

On July 8, 2020 at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350, Chairman Mario Iocco called the regular Board of Supervisors meeting to order at 10:00 a.m. followed by the Pledge of Allegiance to the American Flag. The quorum consisted of Supervisors Mario Iocco, Harry McKean and M. Frank Sneeringer. Sitting with the Supervisors was Township Manager Heather Snyder, Zoning/Code Enforcement Officer Darrin Catts and Secretary Beverly Shriver.

**Meeting Minutes:** Sneeringer second by McKean motioned to accept the June 24, 2020 meeting minutes as written. 3 Aye Votes

**Public Comments Non-Agenda Issues:**

Kevin Moul from United Hook & Ladder gave the Township a power point of the 2019 Year that they present at their annual meeting and a 990 form. Since the merger with Hampton and Irishtown having some additional equipment, they were added to the Box Card. They lost funds from not holding fund raisers due to COVID. United Hook & Ladder is doing fine financially; they received some grant money that covered some of the fund raisers. No carnival this year but they will be hosting a little car show, an opened community day with bands, food stands and fireworks on August 22, 2020. In September they will hold a gun drawing.

Regional EMS is very busy since the call volume drop during the start of COVID. They received close to \$70,000 in grant money; and they applied for a second grant.

**Motion to Appoint Victoria Nicholson as Auditor:** McKean second by Sneeringer motioned to appoint Victoria Nicholson as Auditor. 3 Aye Votes

**Motion to Hire Road Crew Laborer:** McKean second by Iocco motioned to hire Terry Hockensmith at \$20.00 per hour. 3 Aye Votes

**Manager's Report:**

Snyder got approval to purchase Eye Wash Stations and First Aid Kits at a cost of around \$200.

PERC's Estimate #137: Berwick Township is okay with proceeding with the work. Snyder did not hear from Hamilton Township yet. The Board of Supervisors directed Snyder to send an email to Hamilton Township advising Berwick and Oxford Township want to move forward with the work; if they have any comments this is their chance. We will be moving forward.

Snyder reported the Subdivision and Land Development Plan Check List for plan submittal is before Terry Myers to review.

Mobile Home Park: In the Fee Schedule the permitting of a mobile home park was deleted from the codebook. Snyder will have a resolution putting it back in the Fee Schedule for a fee of \$10.00 plus an additional \$5.00 per mobile home space for the July 21, 2020 meeting. Snyder has not heard back from the new owners if the water meters were installed.

**Roadmaster's Report:**

Rt. 94/Brickyard Road Drainage Work: McKean and Rummel met with PennDOT yesterday and today discussing cleaning out the swale & pipes along Carlisle Pike including the pipes at Dorothy Stambaugh's driveway. It will take a vacuum truck a day to clean out the swale and pipes. Then PennDOT will maintain them. The Brethren Home was at the meeting and is looking into redoing the swale through their property to handle the additional water they will get when the Township cleans out the swale from Brickyard Road. This will resolve an issue that's been around for years.

**Code and Zoning Officer's Report:**

Zoning: Darrin Catts reported since the last meeting there has been 10 Municipal Permits, 4 Occupancy Certificates issued. Catts attended an Adams County Building Code Officials Board of Appeals meeting.

Code Enforcement: A letter was sent to 50 700 Road for doing work without a permit. Catts did two setback inspections.

Outdoor Storage Permits: Catts is reviewing the Township Storage permits referring to Chapter 10 Part 4 of the Code of Ordinances. There are two property owners who were given six months to comply with the fencing and screening requirements.

825 Oxford Road: Several vehicles have been removed and there is progress in cleaning up the property.

Fish & Game Road Property: There is one less vehicle there. Catt's has not made contact with the property owner yet but steps are being made to clean up some of the violations on the property.

Hanover Toyota was contacted about the weeds at Allen's Cartway track.

**Secretary Report:**

July 21<sup>st</sup> there is a hearing at 6:15p.m. for the Solar Ordinance Amendment; right before the regular meeting at 6:30p.m.

**Board of Supervisors Issues:**

Oxford Pointe/Hoover: Both parties are fine since resolving the tree line issue. They are digging the driveway today.

Berlin Junction Project: Haven't heard any more about the grant Berlin Junction applied for.

PennDOT sent out a reminder to municipalities to check traffic light poles that are embedded in concrete for corrosion.

**Executive Session:**

Deborah Greenholt asked to speak to the Board of Supervisors in an Executive Session. The Chairman called an Executive Session for Personnel Issues at 10:34am. The Chairman called the meeting back in session at 12:34pm. It was a unanimous decision by the Board of Supervisors to give

Deborah Greenholt and Beverly Shriver a \$4.00 per hour raise effective immediately; due to the new hiring pay scale.

**Review Active Plan List:** Nothing to discuss.

**Adjournment:** McKean second by Sneeringer motioned to adjourn the meeting. 3 Aye Votes  
Meeting adjourned at 12:48p.m.