

April 5, 2021

The New Oxford Borough Council met at 7 PM on Monday, April 5, 2021, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of those present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent was Mayor James Eisenhart.

Solicitor Eastman stated an executive session of the New Oxford Borough Council was conducted immediately prior to the commencement of this evening's general business meeting of the Borough Council beginning at 5:30 PM consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving employment, the terms and conditions of employment, and the evaluation of performance of current employees of the Borough of New Oxford; and (2) to consult with its litigation attorney and the Borough's solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 1:19-cv-01829-CCC captioned Brian Platt, Plaintiff v. James Graham, Pennsylvania Municipal Code Alliance, Inc., New Oxford Borough, et al, Defendants and in connection with issues on which identifiable complaints have or are expected to be filed.

Audience acknowledgement / opportunity for public comment. There was none.

Sipe made the motion to approve and accept the minutes from the March 1, 2021 council meeting as presented. Kane seconded. Motion carried.

Griffie made the motion to accept the Code Enforcement Officer's Report as presented. Sipe seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston:

1. Johnston made the motion to pay the bills as per the Vendor Balance Detail Report. Griffie seconded. Motion carried.
2. Johnston made the motion to accept the financial reports as presented. Griffie seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Borough Building security cameras. Griffie made the motion to rescind the motion that was made at the March 1, 2021 council meeting to purchase and install security cameras and alarm panic system. Johnston seconded. Motion carried.
2. Baseball field: Kevin Strausburg from New Oxford Jr. Baseball was present. Mr. Strausburg and the council discussed various changes that could be made to the field such as: installing netting, only 4 – 8 year olds for t-ball and rookie players on the field, sign a paper to support sportsmanship, pick up the rocks on the field, clean up the trash when done, hand rake the field, no more digging holes in the field, build a batter's box, need to keep the job box closed at all times and submit a schedule and contact list of all coaches to the borough. Ryan Fox also spoke reiterating his email dated March 11, 2021. Sipe made the motion to purchase safety netting for the baseball field not to exceed \$500.00. Griffie seconded. Motion carried.

Robinson & Kane had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report by Robinson & Griffie:

1. Chief Staab informed the council of the incidents that occurred in the borough during March 2021.

Griffie had nothing to report for Streets & Sidewalks.

Nothing to report for Health & Safety due to Mayor Eisenhart's absence.

Nothing to report for the Mayor's Report due to Mayor Eisenhart's absence.

Alternate member to the Zoning Hearing Board – tabled.

Sipe made the motion to approve the following Transient Retail License Applications: Oswaldo Ramirez, Craig Davis and Ivan Arturo Vera Ramirez. Kane seconded. Motion carried.

Richard & Jean Groft, 119 North Peters Street – revised driveway request. Engineer Smith reviewed the revised driveway request submitted by Mr. and Mrs. Groft and recommend that council approve. Johnston made the motion to approve the revised driveway request. Griffie seconded. Motion carried.

Adams County Library request to install a chemical dilution system in the borough maintenance closet. Laura Goss from the Adams County Library was present. Sipe made the motion to approve the request to install a chemical dilution system. Johnston seconded. Motion carried.

Comcast Cable Franchise Agreement Renewal. Griffie made the motion to set a public hearing on Monday, May 3, 2021 commencing at 6:30 PM for the purpose of providing the opportunity for comment by the public relative to the proposed renewal of the cable franchise agreement with Comcast of Southeast Pennsylvania, LLC and Comcast of Colorado, Pennsylvania, West Virginia, LLC. Johnston seconded. Motion carried.

Community Media Lease Agreement. Johnston made the motion authorizing the extension and preparation of a new lease agreement from May 1, 2021 through April 30, 2025 with a 3% escalation clause annually for the rental amount per month. Griffie seconded. Motion carried.

Sipe made the motion to approve the request from the New Oxford Area Chamber of Commerce declaring Saturday, August 14, 2021 as Chamber of Commerce Day for the 65<sup>th</sup> Annual Market on the Square, closing off traffic on the first blocks of Carlisle, Hanover, North Peters and South Peters Street from 5 AM until 6 PM. Kane seconded. Motion carried.

Johnston made the motion to approve the request from New Hope Ministries Food Pantry, Give the Gift of Food for Mother's Day Event on Saturday, May 4, 2021 from 10 AM until 6 PM in the Borough Building parking lot weather permitting. Griffie seconded. Motion carried.

President's Report by Robinson:

1. Council discussed apparel with the borough logo.

Sipe made the motion for adjournment at 8:19 PM. Griffie seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer