

On August 12, 2020 at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350, Chairman Mario Iocco called the regular Board of Supervisors meeting to order at 10:00 a.m. followed by the Pledge of Allegiance to the American Flag. The quorum consisted of Supervisors Mario Iocco, Harry McKean. Frank Sneeringer arrived at 10:13a.m. Sitting with the Supervisors was Township Manager Heather Snyder, Zoning/Code Enforcement Officer Darrin Catts and Secretary Beverly Shriver.

Meeting Minutes: McKean second by Iocco motioned to accept the July 21, 2020 meeting minutes as written. 2 Aye Votes

Public Comments Non-Agenda Issues: None

Motion on H.A.R.T Center Waiver Request of the Zoning Hearing Fee: Craig Clabaugh was present on behalf of the H.A.R.T Center. McKean second by Iocco motioned to grant the H.A.R.T Center a waiver of paying the Zoning Hearing Fee. 2 Aye Votes The costs will be covered by the Township.

Motion Authorizing the Chairman Sign the Bureau of Redevelopment Office Letter Supporting Berlin Junction Manufacturing Center's Project: Iocco second by McKean authorized the Chairman sign the letter supporting the Berlin Junction Manufacturing project to the Redevelopment Office. 2 Aye Votes

Manager's Report:

Snyder reported there are first aid kits in all the vehicles now and an eye wash station on-site.

At 225 Drummer Drive there is a cracked stormwater pipe. Rummel put tape and cones around the area. The Colonial Acres Home Owner's Association (HOA) was contacted. The HOA contacted T.J. Smith to do the work. T.J. Smith will call the Township when he is doing the work.

Rummel would like to purchase a Stihl gas chainsaw and a Stihl gas leaf blower at a cost of \$818.00 for both with a 10% discount from Messick's. Finches was \$858.00 with a \$50.00 discount. Messick's has good service. Iocco requested for future purchases they check out battery operated equipment with 80-volt batteries. Iocco second by McKean motioned to purchase the gas Stihl chainsaw and leaf blower from Messick's for \$818.00. 2 Aye Votes

PERC's Project: Snyder was advised the backplates are on back order. The Township has not heard of any issues with the lights lately.

Snyder has not received any more correspondence regarding the Right-to-Know request on the Cross Keys signal light.

Panorama Mobile Home Park: The current owner was issued a new permit. A boil water advisory went into effect there based on a contractor working on the water main.

Snyder took a PSATS CDL Record Management class.

Snyder contacted Shannon Jesko at Neiderer's Sanitation for an update on Brush Recycling in the fall.

Code and Zoning Officer's Report:

Zoning: Darrin Catts reported since the last meeting there has been 29 Municipal Permits, 4 Occupancy Certificates issued.

Code Enforcement: A permit was issued for the work being done at 50 700 Road without a permit.

193 Fish & Game Road was sent a second notice; Catt's hasn't heard from the owner of the property.

825 Oxford Road: There are significantly less vehicles there. Catt's granted them another 30 days to clean up the property.

850 Oxford Road: The daughter is having the final grading and seeding done on the property.

Burkentine permit submissions were straightened out, processed and with Mike Hartman for his review.

Frank Sneeringer arrived.

Neighbor to Burkentine property was concerned with standing water and mosquito issues. Rusty Ryan will visit on-site and test for mosquito presence.

1974 Storms Store Road: This property has building materials in the front yard for the past three years. Catt's gave him 7 days to respond.

894 Lingg Road: The property owner states he is moving his business and stuck between facilities, anticipated having vehicles removed by the end of the month.

Jeremy & Jayme King submitted a subdivision plan located along Oxford Road. Baranski was contacted to calculate the development rights. The original parcel is located in both Oxford and Hamilton Township.

The Brethren Home Community needs additional office staff for spreading out due to COVID; possibly three temporary construction trailers set on impervious existing material. Catt's will consider them as accessory buildings with an attached expiration removal date. There will not be any setback issues in the side yard. These will require UCC inspections.

There are two Zoning Hearings on August 26th; 198 Onyx Road for in-law quarters and 450 E. Golden Lane to construct an accessory building in the front yard 25 feet from the street right-of-way. The first advertisement was in the newspaper yesterday. Catts will be posting both properties next Tuesday following the 7-day posting requirement.

Roadmaster's Report:

McKean reported the roadcrew is keeping up with the mowing, trimming tree branches and cleaning detention basins. They replaced a 10-foot section culvert pipe at a retention basin. When traveling towards Fish & Game around the turn where the right side always washed out; the roadcrew was digging out that swale and discovered the swale was paved. They also found the pipe there was completely covered over with ground. They also cleaned out the inlet at the stone house.

McKean likes the Roadmaster's daily reports they are very thorough and shows accountability.

McKean and Rummel will be getting together next week to access the equipment inventory.

Rummel is working on a list of roads he is putting out to bid next year for Petro-mat tar and chip.

First Aid kits are updated and there is an eye wash station.

There needs to be a Safety Committee for the Township; it should consist of one Supervisor (McKean), Manager (Heather Snyder), and one Employee (Roadmaster Jeff Rummel). They will meet once a month, discuss concerns and keep minutes. The Township would get ten percent off the insurance rate.

Alpha Space Control pricing for the line painting of all the Township roads is \$11,177.00; this will be paid out of Liquid Fuels and the repainting the arrows on Lincoln Street at \$740.00 would be paid out of the General Fund. McKean second by Iocco motioned to authorize Alpha Space Control to do our line painting; estimate # 20-512, in the amount of \$11,177.32 and to do the double arrows at Lincoln Street estimate #20-1429 in the amount of \$740.00. 3 Aye Votes The price is in line with last years cost. The Township used Alpha Space Control for a couple years now; they do a great job.

Secretary Report:

As a follow up from the last meeting; Shriver contacted Rusty Ryan for a list of developments in the Township that use street sweeping as their option for their water quality requirement, how often is the sweeping required and who is doing the sweeping for the developments. Rusty Ryan was made aware the Township will not accept those streets that require sweeping. Ryan said he understands. Ryan sent the Township a brochure on street sweeping equipment. Catts was directed to look on the Oxford Pointe Plan for their Erosion & Sediment Control Plan; their post construction work it will be listed there if they chose to do the street sweeping. The Township has to make it clear to the developers; the Township is not going to take that responsibility of the street sweeping. That would be an HOA obligation or else the Township will not take the street.

Steve Shrader explained when they put the anti-skid down; McSherrystown Borough and Conewago Township came out once a year, in the spring. The roadcrew swept from the center line towards the curb and then they would come in and make one pass and pick everything up.

Adjournment: McKean second by Sneeringer motioned to adjourn the meeting. 3 Aye Votes Meeting adjourned at 10:43a.m.