

On July 21, 2020 at the Oxford Township Building, 780 Hanover Street, New Oxford, PA 17350, Vice-Chairman Sneeringer called the Solar Energy Ordinance Amendment Hearing by the Board of Supervisors to order at 6:15p.m. followed by the Pledge of Allegiance to the American Flag. The quorum consisted of Supervisors Harry McKean and M. Frank Sneeringer. Sitting with the Supervisors was Solicitor Shane Rohrbaugh, Engineer Terry Myers, Manager Heather Snyder and Secretary Beverly Shriver. Mario Iocco proceeded with the hearing when he arrived at 6:20p.m.

Rohrbaugh reported the hearing was properly advertised. This ordinance is to amend 27-203 “Specific Words and “Phrases”; 27-302 “Permitted Uses”; and new section 549A (Solar Electric Facility).

A Solar Electric Facility is listed as a Conditional Use in the Agricultural, Residential Low Density, Residential Medium Density, Commercial and Industrial Districts and not permitted at all in the Residential High District. The new section 549A will control and regulate Solar Electric Facilities. This is the version the Board and Terry Myers reviewed.

There being no comments from the public; McKean second by Sneeringer motioned to adjourn the hearing at 6:24p.m.

The Chairman called the regular Board of Supervisors meeting to order at 6:30p.m.

Meeting Minutes: McKean second by Sneeringer motioned to approve the July 8, 2020 meeting minutes as written. 3 Aye Votes

Chief Staab, EARP Report: Chief Staab gave the June Report.

Criminal Statistics: Issued 17 Supplemental Reports, 92 Incident Reports, wrote 1 Non-Traffic Citations, 4 Misdemeanor Arrests.

Traffic Enforcement: They conducted 111 Car Stops, issued 90 Traffic Citations, they gave out 17 Written or Verbal Warnings and handled 4 Accidents.

Township Crime: There was a fight between two women that resulted in an arrest; a trailer hitch was stolen off a truck on Hampshire Drive, no witnesses; a reported burglary from a domestic that was unfounded; the husband took some of his possessions.

EARP Commission Report: Officer Dunlap retired and EARP hired Joe David to replace him.

Public Comments Non-Agenda Issues: None

Motion to Adopt 2020-122 Solar Energy Ordinance Amendment: McKean motioned to adopt 2020-122 the Solar Energy Ordinance Amendment, second by Sneeringer. 3 Aye Votes

Motion to adopt Resolution 2020-11 Setting Fees for Annual Renewal of Mobile Home Park Permits: This is the same fee that was previously removed from the fee schedule; being adopted and put back in. The fee is \$10 plus an additional \$5 for each mobile home space. McKean second by

Iocco motioned to adopt resolution 2020-11 setting fees for annual renewal mobile home park permit. 3 Aye Votes

Manager's Report:

Snyder drafted a thank you letter for the Board of Supervisors to review before sending to PennDOT, Representative Dan Moul and Representative Torren Ecker for all of their efforts in helping with the Route 94/Brickyard Road cleaning out the swale and pipe.

PERCS Contract: Snyder received approval from Berwick and Hamilton Township to proceed with the work at the Cross Keys Intersection; contract # 137 at a cost of \$4,097.06 for the replacement of the backplates. Iocco second by McKean authorized Snyder to notify PERCS to proceed with Contract #137 at a cost of \$4,097.06 for the replacement of backplates at Cross Keys Intersection. 3 Aye Votes

Lincoln Street/Route 30 Signal Light: On July 17, 2020, a Kinard truck sideswiped a traffic signal mast pole and damaged the crosswalk button box. PERCS will add this repair work to the already scheduled work there. A separate repair bill will be made to collect the cost from their insurance company.

Panorama Mobile Home Park: As part of the permit, there was a June 30, 2020 deadline to have water meters installed and have the water lines tested. The owner sent Snyder an invoice as proof the 31 water meters were installed and the water lines were tested. They will forward the test report when they receive it.

Today, a resident of the park stopped in the office and reported being confused as to what is going on in the park by the new owners and is looking for help with the on-lot septic and no water issues. Darrin Catts should contact the complainant for more specific information; and then Snyder should contact the owner and advise him of the situation and possible penalties involved. If there is no water the owner should be supplying 150 gallons of water per day, per lot.

Rohrbaugh would talk to Baranski about what method of enforcement they want to use to get them to comply and pass the cost of that onto the property owner. This is a summary offense citation in front of the District Justice. They will also create language of a time frame to transfer the permit after settlement of the property. Hoover's renewal permit is dated February 26, 2020. There is nothing mentioned in our codebook about a time frame. If there are suspected violations the Township can inspect and revoke the permit if violations are found; and give the owner an amount of time to become compliant in order to get the transfer of the permit. The goal is to make the mobile home park better for the residents.

Hanover Street/Red Hill Road Flashing Light: Ricky Barnett/PennDOT said they would be inspecting the light within the next two weeks and will be sending us an inspection report. Snyder told Barnett the placement of the solar panel wasn't sufficient to keep it charged.

Mike Kenwell/JMT is an Engineer on the Eisenhower Drive Project and would like to post documents and a website link for public review at our Township building. The Board of Supervisors approved the posting.

York Adams Tax Bureau and Adams County Tax Collection Committee (ACTCC): No report.

Solicitor's Report:

Update of Dave Leese Property, 231 Brickyard Road-No report.

Update Batt's Property, 1580 Carlisle Pike- Baranski is trying to get a hearing date scheduled with the District Justice.

Engineer's Report:

Water & Sewer Project Grants for Brickyard/Becker Road: Myers advised the planning needs done by the end of the year and approved before looking for grants. Myers will put together a schedule for next meeting. McKean reported Berlin Junction did not get a grant.

Street Sweeping Language to insert in O & M Agreement: Myers would rather see the language put on the Developer's O & M Plan that's recorded with the Final Subdivision Plan and not the O & M Agreement. The Township can make it known early on during the planning phase that they will not accept dedication of the streets if they choose the street sweeping option to meet their NPDES Permit water quality requirement. If the county reviews and approves it; the Township can't object to it. The Township wants the least impacting option on the Township to meet the water quality standards. Misty Creek should be sent a letter requiring documentation of their street sweeping. Shriver will contact Rusty Ryan to review the NPDES Permits for Misty Creek and Oxford Glen to see if they chose the street sweeping option. Myers will check the Summerfield Plan and report back at the next meeting.

Roadmaster's Report: Snyder reported the truck is fixed.

Secretary's Report:

Consent Agenda: McKean second by Iocco motioned to accept the Consent Agenda as written. 3 Aye Votes

Rec'd Recorded Oxford Pointe Development Agreement and O & M Agreement.

Rec'd Proof of Publication of Legal Notice of Employment Opportunity for Road Crew Laborer/Driver/Equipment Operator.

Rec'd United Hook & Ladder June Incident Reports and Regional Emergency Management Services Report.

Rec'd Adams County Building Officials Association's procedures for handling appeals by each municipality.

Rec'd York Adams Tax Bureau Financial Report for the years ended December 31, 2019 and 2018.

Rec'd Adams County Office for Aging, Inc thank you letter for the recent \$1,250.00 contribution.

Rec'd PSATS News Bulletin, PennDOT LTAP Technical Information Sheet.

Old/New Business: The ACATO Conference has been cancelled for this year.

Treasurer's Report:

List of Incomes, Bills and Transfers: McKean second by Iocco motioned to approve the List of Incomes, Transfers and Pay Bills. 3 Aye Votes

Snyder asked the Supervisors to sign a signature letter authorizing Bank of America to cancel David Sentz MasterCard and issue one to Terry Hockensmith. McKean second by Iocco motioned to sign the signature letter cancelling David Sentz MasterCard and issuing Terry Hockensmith a card. 3 Aye Votes

There is a CD coming due the end of July; ACNB was giving 2.28 %; ACNB will renew at .50%; BB&T has a .20% rate. McKean second by Sneeringer motioned to stay with ACNB at .50%. 3 Aye Votes

Renewal insurance rates are in from Weber Insurance; Snyder is looking to add a cyber policy for \$50 for extra coverage.

Terry Myers is reviewing the Checklist for Plans.

Board of Supervisors Issues & Executive Session: Nothing to discuss.

Adjournment: McKean second by Sneeringer motioned to adjourned the meeting. Meeting adjourned at 7:40p.m. Unanimous Decision.