

1043

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ NOVEMBER 26, 2013

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President, Ron Baird
Council Vice President, Donald Bateman
Council Member, Charlene Westcott
Council Member, Dave Wheeler
Council Member, Joyce Weatherly
Mayor, James Eline, Sr.

Council Members Excused:

Council Member Betty Bucher

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox
Borough Solicitor, Todd King

Borough Authority Members Present:

Authority Chair, Karen Louey
Authority Vice-Chair, David Westcott
Authority Secretary, Marilyn Zanger
Authority Member, Terry Moser
Authority Member, Richard Messinger

Others in Attendance:

Steve Laughman
Fred Miller
Richard Messinger
Bryan Westfall
Grant Muller
Deb Bowers
Mark Walters, Evening Sun

MINUTES

***OCTOBER 30, 2013 MEETING
MINUTES***

A motion was made by Council Vice-President Bateman and seconded to waive the reading of the October 30, 2013 minutes and approve as written. Motion adopted.

***NOVEMBER 12, 2013 MEETING
MINUTES***

A motion was made by Council Vice-President Bateman and seconded to waive the reading of the November 12, 2013 minutes and approve as written. Motion adopted.

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ NOVEMBER 26, 2013

1044

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Vice-President Bateman and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from October 23, 2013 through November 21, 2013 in the amount of \$648,367.84. Motion adopted.

PAYROLL

A motion was made by Council Vice-President Bateman and seconded to approve the payroll from October 23, 2013 through November 21, 2013 in the amount of \$81,952.64. Motion adopted.

REVENUE & EXPENSE REPORT

A motion was made by Council Vice-President Bateman and seconded to approve the Revenue and Expenditure Report for the month of September. Motion adopted.

NEW BUSINESS

***HAMMERGUARD – POOL
MANAGEMENT SERVICES
AGREEMENT***

A motion was made by Council Vice-President Bateman and seconded to approve the Pool Management Services Agreement between the Borough of Littlestown and HammerGuard Aquatics in the amount of \$57,865.00 for the 2014 pool season. Motion adopted.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council for the Borough Authority Meeting to be called to order at 7:15pm.

BOROUGH AUTHORITY

Borough Authority Chair Louey called the meeting of the Littlestown Borough Authority meeting to order at 7:15pm.

***PAYMENT APPLICATION #10
T-A-H, CONTRACT 12-1***

A motion was made by Authority Vice-Chair Westcott and seconded to approve Payment Application #10 to T-A-H Construction, Inc. for contract 12-1 in the amount of \$440,577.12. Motion adopted.

***PAYMENT APPLICATION #9
SWAM, CONTRACT 12-2***

A motion was made by Authority Vice-Chair Westcott and seconded to approve Payment Application #9 to Swam Electric Co, Inc. for contract 12-2 in the amount of \$268,739.28. Motion adopted.

***CHANGE ORDER #3
SWAM, CONTRACT 12-2***

A motion was made by Authority Vice-Chair Westcott and seconded to approve Change Order #3 to Swam Electric Co, Inc for Contract 1-2 in the increased amount of \$10,541.00. Motion adopted.

ADJOURN

A motion was made by Authority Vice-Chair Westcott to adjourn the meeting of the Littlestown Borough Authority. Motion adopted.

The meeting of the Littlestown Borough Authority adjourned at 7:19pm.

RECONVENE

Council President Baird reconvened the meeting of the Littlestown Borough Council at 7:19pm.

1045

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ NOVEMBER 26, 2013

NEW BUSINESS

***PAYMENT APPLICATION #10
T-A-H, CONTRACT 12-1***

A motion was made by Council Vice-President Bateman and seconded to approve Payment Application #10 to T-A-H Construction, Inc. for contract 12-1 in the amount of \$440,577.12. Motion adopted.

***PAYMENT APPLICATION #9
SWAM, CONTRACT 12-2***

A motion was made by Council Vice-President Bateman and seconded to approve Payment Application #9 to Swam Electric Co, Inc. for contract 12-2 in the amount of \$268,739.28. Motion adopted.

***CHANGE ORDER #3
SWAM, CONTRACT 12-2***

A motion was made by Council Vice-President Bateman and seconded to approve Change Order #3 to Swam Electric Co, Inc for Contract 1-2 in the increased amount of \$10,541.00. Motion adopted.

***PAYMENT APPLICATION #1
J.A. MYERS, CONTRACT 12-4
LUMBER ST PHASE II***

A motion was made by Council Vice-President Bateman and seconded to approve Payment Application #1 to JA Myers and Development for Contract 12-4 in the amount of \$80,468.99.

2014 MEETING MINUTES

A motion was made by Council Member Westcott and seconded to advertise the 2014 Meeting Minutes. Motion adopted.

REPORTS OF BOARDS

PLANNING COMMISSION

***1 WEST KING ST, 138 BOYER ST
AND 207 S. QUEEN ST***

A motion was made by Council Vice-President Bateman and seconded to approve the recommendations from the Planning Commission to approve the following businesses:

1. Comfortably Numb Tattoo Studio to be located at 1 West King Street;
2. Ole Thyme Gardener to be located at 138 Boyer Street and;
3. Cora's Country Cupboard to be located at 207 South Queen Street.

Motion adopted.

***ADVERTISE AN ORDINANCE FOR
FIRE HYDRANT COSTS***

A motion was made by Council Member Westcott and seconded to direct the Borough Solicitor to advertise an ordinance to amend Chapter 70, Article V, Section 70-18 of the Littlestown Borough Code by adding Fire Hydrant Charges per quarter. Council President Baird stated that this was a non-agenda item and asked for public comment. Motion adopted.

***WINE FESTIVAL AT THE
LITTLESTOWN COMMUNITY PARK***

Deb Bowers with the Littlestown Rotary came before Council asking permission to hold a wine festival at the Littlestown Community Park in 2014. The purpose of the event is to raise money for the Community Parks playground and to also donate to other parts of the Community. Ms. Bowers stated that there is still a lot of work and planning to be done but

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ NOVEMBER 26, 2013

1046

the first step was to get permission from the Council to utilize the park and to have permission for alcohol to be present in the park. If the function goes well this is something that may re-occur every year.

A motion was made by Council Vice-President Bateman and seconded to allow the Rotary Club to hold a wine festival at the Littlestown Community Park in 2014 and to give special permission to allow alcohol beverages to be in the park. Council President Baird stated that this was a non-agenda item and asked for any public comments. **Motion adopted.**

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discuss potential litigation and personnel matters.

The meeting recessed at 8:05pm

RECONVENE

The meeting of the Littlestown Borough Council reconvened at 8:24pm

ADJOURN

Council President Baird adjourned the meeting of the Littlestown Borough Council at 8:24pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)