

January 4, 2021

The New Oxford Borough Council met at 7:05 PM on Monday, January 4, 2021, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of those present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent was Mayor James Eisenhart.

Solicitor Eastman stated an executive session of the Borough Council was conducted immediately prior to the commencement of this evening's general business meeting of the Borough Council beginning at 6:00 PM consistent with section 708(a)(4) of the Sunshine Act in order to consult with its litigation attorney and the Borough's solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 1:19-cv-01829-CCC captioned Brain Platt, Plaintiff v. James Graham, Pennsylvania Municipal Code Alliance, Inc., New Oxford Borough, et al, Defendants.

Kane made the motion to approve the appointment of the following positions for the year 2021:

1. Borough Solicitor – Harold Eastman from Barley Snyder
2. Zoning Solicitor – Todd King from Salzmans Hughes
3. Property Maintenance Code Board of Appeals Solicitor – Todd King from Salzmans Hughes
4. Borough Engineer – Jeremy Smith from Rettew
5. Auditors – SEK & Company
6. Secretary/Treasurer – Tania Kepner
7. Chairman of Vacancy Board – Julie Stoltzfoos
8. Code/Zoning/Inspection Enforcement Officer – PA Municipal Code Alliance Inc.

Griffie seconded. Motion carried.

Appointment of two Eastern Adams Regional Police Commission Members:

Griffie made the motion nominating Dorothy Robinson. Sipe seconded. Motion carried.

Sipe made the motion nominating John Griffie. Johnston seconded. Motion carried.

Audience acknowledgment / opportunity for public comment. There was none.

Sipe made the motion to accept the minutes from the December 7, 2020 council meeting as presented. Johnston seconded. Motion carried.

Sipe made the motion to accept the Code Enforcement Officer's Report as presented. Johnston seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston:

1. Johnston made the motion to pay the bills as per the Vendor Balance Detail Report. Sipe seconded. Motion carried.
2. Johnston made the motion to accept the financial reports as presented. Sipe seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Borough building security cameras. Griffie made the motion to table. Sipe seconded. Motion carried.

Parks & Recreation Report by Robinson & Kane:

1. A-Team Pool Service – fountain resurface estimate. Johnston made the motion accepting the estimate from A-Team Pool Service to resurface the fountain @\$1,112.68. Sipe seconded. Motion carried.

Eastern Adams Regional Police Department Commission Report:

1. Chief Staab informed the council of the incidents that occurred in the borough during December 2020.

Streets & Sidewalks Report by Griffie:

1. Commerce Street road repairs – tabled.

Nothing to report for Health & Safety due to Mayor Eisenhart's absence.

Nothing to report for the Mayor's Report due to Mayor Eisenhart's absence.

Sipe made the motion to adopt Resolution No. 01-2021 setting fees for Transient Retail License. Johnston seconded. Motion carried.

Alternate Member to the Zoning Hearing Board – tabled.

Sidewalk repair Ordinance review. Griffie made the motion to remove this topic from the agenda. Sipe seconded. Motion carried.

Griffie made the motion to appoint Howard John Spalding to the NOMA Board for a 5 year term. Sipe seconded. Motion carried.

Johnston made the motion to approve and advertise borough council meeting dates for 2021. Sipe seconded. Motion carried.

Griffie made the motion to appoint John Griffie as the Representative to the York Adams Tax Bureau. Sipe seconded. Motion carried.

Keystone Marker Repairs. Johnston made the motion authorizing Mike Wintermantel, a board member of the Keystone Marker Trust, to repair the New Oxford Keystone Marker at a cost of \$200.00. Sipe seconded. Motion carried.

President's Report by President Robinson:

1. Secretary Kepner informed the council that the (3) office chairs that were approved for purchase at the December 2020 council meeting were not ordered. Secretary Kepner will check into other options and inform the council when more information is received.

Sipe made the motion for adjournment at 7:49 PM. Griffie seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer