

On June 10, 2020 at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350, Chairman Iocco called the regular Board of Supervisors meeting to order at 10:00 a.m. followed by the Pledge of Allegiance to the American Flag. The quorum consisted of Supervisors Mario Iocco, Harry McKean and M. Frank Sneeringer. Sitting with the Supervisors was Township Engineer Terry Myers, Manager Heather Snyder, Zoning/Code Enforcement Officer Darrin Catts and Secretary Beverly Shriver.

Meeting Minutes: McKean second by Sneeringer motioned to approve the May 27, 2020 meeting minutes as written. 3 Aye Votes

Public Comments Non-Agenda Issues: None

Oxford Pointe Preliminary Subdivision Plan: Mickey Thompson and Kyle Gillespie from Burkentine Builders gave a status report to the Board of Supervisors. The issue of ownership; has been resolved. Oxford Pointe LLC. has purchased Oxford Pointe May 28, 2020. Thompson will send the Township some documentation confirming that. Thompson is waiting for the PennDOT H.O.P number; PennDOT has been out of the office. The Township Solicitor did not accept the Bonding submitted; there were incorrect dates on the bond which will be corrected. They had the other agencies sign the Preliminary Plan and will attend the Planning Commission meeting tonight to address the Final Plan.

Terry Myers reported they addressed all the issues from the Preliminary Plan. They gave us copies of all the permits and all the outside approvals. The last is to have the addresses corrected on the cover sheet. The Security and O & M Agreement is with the Final Plan. Thompson will hand write the correct addresses on the cover sheet using an email dated March 26, 2019 from Rick Hise at Adams County Mapping Office.

McKean was concerned there is not clear documentation who has ownership and is responsible for the stormwater basin facilities.

Gillespie explained their O & M Agreements are written for each individual lot; it identifies the BMP's for that property and what the homeowner is responsible to maintain. The responsibility is between the Homeowner and the HOA for the maintenance of the Stormwater basin. The HOA has hired John Inch & Company (Landscape Company) to mow and maintain the stormwater basins (inside the fence) and the property owner will mow up to the outside of the fence. This should be spelled out in the HOA Documents. The HOA is responsible for the soil amendment, street trees etc... they are all a part of the water quality portion of the NPDES. The developer will be installing a standard chain link fence with a locked gate. Iocco informed that Oxford Township allows for other types of fencing other than a chain link fence for esthetic purposes. The Declaration Plan is under review of the Township Solicitor. Myers will review the Developer's Agreement and O & M Agreement. We can add reference to it on the Final Plan.

The owner's name can be crossed out and initialed by the owner.

Manager's Report:

Snyder called for an Executive Session at the end of the meeting for a few issues.

Darrin Catts and Heather Snyder visited EARP to meet Chief Staab and Vita Iocco yesterday.

Bill Smith with PERCs is here giving a summary of what they found and what they recommend. In the Board of Supervisors packets there are some answers to their questions on the signal light. Smith works on the technical part; dealing with the controls and a Traffic Signal Inspector (reads electronic specs). They have corrected a lot of things so far with signs falling down and there are some back plates broken. The monitor failed the test and that's corrected and recertified (at the Cross Keys intersection). The monitor was sent back to have it repaired which was still under warranty and then the Township decided to pay for an extended warranty. That device has a two-year warranty which was a good idea. The Board questioned who ordered the extended warranty (who approved, what it covers and the cost) and to supply that information to the Township. Smith will email that information to the Township today. A conflict monitor is the highest liability piece of equipment in the intersection. It monitors for failures. If it sees any kind of failure with the computer, it puts the intersection into flashing immediately. PERCs has a computerized tester which tests and certifies the device. Smith has a manual tester he uses too. According to the PennDOT guideline a test must be taken every six months. If they find something dangerous while they are there; the Township will be contacted immediately and sent pictures by email to the Township. Anything that is not an emergency pictures will be sent along with the invoice provided with a report including things they don't correct themselves such as pavement markings, signs, things the Township Road Crew can do cheaper than they can. PERC (Sharon Pellman the owner of the company and Bill Smith) will meet with the Township Representative once a year to review the checklists. Typically, the Townships will say we just want you to correct this minor repair, roughly what is the ballpark figure. The more expensive items the Township will receive a written quote. That's their procedure with their standard maintenance program.

