

## **Part-Time Code Enforcement & Zoning Officer – Borough of McSherrystown**

The Borough of McSherrystown is seeking qualified applicants for the part-time position of Zoning Officer/Code Enforcement Officer. Hours expected per week will vary up to 15 hours. Candidates must have good organizational skills, phone skills, attention to detail and have experience in dealing with the public. Ideal candidate should have planning/zoning experience, building inspection/code enforcement, be knowledgeable about the building industry and have proficiency in Microsoft Office products.

**Interviews conducted on a rolling basis. Start date as soon as possible.**  
**Email or mail resume, cover letter & minimum of 3 professional references to:**  
[manager@mcsherrystownboro.org](mailto:manager@mcsherrystownboro.org) and [alescalleet@mcsherrystownpd.org](mailto:alescalleet@mcsherrystownpd.org) or  
**336 Main Street McSherrystown, PA 17344**

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