

Signing up for the Customer Portal

By signing up for the Borough of Littlestown **Customer Portal** you will be able to view, print, and pay your bills online. You will also be able to view your bill, payment and usage history.

Steps to sign up for the Customer Portal:

1 Go to the following website: <https://Littlestown.authoritypay.com>

myLigonierTwp Municipal Authority Account

Online Account Management made easy!

- View and Print your Bill
- Pay your Bill
- View your History and Usage

New to myHastings Online?
Set Up Online Access

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2 Click on **Set Up Online Access**

3 Enter your Account Number and CID which can be found on your bill. You will also need to enter a valid email address and password.

Self Registration

Account Number

CID

Email Address

Confirm Email Address

Password

Confirm Password

Sample CID and Account numbers found on bills

CID: 18499 Enter CID as 18499

Account Number 6168-0 Enter Account Number as 6168-0

Account Number 6168-0 Enter Account Number as 6168-0

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4 Click **Create Account**

A Registration Confirmation window will appear. No action is needed on this window.

Registration Confirmation

If the information you provided was accurate, an email has been sent to the email address you provided. This is for you to verify your account with us. Please check your email. Don't forget to check your Junk mail. Once you verify your account you will be able to sign in [here](#).

5 You will also receive an email confirmation. You must click on the link provided in this email to complete your enrollment. <https://Littlestown.authoritypay.com/index.php/verify/c8897dsfdsd90810>

Congratulations! You've successfully registered your account online and are now 1 click away from being able to pay your bill and review your monthly usage from your home computer.

Please verify your account and this email by following the link below.

<https://Littlestown.authoritypay.com/index.php/verify/c8897dsfdsd90810>

6 You can then click on the link to take you to the Portal Log In Page [Click Here to go to the Login Page](#)

Your request and account has been verified. Please sign in with your credentials to access your account. Thank you.

[Click Here to go to the Login Page](#)

Littlestown Borough

the many benefits of **eBilling**



CUSTOMERPORTAL

The Customer Portal provides you with the opportunity to access your account information and activity. In addition, you will be able to pay your bills using the portal.

- Create your own portal account through self-registration
- Sign up for eBills
- View or print your bills (current or previous)
- View your billing, payment, and adjustment history
- View your usage history
- Pay your bills via Electronic payment

Go Green, Save a Tree

If every American household used eBills and online bill pay, it could reduce solid waste in U.S. landfills by more than 800,000 tons a year and help curb the release of greenhouse gases by 2.1 million tons, according to Javelin Strategy and Research. This could also save an estimated 18.5 million trees a year!



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the CONVENIENCE of
**RECEIVING
VIEWING
PAYING YOUR BILL
ONLINE**

No more waiting for the mail. Make your life easy by receiving your bill each quarter online. Our e-Bill is a secure way to receive and view your bill online. By enrolling in e-Billing, you'll conveniently receive an e-mail each quarter when your bill is ready for viewing online. Say goodbye to paper bills and hello to convenience and less clutter!

sign up today

go to <https://Littlestown.authoritypay.com>
and click on **Set Up Online Access**