

August 2, 2021

The New Oxford Borough Council met at 7 PM on Monday, August 2, 2021, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of those present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Solicitor Eastman stated an executive session of the New Oxford Borough Council was conducted, immediately prior to the commencement of this evening's monthly general business meeting of the Borough Council beginning at 6 PM, consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment of current and prospective Borough employees; (2) to receive information and to consider the lease of Borough real property; (3) to review and discuss information in connection with issues on which identifiable complaints have been made or are expected to be filed; and (4) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Audience acknowledgment / opportunity for public comment:

1. Raymond Gouker, Community Media. Community Media is seeking a letter of support from New Oxford Borough Council with regards to the opportunity for Community Media to apply for funding through PA Department of Community and Economic Development/National Telecommunications and Information Administration grant program for their Fiber Broadband Initiative Project. Council agreed to support their project.

Sipe made the motion to approve and accept the minutes from the July 6, 2021 council meeting as presented. Johnston seconded. Motion carried.

Johnston made the motion to accept the Code Enforcement Officer's Report as presented. Sipe seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston:

1. Johnston made the motion to pay the bills as per the Vendor Balance Detail Report. Griffie seconded. Motion carried.
2. Johnston made the motion to accept the financial reports as presented. Griffie seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Second floor A/C quotes. Sipe made the motion to table. Johnston seconded. Motion carried.
2. Second floor restroom/hallway renovations. Johnston made the motion to table. Sipe seconded. Motion carried.
3. New Hope Ministries. Johnston and Sipe did a walk thru of the New Hope Ministries space. Another walk thru will be done once everything is moved out.

Robinson & Kane had nothing to report for Parks & Recreation.

Robinson & Griffie had nothing to report for Eastern Adams Regional Police Department Commission Report.

Streets & Sidewalks Report by Griffie:

1. The following Street Sweeping bids were received:

a. Conewago Township @\$125.00 per hour b. Penn Township – no quote c. Conewago Enterprises Inc. @\$200.00 per hour. Johnston made the motion to ratify authorizing Conewago Township to sweep the borough streets @\$125.00 per hour. Griffie seconded. Motion carried.

Mayor Eisenhart had nothing to report for Health & Safety.

Mayor Eisenhart had nothing to report for the Mayor's Report.

Zoning Hearing Board – alternate member appointment – tabled.

Ambre Noel, SJC All Stars – leasing the gym. Griffie made the motion to remove from the agenda. Johnston seconded. Motion carried.

Johnston made the motion to enact Ordinance No. 473 prohibiting stopping, standing and parking on Borough Streets for the purpose of loading or unloading persons or property. Griffie seconded. Motion carried.

Requests to lease space in the borough building. Christine Callahan, A Place to Grow After School, presented her business proposal to lease space on the second floor of the borough building. Council will discuss in executive session after the adjournment of this evening's council meeting.

Girl Scouts Silver Award Project proposal for a Blessing Box to be placed at the borough building. Johnston made the motion to approve the request to place a Blessing Box at the borough building. Kane seconded. Motion carried.

Gabriel Francisco Eagle Scout Project final presentation. The painting project is completed. The left over supplies will be given to the borough. There is \$950.00 left from the donations that were received for the project. Johnston made the motion to have the \$950.00 go back to the Troop. Kane seconded. Motion carried.

Sipe made the motion approving the request from the New Oxford Area Library to use Borough Council Chambers on Monday, October 18, 2021 from 5:45 PM – 8 PM as per their letter of request received July 15, 2021. Johnston seconded. Motion carried.

Johnston made the motion approving Transient Retail License Applications from Larry Feeser and Jennifer Summerson. Griffie seconded. Motion carried.

Sipe made the motion approving the request from the New Oxford Area Chamber of Commerce that Saturday, October 23, 2021 be declared Chamber of Commerce Day in New Oxford for the 14<sup>th</sup> Annual Harvest Day & Parade with road closures as per their letter of request dated July 22, 2021. Kane seconded. Motion carried.

President's Report by President Robinson:

1. Maintenance applications. Johnston made the motion to hire Thomas Addis Jr as a part time maintenance person @\$15.00 per hour, no more than 20 hours per week, no benefits, cannot operate borough equipment with a 90 probation period. Griffie seconded. Motion carried.
2. President Robinson appointed Sipe to the Finance Committee with Johnston.

Solicitor Eastman stated there will be an executive session immediately following the adjournment of this evening's monthly general business meeting of the Borough Council to receive information and to consider the lease of Borough real property.

Griffie made the motion for adjournment at 7:48 PM. Kane seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer