

Tuesday, July 6, 2021

The New Oxford Borough Council met at 7 PM on Tuesday, July 6, 2021, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of those present: Matthew Johnston, Linda Kane, Dorothy Robinson, Amanda Sipe and Mayor James Eisenhart. Also present were Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent was John Griffie.

Solicitor Eastman stated an executive session of the New Oxford Borough Council was conducted, immediately prior to the commencement of this evening's monthly general business meeting of the Borough Council beginning at 6:30 PM, consistent with section 708(a)(3) and section 708(a)(5) of the Sunshine Act for the following proposes: (1) to receive information and to consider the lease of Borough real property; and (2) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Audience acknowledgment / opportunity for public comment. There was none.

Johnston made the motion to approve and accept the minutes from the June 7, 2021 council meeting as presented. Kane seconded. Motion carried.

Johnston made the motion to accept the Code Enforcement Officer's Report as presented. Sipe seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston:

1. Johnston made the motion to pay the bills as per the Vendor Balance Detail Report. Sipe seconded. Motion carried.
2. Johnston made the motion to accept the financial reports as presented. Sipe seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. The following quotes were received for a new tractor/lawnmower:
  - a. Kubota BX2680 w/loader, 54" mower deck, ballast box and R4 tires from Messicks @\$18,958.75
  - b. Bobcat CT1025 compact tractor HST from Bobcat of Adams County @\$15,171.41
  - c. John Deere 1025 R Sub-Compact Utility Tractor from Atlantic Tractor LLC @\$17,384.82

Maintenance Man Prutzman recommends the John Deere Tractor. Johnston made the motion to purchase the John Deere 1025 R Sub-Compact Utility Tractor from Atlantic Tractor LLC @\$17,384.82 Sipe seconded. Motion carried. Solicitor Eastman stated that we were required to get three telephonic bids, however the law does not require us to accept the lowest amount.

2. Second floor A/C quotes – tabled.
3. Second floor restroom renovations – tabled.

Robinson & Kane had nothing to report for Parks & Recreation.

Robinson had nothing to report for Eastern Adams Regional Police Department Commission Report.

Streets & Sidewalks Report:

1. CSX Railroad submitted information regarding upcoming road closures for track repairs.

Mayor Eisenhart had nothing to report for Health & Safety.

Mayor Eisenhart had nothing to report for the Mayor's Report.

Johnston stated he would like to look at the old lights and flag pole that is in the basement to refurbish. Council agreed.

Zoning Hearing Board – alternate member appointment – tabled.

Ambre Noel, SJC All Stars – leasing the gym. Ms. Noel addressed the council because of the decision that was made at last month's council meeting to not lease the gym to her. Ms. Noel asked for a reason why the council changed their minds and reviewed all the programs she would bring to the community. Ms. Noel asked the council to reconsider their decision to not lease the gym space to her, however, was not looking for an answer this evening.

Sipe made the motion to remove from the agenda the Rabbit Transit request to install a Bus Stop Sign on Center Square until a formal written request is received. Johnston seconded. Motion carried.

Traffic stopping/standing ordinance review. Johnston made the motion authorizing the advertisement of the stopping/standing ordinance for enactment at the August 2, 2021 council meeting. Kane seconded. Motion carried.

Code Enforcement. Sipe made the motion to adopt Resolution No. 04-2021 appointing a building code official, third party code administrator, zoning officer and general code enforcement officer for the Borough of New Oxford, authorizing entry into a code administration agreement with South Penn Code Consultants, LLC, and approving a fee schedule for building, zoning and property maintenance code administration and enforcement services to be provided by South Penn Code Consultants, LLC for the Borough of New Oxford and to adopt Resolution No. 05-2021 appointing a construction code official for the Borough of New Oxford for the provision of uniform construction code plan review and inspection services, authorizing entry into an agreement with Middle Department Inspection Agency, Inc. for the performance of such uniform construction code services and approving a fee schedule for the performance of such uniform construction code services for the Borough of New Oxford. Johnston seconded. Motion carried.

General Code – Code of Ordinances update:

1. Johnston made the motion to accept the supplement no. 5 proposal from General Code updating the borough's code of ordinances book at a not to exceed cost of \$3,590.00. Sipe seconded. Motion carried.
2. Sipe made the motion to accept the Standard eCode360 proposal from General Code converting the borough's code of ordinances book into an electronic format @\$995.00 per year. Johnston seconded. Motion carried.

Mayor Eisenhart left the meeting at 8 PM.

Kane made the motion to approve the Transient Retail License Application from Sonja Williams. Sipe seconded. Motion carried.

Sipe made the motion to approve the request from The American Heart Association to hold its 2021 Adams County Heart Walk on September 11, 2021 from 9 AM until 12 noon as per their request letter received June 28, 2021. Kane seconded. Motion carried.

Johnston made the motion to approve the request from United Hook & Ladder to hold the Fireman's Fair August 27 and 28, 2021 from 3 PM until 11 PM and to close West Golden Lane from North Bolton Street to North Water Street as per their request letter received June 28, 2021. Sipe seconded. Motion carried.

Sipe made the motion to accept the lease termination letter that was received from New Hope Ministries effective September 30, 2021. Kane seconded. Motion carried.

Requests to lease space in the borough building – tabled.

President's Report by Robinson:

1. Kane made the motion to advertise for a part time maintenance person. Johnston seconded. Motion carried.

Sipe made the motion for adjournment at 8:32 PM. Johnston seconded. Motion carried.

Respectfully submitted by:

Tania K. Kepner  
Secretary/Treasurer