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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ JUNE 24, 2014

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President, Ron Baird
Council Vice President, Charlene Westcott
Council Member, Dave Wheeler
Council Member Betty Bucher
Council Member, Joyce Weatherly
Mayor, James Eline, Sr.

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Borough Engineer, Josh Fox
Borough Solicitor, Todd King

Borough Authority Members Present:

Borough Authority Chair, Karen Louey
Borough Authority Vice-Chair, Dave Westcott
Borough Authority Secretary, Marilyn Zanger
Borough Authority Member, Richard Messinger
Borough Authority Member, Terry Moser

Others in Attendance:

Nancy Doerflein
Thomas Stonesifer
Shirley Marshman
Richard Messinger
Clinton Bittle
Clifton Bittle
Harry McKean
Bryan Westfall
Fred Miller

MINUTES

***JUNE 10, 2014 MEETING
MINUTES***

A motion was made by Council Member Bucher and seconded to waive the reading of the June 10, 2014 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Member Bucher and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from June 4, 2014 through June 18, 2014 in the amount of \$22,219.85. Motion adopted.

PAYROLL

A motion was made by Council Member Bucher and seconded to approve the payroll from June 4, 2014 through June 18, 2014 in the amount of \$46,154.34. Motion adopted.

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PUBLIC HEARING

***Zoning Ordinance TCMU
District – Museums***

Borough Solicitor, Todd King opened the public hearing at 7:05pm. The Ordinance before Council this evening is to amend the Zoning, TCMU District by adding studios, galleries, museums, and similar cultural venues as uses permitted by right.

Solicitor King stated that the Ordinance has been duly advertised as required by law and asked if there were any questions or comments by the public. There were no questions or comments given.

A motion was made by Council Member Bucher and seconded to adopt the Ordinance amending the Zoning Ordinance of the Borough of Littlestown by adding studios, galleries, museums, and similar cultural venues as uses permitted by right in the Town Center Mixed use (TCMU) district. Motion adopted.

The public hearing was closed at 7:18pm.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council at 7:18pm for the meeting of the Borough Authority.

BOROUGH AUTHORITY

The Borough Authority met in session and the meeting was called to order at 7:18 p.m. with Borough Authority Chair, Louey presiding.

PAYMENT NO. 17 - TAH

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Application of Payment, Payment No. 17 to T-A-H Construction for contract 12-1 in the amount of \$133,039.44. Motion adopted.

LIQUID DATED DAMAGES – TAH

A motion was made by Borough Authority Vice-Chair Westcott and seconded to direct HRG to send a letter to TAH Construction, Inc. in regards to liquid dated damages left over from Contract 12-1 which will not be withheld from the current payment. Authority Chair Louey stated that this was a non-agenda item and asked for public comment. Motion adopted.

PAYMENT NO. 15 – SWAM

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve the Application of Payment, Payment No. 15 to SWAM Electric Co., for contract 12-2 in the amount of \$40,503.75. Authority Chair Louey stated that this was a non-agenda item and asked for public comment. Motion adopted.

CHANGE ORDER #4 – SWAM

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve change order #4 for an additional sum of \$1,712.00 and a time extension of 71 days for SWAM Electric Co., contract 12-2. Authority Chair Louey stated that this was a non-agenda item and asked for public comment. Motion adopted.

CHANGE ORDER #5 – TAH

A motion was made by Borough Authority Vice-Chair Westcott and seconded to approve change order #5 for an additional sum of \$8,016.32 and 17 extra days for TAH Construction, contract 12-1. Authority Chair Louey stated that this was a non-agenda item and asked for public comment. Motion adopted.

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DIRECT HRG TO PREPARE DOCUMENTS

HRG, Josh Fox was directed to proceed with Costs to Final Completion for Contract 12-1 and provide an overview of pending claims, RFP and work change directives. Final completion date was set for June 28, 2014 with walk through July 7, 2014.

ADJOURN

Borough Authority Vice-Chair Westcott made a motion to adjourn the meeting of the Littlestown Borough Authority. Motion adopted.

The meeting of the Littlestown Borough Authority was adjourned at 7:29pm.

RECONVENE

The meeting of the Littlestown Borough Council was reconvened at 7:29pm.

NEW BUSINESS

PAYMENT NO. 17 - TAH

A motion was made by Borough Council Member Bucher and seconded to approve the Application of Payment, Payment No. 17 to T-A-H Construction for contract 12-1 in the amount of \$133,039.44. Motion adopted.

LIQUID DATED DAMAGES – TAH

A motion was made by Borough Council Member Bucher and seconded to direct HRG to send a letter to TAH Construction, Inc. in regards to liquid dated damages left over from Contract 12-1 which will not be withheld from the current payment. Council President Baird stated that this was a non-agenda item and asked for public comment. Motion adopted.

PAYMENT NO. 15 – SWAM

A motion was made by Borough Council Member Bucher and seconded to approve the Application of Payment, Payment No. 15 to SWAM Electric Co., for contract 12-2 in the amount of \$40,503.75. Council President Baird stated that this was a non-agenda item and asked for public comment. Motion adopted.

CHANGE ORDER #4 – SWAM

A motion was made by Borough Council Member Bucher and seconded to approve change order #4 for an additional sum of \$1,712.00 and a time extension of 71 days for SWAM Electric Co., contract 12-2. Council President Baird stated that this was a non-agenda item and asked for public comment. Motion adopted.

CHANGE ORDER #5 – TAH

A motion was made by Borough Council Member Bucher and seconded to approve change order #5 for an additional sum of \$8,016.32 and 17 extra days for TAH Construction, contract 12-1. Council President Baird stated that this was a non-agenda item and asked for public comment. Motion adopted.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discuss potential litigation.

The meeting was recessed at 7:53pm.

RECONVENE

Council President Baird reconvened the meeting of the Littlestown Borough Council at 8:06pm.

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ADJOURN

With no further business the meeting of the Littlestown Borough Council was adjourned at 8:06pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)