

On June 24, 2020 at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350, Vice-Chairman Frank Sneeringer called the regular Board of Supervisors meeting to order at 10:00 a.m. followed by the Pledge of Allegiance to the American Flag. The quorum consisted of Supervisors Harry McKean and M. Frank Sneeringer. Sitting with the Supervisors was Township Solicitor John Baranski, Manager Heather Snyder, Zoning/Code Enforcement Officer Darrin Catts and Secretary Beverly Shriver.

Meeting Minutes: McKean second by Sneeringer motioned to approve the June 16, 2020 meeting minutes as written. 2 Aye Votes

Public Comments Non-Agenda Issues: None

TABLED Authorization to Advertise 2020-122 Solar Energy Facility Ordinance: Baranski hasn't heard from anyone regarding changes to the ordinance since the last meeting. Rob Thaeler from Adams County Planning has called the Township questioning if this is the same ordinance from back in the fall. McKean directed Snyder to resend the ordinance to Thaeler. Baranski noted its a better ordinance than before. McKean second by Sneeringer motioned to authorize to advertise the 2020-122 Solar Energy Facility Ordinance. 2 Aye Votes Baranski will have it ready for adoption July 21st; the hearing @ 6:15p.m. and adopt @ 6:30p.m.

Manager's Report:

PERC's Estimate #145: The Manager signed and sent back the PERC's estimate for the Lincoln Street/Shopping Center; to start that process. Snyder was told to have PERC's schedule both jobs at the same time to be cost effective.

PERC's Estimate #137: This estimate for the Cross Keys Signal Light was sent to Hamilton and Berwick Township. It will be a couple weeks until we hear back from them; their meetings aren't till July.

At the last meeting, Snyder was told to find out the difference in cost from a two-year re-certification and a five-year. Snyder reported the cost of a two-year re-certification is \$250.00; PERC's doesn't offer a five-year re-certification.

Since discussions with Iocco; Snyder started to work on a check list of what is needed when a Sketch, Preliminary Plan and/or Final Plan are submitted; this will make it easier for employees and the different committees to see the status of a plan.

There was a Worker's Compensation claim submitted for an employee. The employee has returned to work.

Jackie Klunk on Red Hill Road spoke to the Manager and Roadcrew about the plantings in the right-of-way along her property that she didn't want mowed. Klunk will be maintaining her plantings there.

Beverly Hoover told Snyder she has not heard from Burkentine's office as scheduled at the last meeting. Snyder asked Bryce Burkentine to follow up with Hoover. Burkentine explained to Snyder; Hoover seems to be okay since their meeting. Apparently, the mature trees Hoover says are hers; are on

Burkentine's property. Burkentine wants to keep the trees. Baranski explained Adverse Possession is twenty-one years and a day; Consentable Fence Doctrine which means even if you don't have that length of time but you mow up to the tree line and the owner mows up to the tree line, the tree line becomes the property line. Baranski directed Snyder to put all her time on a tab, if she is constantly dealing with issues created by this plan, the Township can bill Burkentine for that. The Board said Snyder should start tracking her hours and see what it looks like.

Code and Zoning Officer's Report:

Darrin Catts reported since the last meeting there has been 15 Building/Zoning Permits issued; there were numerous phone calls and site visits.

200 Mt. Misery Road: There was a proposed future dwelling that has been addressed and corrected on the plan as discussed at the June 10th meeting. The building plans have been sent for review.

850 Oxford Road: The house was torn down without a permit. The owner's daughter called the Township; her father recently suffered a fall and she is stepping in making sure things get addressed. Picarelli, Township SEO shared the proper way to abandon an on-lot septic system. Catts made a site visit; and made a list of items that still needed taken care of. A Municipal permit was issued. Catts will be notified when everything is resolved.

193 Fish & Game Road: Notice of Violation was sent Certified and First-Class mail to the owner who resides in Abbottstown. There are two campers that appear to be used, both are plugged into electric and there is a port-a-potty on-site. There is a horse trailer there; a roll-back with car parts on it; numerous abandoned vehicles; solid waste being stored; grass & weeds need cut and there are piles of debris. Catts is of the opinion they are using it as a weekend retreat since he can't catch anyone there during the hours he works. The entire parcel is in the floodplain and floodway. Letting the campers sit there is outside of what our Zoning allows on private property. Catts received the signature card back that the owner signed the card; COVID-19 as his name. The owner purchased this property in 2017. Using Adams County's 2018 imagery; shows one camper there without all the cars and debris. There are regulations to follow on floodplain construction; if he does the proper elevations etc... he could put a recreational cabin there. Catts gave him 30-days to make measurable progress resolving the violations.

