

On March 17, 2020 at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350, Chairman Iocco called the regular Board of Supervisors meeting to order at 6:30p.m. followed by the Pledge of Allegiance to the American Flag. The quorum consisted of Supervisors Mario Iocco, Harry McKean and M. Frank Sneeringer. Sitting with the Supervisors was Secretary Beverly Shriver.

Meeting Minutes: Sneeringer second by McKean motioned to approve the March 11,2020 meeting minutes as written. 3 Aye Votes

Chief Staab, EARP Report: No Report.

EARP Commission Report: No report.

Public Comments Non-Agenda Issues: None.

Motion on Hanover Volkswagen Request Release of Letter of Credit: The Township did not receive the “as built” drawings. McKean second by Sneeringer motioned to TABLE the Hanover Volkswagen request to release their letter of credit until “as built” drawings are received. 3 Aye Votes

Motion on Oxen Country Meadows Phase II Section 3 & 4: The owner Bony Dawood and Project Manager Scott Sozanski were present on behalf of the plan. They will be managing the development as rental units; there will be one entity doing the lawn mowing and snow removal.

The streets will be private streets with a designated bike trail. The street specs are grandfathered with the 5-year protection from the preliminary plan approval.

Phase II Section 3 will be the next section built;15 new units.

There are three fire hydrants shown. There was concern by the Planning Commission of not having adequate turn-a-round area for emergency vehicles at the end of Davidson Court. A change was made from the original plan by eliminating unit #46 to provide a hammer head turn-a-round area for emergency equipment. Steve Rabine, Fire Chief of United Hook & Ladder approved the plan with this change.

They will delay building units #44 and #45; they are apart of the sedimentation pond now; once the development is built the pond will be made smaller. These two units will be built during another phase.

Dawood did make revisions to the plan addressing some of the comments from the Planning Commission letter. Comcast was down so the Township didn't receive Terry Myer's comment letter regarding Dawood's updated plan. Dawood was fine going by the planning commission letter dated March 16, 2020.

NOMA is the only outside agency they are waiting on.

They hired an Environmental Scientist to verify the wetland area.

The sewer clean outs are coming up in a 3' X 5' grass section between the sidewalk and the front porch.

Terry Myers is reviewing the security estimate.

Iocco second by McKean motioned to grant conditional approval of the Oxen Country Meadows Phase II Section 3 & 4 with these conditions to be met: 1. NOMA needs to approve and sign the plan 2. Show location of the fencing on the wall and provide on the detail 3. Public improvement security in the amount of 110% of the construction value shall be posted with the Township in a form acceptable to

the solicitor prior to final plan approval 4. Landscape plan shall provide a table of proposed plant species and the number of each proposed 5. The Township staff shall discuss plan note #15 with the Developer regarding timing of the Robinson Drive widening and overlay 6. All certification blocks shall be signed and sealed by the professional responsible for each certification 7. Recreation fees need paid. 3 Aye Votes

Motion on Lorraine C. Smith Final Subdivision Plan Waiver Requests of Chapter 22-308. A. 1 and of Chapter 22-404.13: There should also be waiver requests for Chapter 22 -303A Preliminary Plan requirements, Chapter 22-503 Curbs and Gutters and Chapter 22-504 Sidewalks. The Board of Supervisors would like these requests listed on the same letter. Iocco second by McKean motioned to table the Lorraine C. Smith Final Subdivision Plan Waiver Request of Chapter 22-308. A. 1 and Chapter 22-403.13. 3 Aye Votes

Motion on the Solar Energy Facility Draft Ordinance: The Board of Supervisors do not have a draft ordinance to review since Comcast was down. McKean second by Sneeringer motioned to table the Solar Energy Facility Draft ordinance until they have a draft ordinance. 3 Aye Votes

York Adams Tax Bureau and Adams County Tax Collection Committee (ACTCC): No meeting; no report.

Solicitor's Report: No Report.

Engineer's Report: No Report.

Roadmaster's Report: No report.

Code and Zoning Officer's Report: (February 19-March 17, 2020) McKean second by Iocco motioned to accept the Zoning and Code Enforcement Report for February/March. 3 Aye Votes

Zoning: 3 Building Permits, 1 Occupancy Certificates, 1 Plan Review & 3 Zoning Questions
Code Enforcement: 1 Animal Complaint, 6 Building Permits, 1 Driveway issue, 2 Side-walk Inspections, 4 Property Maintenance Issues, 5 On-Lot Septic Sewer Letters, 2 Health and Safety Checks

Secretary's Report:

Consent Agenda: Iocco second by McKean motioned to accept the March 17, 2020 Consent Agenda as written. 3 Aye Votes

Rec'd Adams County Office of Planning & Development February 12, 2020 review letter regarding Oxen Country Meadows Phase II, Sections 3 & 4 Plan.

Rec'd United Hook & Ladder Emergency Management Reports for January and February 2020.

Rec'd Adams County Conservation District Technical Deficiency Letter for Oxford Pointe NPDES Permit dated February 12, 2020.

Rec'd RAYAC Realtors Association of York and Adams Counties 2019 Real Estate Market Report.

Old/New Business: There is a questionnaire from the COG legislative committee if you have anything you want to know to let Sneeringer know; he can report it to the legislative committee. March COG meeting is canceled.

Treasurer's Report:

List of Incomes, Bills and Transfers:

Sneeringer second by McKean motioned to approve the List of Incomes, Transfers and Pay Bills. 3 Aye Votes

Board of Supervisors Issues & Executive Session:

CVSD Sidewalk, Crosswalk, Speed Limit Zone: Dr. Christopher Rudisill emailed the Township that he consulted with his school board and at this time they are not interested in pursuing the sidewalk, crosswalk issue the Board of Supervisors discussed with him.

At this time the ladies in the office are okay working; they can communicate with the public through the glass and by the intercom to limit public access. PSATS said to continue having meetings and for us it is less than 10 people in attendance. Meetings can be held by telecommunications if it gets worse. The Board wants to know a couple days in advance of what action needs taken or if a meeting can be canceled.

Manager's Position: McKean second by Sneeringer motioned to hire Heather Snyder as Township Manager; having a salary of \$52,000 a year with standard township benefits. Snyder will start here with four-weeks paid vacation time. Snyder will have insurance on her and her family. Snyder will start April 6, 2020. 3 Aye Votes

List of Active Plans:

The Chairman reviewed the list; nothing to report.

Adjournment: McKean second by Sneeringer motioned to adjourned the meeting. Meeting adjourned at 7:25pm. 3 Aye Votes