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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ JULY 22, 2014

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President, Ron Baird
Council Vice President, Charlene Westcott
Council Member, Dave Wheeler
Council Member Betty Bucher
Council Member, Joyce Weatherly
Mayor, James Eline, Sr.

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox
Borough Solicitor, Todd King

Borough Authority Members Present:

Borough Authority Chair, Karen Louey
Borough Authority Vice-Chair, Dave Westcott
Borough Authority Member, Richard Messinger
Borough Authority Member, Terry Moser

Borough Authority Members Excused:

Borough Authority Secretary, Marilyn Zanger

Others in Attendance:

Harry McKean
Richard Messinger
Bryan Westfall
Fred Miller

MINUTES

***JUNE 24, 2014 MEETING
MINUTES***

A motion was made by Council Member Bucher and seconded to waive the reading of the June 10, 2014 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Member Bucher and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from June 19, 2014 through July 17, 2014 in the amount of \$128,888.38. Motion adopted.

PAYROLL

A motion was made by Council Member Bucher and seconded to approve the payroll from June 19, 2014 through July 17, 2014 in the amount of \$91,649.62. Motion adopted.

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**APPROVAL AND
PAYMENT OF BILLS**

REVENUE & EXPENSE REPORT

A motion was made by Council Member Bucher and seconded to approve the Revenue and Expense report for June. Motion adopted.

NEW BUSINESS

Request from Nick Oaster

A motion was made by Council Member Bucher and seconded to approve the request from Nick Oaster, to allow the Littlestown Blue Band to use the swimming pool and have use of a pavilion on Thursday, July 31, 2014 from 2:30pm until 5pm. Motion adopted.

REQUEST FROM THE BITTLE BRO'S

A motion was made by Council Vice President Westcott and seconded to approve the request from the Bittle Brothers to display a banner to advertise for a Good Ole' Cabaret. The banner is to be placed at the History Plaza. Motion adopted.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council at 7:15pm for the meeting of the Borough Authority.

BOROUGH AUTHORITY

The Borough Authority met in session and the meeting was called to order at 7:18 p.m. with Borough Authority Chair, Louey presiding.

CHANGE ORDER #6 - TAH

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Change Order #6 for contract 12-1 for an additional sum of \$52,354.00 with 84 calendar days to complete the work from the date the change order is executed/signed by Owner. Motion adopted.

CHANGE ORDER #5 - SWAM

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Change Order #5 for contract 12-2 for an additional sum of \$20,324.00 with 56 calendar days to complete the work from the date the change order is executed/signed by Owner. Motion adopted.

CHANGE ORDER #1 - DAVIDSON

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Change Order #1 for contract 12-3 for an additional sum of \$4,054.53 with 96 calendar days to complete the work from the date the change order is executed/signed by Owner. Motion adopted.

PAYMENT NO. 18 – TAH

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Application of Payment, Payment No. 18 to TAH, for contract 12-1 in the amount of \$144,891.32. Motion adopted.

PAYMENT NO. 5 – DAVIDSON

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Application of Payment, Payment No. 5 to Davidson, for contract 12-3 in the amount of \$32,056.94. Motion adopted.

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ADJOURN

Borough Authority Vice-Chair Westcott made a motion to adjourn the meeting of the Littlestown Borough Authority. Motion adopted.

The meeting of the Littlestown Borough Authority was adjourned at 7:19pm.

RECONVENE

The meeting of the Littlestown Borough Council was reconvened at 7:19pm.

NEW BUSINESS

CHANGE ORDER #6 - TAH

A motion was made by Council Member Bucher and seconded to approve the Change Order #6 for contract 12-1 for an additional sum of \$52,354.00 with 84 calendar days to complete the work from the date the change order is executed/signed by Owner. Motion adopted.

CHANGE ORDER #5 - SWAM

A motion was made by Council Member Bucher and seconded to approve the Change Order #5 for contract 12-2 for an additional sum of \$20,324.00 with 56 calendar days to complete the work from the date the change order is executed/signed by Owner. Motion adopted.

CHANGE ORDER #1 - DAVIDSON

A motion was made by Council Member Bucher and seconded to approve the Change Order #1 for contract 12-3 for an additional sum of \$4,054.53 with 96 calendar days to complete the work from the date the change order is executed/signed by Owner. Motion adopted.

PAYMENT NO. 18 – TAH

A motion was made by Council Member Bucher and seconded to approve the Application of Payment, Payment No. 18 to TAH, for contract 12-1 in the amount of \$144,891.32. Motion adopted.

PAYMENT NO. 5 – DAVIDSON

A motion was made by Council Member Bucher and seconded to approve the Application of Payment, Payment No. 5 to Davidson, for contract 12-3 in the amount of \$32,056.94. Motion adopted.

NON-AGENDA ITEMS

REQUEST FROM ERNIE SPAMER

A motion was made by Council Member Bucher and seconded to approve the request from Ernie Spamer to hold the Littlestown Community Crop Walk on October 12, 2014 starting at 1:00pm and to allow the event to take place on the main streets of Littlestown. Council President Baird stated that this was a non-agenda item and asked from public comment. Motion adopted.

***AMERICAN TOWER LEASE
EXTENSION***

A motion was made by Council Member Bucher and seconded to approve and sign the American Tower Lease Agreement Amendment extending the lease. Council President Baird stated that this was a non-agenda item and asked from public comment. Motion adopted.

***RESIGNATION OF JANELLE
CONCESSION STAND MANAGER***

A motion was made by Council Member Bucher and seconded to accept the resignation of Janelle Kagarise, Concession Stand Manager effective July 31, 2014. Council President Baird stated that this

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was a non-agenda item and asked from public comment. **Motion adopted.**

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discuss potential litigation.

The meeting was recessed at 8:22pm.

RECONVENE

Council President Baird reconvened the meeting of the Littlestown Borough Council at 9:32pm.

A motion was made by Council Member Bucher and seconded to direct the Borough Solicitor, Todd King to proceed with the filing of paperwork to the courts in regards to FCI. Council President Baird stated that this was a non-agenda item and asked from public comment. **Motion adopted.**

ADJOURN

With no further business the meeting of the Littlestown Borough Council was adjourned at 9:34pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)