

Mount Pleasant Township

1035 Beck Road
Gettysburg, PA 17325

mptwp@comcast.net

Phone: (717) 624-8049
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INTEREST IN APPOINTMENT FORM

TOWNSHIP AUDITOR

*THIS POSITION REQUIRES THE APPOINTEE TO BE A RESIDENT
and BE A REGISTERED VOTER (ELECTOR) OF
MOUNT PLEASANT TOWNSHIP*

Name: _____

Address: _____

Phone: _____

Other Phone or contact information: _____

Resident of Mount Pleasant Township: _____ Number of years

Background information: _____

Please submit information about you such as occupation, interest in auditor appointment, general availability for meeting attendance, any experience with municipal government, accounting or bookkeeping, etc. A typed or handwritten document can be signed and submitted.

This position requires attendance at an organizational meeting in early January and assisting two other township auditors to complete a financial audit of the General and all other funds of the Township during February and March. Occasionally, a meeting is necessary in June or July. Generally, under fifteen (15) hours each year accommodates those duties. The wage per hour to complete the auditor duties is set by the State of PA in the 2nd Class Township Code at \$10.00.

Attendance at appropriate training, if available, from time to time can be completed as well.

A detailed description of auditor duties (Auditor's Guide) is also available upon request.

Call or e-mail Diane with any questions.

717-752-0517

mptsecretary@comcast.net
