

1085

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ JUNE 10, 2014

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President, Ron Baird
Council Vice President, Charlene Westcott
Council Member, Dave Wheeler
Council Member Betty Bucher
Council Member, Joyce Weatherly
Mayor, James Eline, Sr.

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Tim Topper, Director of Public Works
Borough Engineer, Josh Fox
Borough Solicitor, Todd King

Others in Attendance:

Richard Messinger
Jenni Wentz (evening sun)
David Westcott
Clinton and Clifton Bittle

MINUTES

***MAY 27, 2014 MEETING
MINUTES***

A motion was made by Council Member Bucher and seconded to waive the reading of the May 27, 2014 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Member Bucher and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from May 22, 2014 through June 3, 2014 in the amount of \$33,816.10. Motion adopted.

PAYROLL

A motion was made by Council Member Bucher and seconded to approve the payroll from May 22, 2014 through June 3, 2014 in the amount of \$49,726.45. Motion adopted.

NEW BUSINESS

***RESOLUTION #11 TAX COLLECTOR
FEES***

A motion was made by Council Vice-President Westcott and seconded to adopt Resolution No. 11 Designating the Duly Elected or Appointed Tax Collector of the Borough as the Municipal Officer Authorized to Provide Tax Certification to the Public and Establishing Charges. Motion adopted 5-1 with Council Member Wheeler casting the vote in opposition.

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**RESOLUTION #12 EOP
EMERGENCY OPERATIONS PLAN**

A motion was made by Council Vice-President Westcott and seconded to adopt Resolution #12 Mandating that the Borough of Littlestown Prepare, Maintain, and keep a current Emergency Operations Plan for the Prevention and Minimization of Injury and Damage caused by a Major Emergency or Disaster with the Borough. Motion adopted.

**RESOLUTION #13 EMERGENCY
SUCCESSION**

A motion was made by Council Member Bucher and seconded to adopt Resolution #13 Authorizing and Directing the Emergency Succession of Municipal Officers and the Continuity of Municipal Government. Motion adopted.

**REQUEST FROM BITTLE BRO'S
USE OF PARKING LOT**

A motion was made by Council Member Bucher and seconded to approve the request from the Bittle Brothers to use the Borough Parking Lot area behind the History Plaza for a Good Ole' Cabaret on Friday, August 15, 2014 at 7pm, to park the stage/trailer and also to have the use of electricity and chairs. Motion adopted.

**QUOTE FROM BRENEMAN
COMPANY - TENNIS COURT
REPAIR**

A motion was made by Council Member Bucher and seconded to approve the quote from the Breneman Company in the amount of \$750.00 to install elastomeric rubberized crack filler in major structural cracks and to touchup colors and lines as needed. Motion adopted.

**HRG PROPOSAL FOR CDBG
PROJECT - CURB CUTS**

A motion was made by Council Vice-President Westcott and seconded to approve the proposal from HRG in the amount of \$5,600.00 for Engineering Services to prepare the preliminary/final design phase for the 2013 CDBG (ADA Ramp Installation) project. Motion adopted.

**BASIC MUNICIPAL BUDGETING
SEMINAR**

A motion was made by Council Member Bucher and seconded to send the Borough Secretary and Borough Manager along with any other Council Members to the "Basic Municipal Budgeting" seminar on Thursday, August 7, 2014 at the Gettysburg Hotel with a cost of \$80 per person. Motion adopted.

NON-AGENDA

**GROUP RATES FOR POOL
DAILY ADMISSIONS**

A motion was made by Council Vice-President Westcott and seconded to approve a daily admission group rate at \$5.50 per person for bona fide youth organizations which must meet the following criteria:

- Be a bona fide youth organization
- Be given approval from the Borough Secretary or Borough Manager to receive the group rate
- Have at least 10 or more in the group which includes supervising employees.

Motion adopted.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council at 8:00pm for an executive session to discuss potential litigation.

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RECONVENE

The meeting of the Littlestown Borough Council was reconvened at 8:20pm.

TAPPING FEES - STONERS FARM

A motion was made by Council Vice-President Westcott and seconded to set the tapping fee charge for the Stoners Farm Development at \$4,800.00 per dwelling unit. Motion adopted.

ADJOURN

With no further business the meeting of the Littlestown Borough Council was adjourned at 8:22pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)