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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ DECEMBER 10, 2013

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President, Ron Baird
Council Vice President, Donald Bateman
Council Member, Charlene Westcott
Council Member, Dave Wheeler
Council Member Betty Bucher
Council Member, Joyce Weatherly
Mayor, James Eline, Sr.

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox
Borough Solicitor, Todd King

Others in Attendance:

Paul Sharpless
Dave Westcott
Christina Donnelly
Harry McKean
Leonard Loski
Fred Miller
Jarrad Hedes (Gettysburg Times)

MINUTES

***NOVEMBER 26 , 2013 MEETING
MINUTES***

A motion was made by Council Vice-President Bateman and seconded to waive the reading of the November 26, 2013 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Vice-President Bateman and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from November 22, 2013 through December 3, 2013 in the amount of \$14,143.12. Motion adopted.

PAYROLL

A motion was made by Council Vice-President Bateman and seconded to approve the payroll from November 22, 2013 through December 3, 2013 in the amount of \$42,482.77. Motion adopted.

NEW BUSINESS

2014 TAX ORDINANCE

The public hearing was opened at 7:05pm by Attorney Todd King for the consideration of an Ordinance Establishing and Levying the Taxes Upon Real Property, Persons, Earned Income and Profits , Locals Services and the Transfer of Real Property within the Borough of Littlestown for the

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Fiscal Year 2014. The public was asked for their questions or comments. Public comments were given by Mr. Paul Sharpless in regards to the 1 mill increase for 2014. There is belief that if the budget was reviewed again more cuts could be made and the tax mill could be dropped 1/2 mill making the increase for 2014 a 1/2 mill.

Hearing to further comments, the public hearing was closed at 7:12pm.

A motion was made by Council Vice-President Bateman and seconded to adopt an Ordinance Establishing and Levying the Taxes Upon Real Property, Persons, Earned Income and Profits , Locals Services and the Transfer of Real Property within the Borough of Littlestown for the Fiscal Year 2014. Vote 4-2 motion adopted with Council Member Wheeler and Council Member Bucher casting their votes in opposition.

***RESOLUTION - 2014 BUDGET
FINAL ADOPTION***

A motion was made by Council Vice-President Bateman and seconded to adopt a Resolution adopting the Borough of Littlestown 2014 budget. Vote 4-2 motion adopted with Council Member Wheeler and Council Member Bucher casting their votes in opposition.

***ORDINANCE AMENDING CHAPTER
70, ARTICLE V, SECTION 70-18
HYDRANT CHARGES***

The public hearing was opened at 7:15pm by Attorney Todd King for the consideration of an Ordinance Amending Chapter 70, Article V, Section 70-18 of the Littlestown Borough Code the charges for fire hydrants that are located outside of the Borough. The public was asked for their questions or comments. Public comments were given by Mr. Paul Sharpless in regards to how the quarterly charge of \$55 was figured. Borough Manager Kellar informed Mr. Sharpless that the charge included general maintenance of the hydrants, flushing, administrative time to maintain the hydrants, etc...

Hearing to further comments, the public hearing was closed at 7:20pm.

A motion was made by Council Vice-President Bateman and seconded to adopt an Ordinance Amending Chapter 70, Article V, Section 70-18 of the Littlestown Borough Code Relating to Water Rates and Charges. Motion adopted.

RE-APPOINTMENTS

A motion was made by Council Vice-President Bateman and seconded to re-appoint the following individuals to the following Boards and Commission:

- **Planning Commission:**
 1. **Randall Rolls with a term to expire January 1, 2017**
- **Civil Service Commission:**
 1. **Tim Mayers with a term to expire December 21, 2016**
- **Zoning Hearing Board:**
 1. **Karen Louey with a term to expire January 1, 2017**

VACANCIES

Council President Baird announced that the Borough currently has vacancies on the Vacancy Board, Recreation Board, Planning Commission and Zoning Hearing Board. If anyone is interested in filling any of the vacancies they should submit a letter of interest to the Borough Secretary.

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SENIOR CENTER DONATION

A motion was made by Council Member Westcott and seconded to approve and send the Littlestown Senior Center a donation in the amount of \$2,000. Motion adopted.

FIRE COMPANY DONATION
seconded to

A motion was made by Council Vice-President Bateman and approve and send the Alpha Fire Company a donation in the amount of \$25,000. Motion adopted.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discussion potential litigation and personnel matters.

The meeting recessed at 7:55pm

RECONVENE

The meeting of the Littlestown Borough Council reconvened at 8:30pm

ADJOURN

Council Vice-President Bateman adjourned the meeting of the Littlestown Borough Council at 8:30pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)