

**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ NOVEMBER 12, 2013**

**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

**ATTENDANCE**

**Council Members Present:**

Council President, Ron Baird  
Council Member, Charlene Westcott  
Council Member, Dave Wheeler  
Council Member Betty Bucher  
Council Member, Joyce Weatherly  
Mayor, James Eline, Sr.

**Council Members Excused:**

Council Vice President, Donald Bateman

**Additional Borough Representation:**

Secretary/Treasurer, Sandy Conrad  
Chief of Police/Borough Manager, Charles Kellar  
Director of Public Works, Tim Topper  
Borough Engineer, Josh Fox  
Borough Solicitor, Todd King

**Others in Attendance:**

Paul Sharpless  
Matt Battersby  
Richard Messinger  
Harry McKean  
David Koowitz  
Terry Moser  
Louise Hobson  
David Westcott  
Fred Miller  
Mark Walters, Evening Sun

**MINUTES**

***OCTOBER 29, 2013 MEETING  
MINUTES***

**A motion was made by Council Member Bucher and seconded to waive the reading of the October 29, 2013 minutes and approve as written. Motion adopted**

**APPROVAL AND  
PAYMENT OF BILLS**

***REVENUE AND EXPENSE***

**A motion was made by Council Member Bucher and seconded to approve the Revenue and Expenditure report for September. Motion adopted.**

**NEW BUSINESS**

***TENTATIVE BUDGET RESOLUTION***

The Borough Manager reviewed the 2014 budget with the Council and public. Questions from the Council and public were asked and answered. Borough Manager Kellar stated that the General Operating Budget did include a 1 mill increase. Without the increase the Borough would be facing an unbalanced budget.

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1042

A motion was made by Council Member Westcott and seconded to adopt a Resolution tentatively adopting the 2014 budget. Motion adopted 3 -2 with Council Member Wheeler and Council Member Bucher casting in opposition.

***ADVERTISE BUDGET NOTICE***

A motion was made by Council Member Westcott and seconded to advertise the 2014 budget notice. Motion adopted.

***ADVERTISE TAX ORDINANCE***

A motion was made by Council Member Westcott and seconded to advertise an Ordinance Establishing and Levying the Taxes Upon Real Property, Persons, Earned Income and Profits, Local Services, and the Transfer of Real Property within the Borough of Littlestown for the Fiscal year 2014. Motion adopted.

**RECESS**

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discussion potential litigation and personnel matters.

The meeting recessed at 8:05pm

**RECONVENE**

The meeting of the Littlestown Borough Council reconvened at 8:26pm

***FCI LIQUIDATED DAMAGES***

A motion was made by Council Member Westcott and seconded to Pay FCI for liquidated damages in the amount of \$6,560.00. Motion adopted.

**ADJOURN**

Council President Baird adjourned the meeting of the Littlestown Borough Council at 8:27pm.

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**Sandy Conrad**  
**Secretary/Treasurer**

**(SEAL)**