mains, Engineer; Marcia Weaver, Administrator/Treasurer; Bill Ceravola, OIC; Gary Bullock, EMC; Gerald Shank, Planning Commission; P.J. Trimmer, Hampton Fire Company; Troy Reeve, Lake Meade Fire & Rescue, Mike Thomas, East Berlin Fire Company, Nancy Stimer, Daniel Helman and Judy Shemon, Auditors; Amanda & Mitch Nace, Brian Linsenbeck, Emmert and Pat Hartzell and Pauline Brodbeck.

The meeting opened with the Pledge of Allegiance.

The minutes of the February 16, 2015 regular meeting were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

Chairman Bart announced that the Board met February 26th to discuss personnel matters and accepted the resignation of Jeffrey Stimer. The Board also accepted the resignation of Kelly Duty effective March 11th and met that date to discuss contracting building permit and zoning support services.

PUBLIC COMMENTS

Mr. Zangueneh stated that Mr. Kauffman was not able to attend the meeting due to illness. He also stated that the web site has been very successful going from 800 hits in 2011 to 4,000 hits in 2014. Planning, building and zoning were the areas having the most frequent hits.

ENGINEER'S REPORT

Adams County Conservation District - Erosion & Sediment Control Plans

Mr. Mains said he is beginning to see more storm water management plans and there is a need to determine how that relates to the Memorandum of Understanding with the Adams County Conservation District and if the reviews will be done by them or by the engineer. Mr. Mains will see what the fees look like in both scenarios.

Property Advertisement

Approval was given for Ms. Weaver to advertise the church property one time in the newspapers. On April 8th, the bids will be opened on the PennBid web site. The church congregation will be provided with a copy of the advertisement. Mr. Zangueneh will contact an interpreter for the church congregation to discuss the process. He also will contact the newspaper to see if they will print a public interest article on the sale of the property.

TREASURER'S REPORT

The Treasurer's Report was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

SUBDIVISION & LAND DEVELOPMENT

Donna Nace, White Horse Farm

5896 Carlisle Pike

The two tracts of land separated by Route 94 and placed on a single deed were reviewed. The Township considers these two tracts to be separate parcels and they do not need to be subdivided on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried. Attorney Neubaum will write a formal letter to the county.

Adams County Land Preservation

A meeting was approved to be scheduled for the Planning Commission and the Board of Supervisors to meet with the members of the Adams County Land Preservation program to discuss planning for preservation. Ms. Weaver will arrange a Monday morning meeting.

ADMINISTRATIVE REPORTS

The reports submitted by the Public Works, Zoning/Code Enforcement Officer and Building Inspector for the month of March were approved as submitted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried. A police report was not submitted, however a request to purchase two "BodyCam" Cameras was approved as budgeted.

RESOLUTION

Resolution 2015-12 regarding the Adams County 2015 Hazard Mitigation Plan was adopted on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

MISCELLANEOUS

The Board acknowledged receiving copies of the 2014 Municipal Annual Audit & Financial Report and Notice of Audit Advertisement.

The bid documents and advertisement for road materials were approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

The advertisement for Spring Clean-Up to be held Friday, April 24th and Saturday, April 25th, was approved on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

A job description for the part-time position of Administrative Assistant was approved along with a newspaper advertisement for the position on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

Approval was given to continue payroll support services with Smith Elliott Kearns & Company for the year 2015 on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

Building permits and zoning support services provided by Wilbur Slothour, Land & Sea Services, were approved for \$40/hour and \$20 per issued permit on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

Approval was given to pay Chairman Bart's expense statement in the amount of \$33.93 on a motion by Mr. Zangueneh and seconded by Chairman Bart; motion carried.

The Board acknowledged receipt of correspondence dated February 27, 2015 from the Adams County Office of Planning & Development regarding the Adams County Transportation Planning Organization Draft Public Participation Plan for Adams County.

SOLICITOR'S REPORT

Attorney Neubaum stated the Board met in executive session prior to the start of the meeting. The matter involving Wolf Road is moving forward. The Planning Commission is working on amendments to the Flood Plain Ordinance. He will have a draft ordinance for review at their next meeting.

PUBLIC COMMENTS

Mr. Hartzell expressed his gratitude to the public works road crew for clearing the parking lot at the Hampton Fire Company.

ADJOURNMENT

There being no further business, the meeting adjourned into executive session at 7:04 pm on a motion by Chairman Bart and seconded by Mr. Zangueneh; motion carried.

Respectfully Submitted,

Marcia V. Weaver
Administrator/Treasurer