

Tuesday, September 5, 2017

The New Oxford Borough Council met at 7:08 PM on Tuesday, September 5, 2017, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan, Stanley Wannop and James Zero. Also present were Mayor Portia Bosch, Solicitor Harold Eastman, Engineer Robert Lauriello and Secretary/Treasurer Tania Kepner.

Solicitor Eastman announced an executive session of the Borough Council of the Borough of New Oxford was conducted immediately prior to the commencement of this evening's meeting beginning at 6:30 PM consistent with section 708(a)(3) of the Sunshine Act in order to receive and consider information in connection with the proposed purchase of real property from CSX Transportation, Inc., relative to the meeting of certain contingencies and related inspections and tests as provided for the parties' Purchase Sale Agreement.

Audience acknowledgment / opportunity for public comment – none.

Sullivan made the motion to approve the minutes from August 7, 2017 council meeting. Lansing seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Wannop seconded. Motion carried.

Building & Grounds report by Zero:

1. Zero made the motion to get a quote to have the wooden double doors on the old fire hall on West High Street painted white. Lansing seconded. Robinson voted no. Motion carried.

Robinson had nothing to report for Parks and Recreation.

Eastern Adams Regional Police Department Commission Report – Sullivan.

1. Sullivan informed the Council that The Agreement with Teamsters Local Union 776 for 2018 – 2022 has been approved and signed.

Streets and Sidewalks report by Wannop:

1. E. K. Services Inc. will start the annual road work soon.
2. Bud Avenue – C. E. Williams Sons Inc. will try to complete Phase 2 Roadway Project this year so the street can be dedicated to the borough so the street can be plowed this winter.

Community Revitalization Committee Report (CRC) by Wannop:

1. Sullivan made the motion to authorize Rettew Associates, Inc. to conduct the proposed Limited Phase II Environmental Site Assessment at the New Oxford Passenger Station real property at 204 Lincoln Way West and to issue a report of the results of the assessment consistent with its proposal and scope of services dated

August 7, 2017 conditioned upon authorization from the New Oxford Area Historical Society funding the additional costs. Wannop seconded. Motion carried.

Health and Safety and Mayor's Report by Mayor Bosch:

1. Trick-or-Treat will be Tuesday, October 31, 2017 from 6 – 8 PM. The Mayor is seeking volunteers to help the evening of trick-or-treating.

Appointment to the Property Maintenance Code Board – tabled.

Sign/Zoning Ordinance update – tabled.

Merle & Beverly Smith, 333 Hollywood Avenue – Final Subdivision Plan – tabled.

Sullivan made the motion granting the request from Winter Garden Salad Co., 304 Commerce Street, for a waiver from submitting a Formal Land Development Plan for a 38' x 68' cooler addition. Wannop seconded. Motion carried.

Zero made the motion granting a request from the New Oxford Area Historical Society for food and retail vendors during the Liberation on Saturday, September 16, 2017 as per their letter dated August 23, 2017 conditioned upon only a total of (3) vendors, each vendor must obtain a Transient Retail License from the Borough, vendors must set up on the South East quadrant of center square which is the designated vendor area and the vendors must vacate by 1 PM. Wannop seconded. Motion carried.

Rose Lansing, New Oxford Area Chamber of Commerce – request to use center square for small mini events to help promote the retail shops in and around the New Oxford Area as per their letter dated August 21, 2017. Council discussed and granted permission as long as the borough is notified prior to each mini event, permits must be obtained if needed and all borough ordinances will be enforced.

Wannop made the motion to accept the 2017 – 2018 snow removal quote from T. J. Smith Trucking & Excavating. Zero seconded. Motion carried.

Robinson had nothing to report for the President's Report.

Wannop made the motion for adjournment at 8:17 PM. Lansing seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer