

The **January 6, 2020 Annual Organizational Meeting** of the Oxford Township Supervisors was called to order at 1:00PM, at the Oxford Township Municipal Building 780 Hanover Street, New Oxford, PA 17350. In attendance were Supervisors Mario Iocco, Harry McKean and M. Frank Sneeringer. ___ Rick ___ Ed ___ Deb ___ and Bev ___.

Recognize Newly Elected or Re-elected Supervisors.

On a motion by _____ second by _____ appoint _____ as **Temporary Chairman**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint _____ as **Temporary Secretary**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

The Temporary Chairman calls the meeting to order with the Pledge of Allegiance to the American Flag. And ask for a nomination for Chairman.

On a motion by _____ second by _____ appoint _____ as **Chairman**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint _____ as **Vice-Chairman**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint _____ as **Secretary for the Township, Planning Commission and Zoning Hearing Board**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint _____ as **Treasurer**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ affirm Shawn Leister as **Roadmaster**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint _____ as **Zoning Officer**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____
appoint _____ as **Code Enforcement Officer**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____
_____ appoint _____ as **Building Permit
Officer**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____
appoint _____ as the **Flood Plain
Administrator**.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ **affirm the
payroll raise** of \$.50 per hour to full time employees
Richard Groft, Beverly Shriver, Deborah Greenholt, David
Sentz and part time employee Ed Strevig. And \$1.50 per hour
to Shawn Leister.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ affirm the
amount of **bond for the Treasurer and Secretary** at
\$1,000,000.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____
appoint/re-appoint **John Baranski** as **lead counsel** from
Blakey, Yost, Bupp & Rausch for 2020 will remain at \$135.00
per hour for attending meetings and standard municipal
work. Municipal litigation will also remain at \$150.00;
specialized services in connection with bond or note
financing will be the normal and customary fees consistent
with the amount of work and the risks incurred by the firm
in connection with such matters. The Solicitor will attend
the evening township meeting each month. Roll Call Vote:
Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____
appoint/re-appoint **Terry A. Myers** from **C.S. Davidson** as the
Contract Engineer for the year 2020. This will include the
Township Meeting each month at a rate of \$65.00 plus
mileage. All other engineering will be charged by the
individual project. Roll Call Vote: Iocco _____ McKean _____
Sneeringer _____

On a motion by _____ second by _____ adopt
Resolution 2020-1 Setting Rate for Engineering and Legal Services. (C. S. Davidson will provide a list of fees that is kept with this resolution; but not a part of resolution so when fees change we don't have to keep adopting new resolutions)

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ re-appoint
John L. Senft as Zoning Hearing Board Solicitor from Senft Law Firm for 2020.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ adopt
Resolution 2020-2 naming John L. Senft as Zoning Hearing Board Solicitor for the 2020 year at a rate of **\$130.00 per hour.**

Roll Call Vote: Iocco _____ Lafferty _____ McKean _____

On a motion by _____ second by _____
_____ appoint/re-appoint _____ as **Open Records Officer.**

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ adopt
Resolution 2020-3 naming _____ as Open Records **Officer and set hours.**

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint/re-appoint **SEO and Alternate SEO's.** Gilbert Picarelli (#02291) from KPI Technology as Primary Sewage Enforcement Officer. The Alternate Sewage Enforcement Officers from KPI are Dominic Picarelli (#03305) and Leah Heine (#03069).

Roll Call Vote: Iocco _____ Lafferty _____ McKean _____

On a motion by _____ second by _____ adopt
Resolution 2020-4 naming _____ SEO and Alternates and Fee Schedule.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ affirm
Resolution 2017-5 Naming Mike Hartman as Inspector, 2004-2 Naming Ed Strevig as inspector for Middle Department and the 2017 Inspection Fee Schedule. Roll Call Vote:

Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ affirm the appointment of **Lisa Kaiser's Deputy Tax Collector**, Stacey Motter; Littlestown Borough's Tax Collector for the 2020 Year.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint/reappoint **the Chairman of the Planning Commission? (instead of a name; the Chairman isn't appointed until the first meeting in January)** _____ (2019 Victoria Nicholson) to serve as **Chairman of the Vacancy Board**.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ re-appoint **Victoria Nicholson and Beverly Shriver to the Planning Commission Board**. Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ adopt **Resolution 2020-5 confirming appointments to the Planning Commission and set forth terms**.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ re-appoint Brandon Guiher as a Member **of the Zoning Hearing Board**.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ adopt **Resolution 2020-6 naming Zoning Hearing Board and setting terms**.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ re-appoint **Robert A. Martin as the York/Adams Tax Bureau (YATB) Voting Delegate Representative and Janet E. Martin as the YATB Alternate Voting Delegate Representative for the 2020 year**.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ re-appoint **Robert A. Martin as the Adams County Tax Collection Committee (ACTCC) Voting Delegate Representative and Janet E. Martin as the ACTCC Alternate Voting Delegate Representative for the 2020 year**.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ name _____ the **Representative and _____ the Alternate Representative of the Council of Government for 2020.**

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ establish the **Township Meeting nights as** the third (3rd) Tuesday of the month. **Workshops** will be held the 2nd and 4th Wednesday at 10:00AM except **no meeting January 22, April 22, and July 22, since the evening meeting is the day before.** All meetings will be held at the Oxford Township Office Building, 780 Hanover Street.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ establish the **Planning Commission night the 2nd Wednesday of every month.** All public meetings will be held at the Oxford Township Office Building, 780 Hanover Street at 6:30PM.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ establish the **Zoning Hearing Board meeting** nights to be held as needed (When a Zoning Hearing Application is filed). All hearings will be held at the Oxford Township Office Building, 780 Hanover Street at 7:00PM.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ select these **local banks; (ACNB and BB&T Bank)** for the year 2020. All checking accounts shall require any 2 Supervisors and either the Treasurers or Secretary's signature.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ certify _____ as **the PSATS Convention Voting Delegate. (May 3-6, 2020)**

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ **pay Oxford Township bills** based on due dates for the year 2020 and give a report at the Board of Supervisor's meeting.

Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ appoint **Adams County Recorder of Deeds** to collect the Real Estate Transfer Tax of **2% (1% local and 1% state)** for 2020 year.
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ establish the **Office Hours** for 2020 as **Monday-Friday 8:00AM to 4:30PM.**
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

On a motion by _____ second by _____ affirm appointment of Verna Feeser as **Administrator of the Emergency Management** confirmed by the Governor of the State of Pennsylvania and to be paid \$ (**\$1.00 per day. And to be paid \$10.50 per hour investigating incidents and attending trainings, plus mileage. And to be reimbursed \$70 for the use of her private phone for Oxford Township business.**)
Roll Call Vote: Iocco _____ McKean _____ Sneeringer _____

Recognize Public Comment Period.

With no further business the Chairman asked for a motion to adjourn.

_____ second by _____ motioned to adjourn the meeting. Motion carried. Meeting adjourned at : PM