Emergency Service calls early in the morning; they don't have the ability to call. PERCs will replace whatever piece of equipment failed example lightening strikes for instance. Sometimes it will take out the main computer. They will put a new computer in until the other one is repaired. PERCs doesn't typically charge for that (the use of their spare equipment). In the case where someone runs over a pole and they have to put up a temporary pole then they do charge a rental fee for that pole.

The computers that run traffic signals, Smith is level three certified, qualified to repair those computers at a bench. Smith has been doing this for close to 40 years now. If a controller gets hit 25-30% of the time the chips are bad and Smith would not recommend repairing it. The conflict monitor; if it fails or gets damaged by lightening Smith would not recommend repairing it due to the high liability.

Smith explained the Township is grandfathered but to put up the aluminum back plates with the yellow stripe (PennDOT new spec, reduced wind resistant, stronger more reliable) around them brings the intersection up to date. Berwick was invited to be here today.

If something fails, it will be marked on the invoice it was repaired will say past all failed tests and recertified. They have a check off list based off the PennDOT documents. Tyler Pellman the son, can also quote prices. A new unit will come with a five-year warranty. A re-certification has a two-year extended warranty.

Any new light added in the Township; when the light is turned on Smith can inspect poles and junction boxes. Call Smith anytime with any questions 24/7. Smith will have an updated quote on Lincoln Street.

Code and Zoning Officer's Report:

Darrin Catts reported he did 22 Building Permits. Terry Myers and Catts attended the pre-construction meeting for Oxen Country Meadows.

Catts asked for the Board of Supervisors opinion; at 200 Mt. Misery Road they demolished the old dwelling and submitted a plan to build a barn with an apartment space to live for a period of time with the intent to build another home at a later date. Catts called him back and said you can't have two principle dwelling on one property. The homeowner wants to give us something saying he will uninstall the apartment space in the barn after he builds the home. The homeowner filled out the simplified storm water method. The Board is of the opinion as part of the permit issuance; a note be given any future permit submissions will have to meet current ordinances.

Oxford Road, the house is removed but without a permit. Catt's sent another letter out to him addressing this issue.

Pamarama Mobile Home Park- The Board had asked Catts check if individual water meter were installed. Catts did not see any earth disturbance there. If we question this the owners will know the Township is watching them. As of Monday; they are under a boil water advisory again.

825 Oxford Road- Catts visited the site and will recheck in 30-day intervals looking for improvements for steps of compliance since there are a lot of cars and lawn mowers.

York Road- Lot across the street from the Old Mill; tree screening needs planted by the owner. He will comply in two weeks.

213 Irish Meadows- Charlie Walker wanted to put up an accessory building for personal use to store his equipment that does qualify now. Walker will install a sidewalk there.

Oxford Pointe was told to mow the lot.

Secretary Report:

Baranski said he will have the Solar Energy Ordinance advertised for adoption June 24th. There will be a hearing at 9:45a.m. and adopted at 10:00a.m. Terry Myers sent changes to be added; we did not see a copy of the ordinance yet. Baranski's proposed revision took out what was in the current ordinance. Myers wants to see what's in the ordinance before it is advertised. Shriver did ask for a copy of the ordinance. Baranski asked to have this taken off the agenda. Baranski needs to stop the advertising until the Board gets a chance to review it. Baranski is to get it to us before Tuesday so the Board can review it and they can authorize to advertise at the Tuesday meeting.

Board of Supervisors Issues:

Rt. 94/Brickyard Road Drainage Work- The Board doesn't want to pay them to do the work it's too much money. McKean is working on a plan; will discuss Tuesday night. The Board met with PennDOT June 1st on-site.

Executive Session- The Chairman called for an Executive Session for Personnel and Legal matters. It was called at 12:02p.m. and back in session at 1:09p.m.

List of Active Plans:

Lorraine Smith Plan- Terry Myers asked to have the tract line removed since keeping as 1 lot.

Adjournment: Sneeringer second by McKean motioned to adjourn the meeting. 3 Aye Votes
Meeting adjourned at 1:10p.m.