825 Oxford Road- Catts got a call from the owner; her daughter is getting married in a month and asked for more time to clean up. Catts will be re-evaluating her property every thirty days and he needs to see measurable progress to avoid further enforcement actions. She informed him; two cars have been removed from the property.

Catts was out on Rose Lane in response to an open burning complaint, Catts spoke with the occupant and provided open burning regulations.

1054 Irishtown Road: Catts received a call from the property owner with concerns about the work being done by his contractor. When Catts went on-site; he realized they are doing more improvements than the Municipal permit stated. Catts issued a stop work order on those grounds.

Catt's went up to meet Magistrate Little and to discuss who has enforcement authority for a violation issue on a property that has a municipal line going through the parcel. Catts received different answers depending on who he talked to. Baranski advised case law says "In the event a municipal line goes through a property, where ever the manor house rules".

As time permits; Catts will start working on open permits that need final inspections done and issue the U & O permits.

Roadmaster's Report:

McKean went over Rummel's written report containing a List of Safety and Equipment Issues to keep employees safe and keep equipment in good condition.

Safety List: Needs eye wash stations in building; First Aid Kits need replaced, outdated; Hard Hats/Safety shirts to meet PennDOT code.

Equipment Issues: Hood damage on 2025R mower due to an accident; new gauge wheels on the X720 mower; need wooden side boards on the F-550; on the F-350: need new tires, check why engine light is on and front end has an issue, and a lot of play in the steering. Rummel would like to start having Action Truck do state inspections and the maintenance on the trucks.

McKean said there is money in the budget; we can pull from different line items to take care of some of the issues to become more compliant. The Board will receive a detailed monthly report from Rummel. Dave Sentz is leaving at the end of this week and available as needed as circumstances present themselves.

Secretary Report:

The Lorraine C. Smith Final Plan and Oxford Pointe Final Plan are ready to be recorded, along with Oxford Pointe's Developer's Agreement and O & M Agreement. Snyder and Shriver will be going through the recording process together.

Board of Supervisors Issues:

Rt. 94/Brickyard Road Drainage Work: Representative Torren Ecker informed that PennDOT is going to clean the pipe out and see what the problem is. That should take care of the water ponding there for now. PennDOT is responsible for the culvert north of the pipe. There was discussion that in the future; this intersection is to have a traffic signal which then the intersection will be upgraded.

Pamarama Mobile Home Park: Baranski questioned how the new owners of the park are meeting their deadlines the Board imposed on them. Catts check the site for evidence of installing water meters; he didn't find anything happening there. They provided a written report at the May 27th meeting. There was a second water advisory so they are doing some work there. The owners have until June 30th to have the water meters installed. Shriver was instructed to put this on the agenda to discuss July 8th.

School Crosswalk: Baranski questioned how the Township made out when the Board met with the new Superintendent. CVSD Board denied helping the Township with the crosswalk project along Berlin Road.

Spring Clean Up was postponed earlier. The Board is of the opinion this can be taken off the agenda for this year. Residents can call Neiderer's Sanitation to schedule dropping their large items off.

Issuance of Brush permits: This is to take cut brush to Neiderer's Sanitation: Snyder and Iocco will work on this process.

Auditor Position Vacant: Shriver is to call Linda Buffenmyer and Victoria Nicholson if interested the position.

Road Crew Position: The position was advertised; posted on the municipal door and website; there are four applications here so far. The Board of Supervisors will go over them Monday.

Review Active Plan List:

Summerfield Final Phase I Subdivision Plan: June 16th, they received a time extension to October 3, 2020.

Oxen Country Meadows Final Land Development Plan-Phase II Sections 3 & 4: This plan has conditional approval; Shriver was told to keep on agenda until the plan is signed.

Dan Moul's Rolling Meadows Mobile Home Park-needs a mobile home park permit; Snyder is to prepare a letter. McKean will talk to him. Catts went through his park; there are very few issues there. Moul also doesn't supply the Township with a list of tenants for the Landlord Tenant Report.

Adjournment: Sneeringer second by McKean motioned to adjourn the meeting. 2 Aye Votes Meeting adjourned at 1:10p.m.