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**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ OCTOBER 29, 2013**

**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

**ATTENDANCE**

**Council Members Present:**

Council President, Ron Baird  
Council Vice President, Donald Bateman  
Council Member, Charlene Westcott  
Council Member, Dave Wheeler  
Council Member Betty Bucher  
Council Member, Joyce Weatherly  
Mayor, James Eline, Sr.

**Additional Borough Representation:**

Secretary/Treasurer, Sandy Conrad  
Chief of Police/Borough Manager, Charles Kellar  
Director of Public Works, Tim Topper  
Borough Engineer, Josh Fox  
Borough Solicitor, Todd King

**Borough Authority Members Present:**

Authority Chair, Karen Louey  
Authority Vice-Chair, David Westcott  
Authority Secretary, Marilyn Zanger  
Authority Member, Terry Moser  
Authority Member, Richard Messinger

**Others in Attendance:**

Steve Moore  
Deb Noble  
Bryan Westfall  
Harry McKean  
JoSue Livesay  
Mark Walters, Evening Sun  
Carolyn Carpenter  
Fred Miller  
Lisa Chrisley  
Julie Perez

**MINUTES**

***OCTOBER 8, 2013 MEETING  
MINUTES***

**A motion was made by Council Vice-President Bateman and seconded to waive the reading of the October 8, 2013 minutes and approve as written.**

**APPROVAL AND  
PAYMENT OF BILLS**

***ACCOUNTS PAYABLE***

**A motion was made by Council Vice-President Bateman and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from October 3, 2013 through October 22, 2013 in the amount of \$181,240.61. Motion adopted.**

***PAYROLL***

**A motion was made by Council Vice-President Bateman and seconded to approve the payroll from October 3, 2013 through October 22, 2013 in the amount of \$54,128.32. Motion adopted.**

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**REVENUE AND EXPENSE**

No action to be taken.

**NEW BUSINESS**

**ROOF BIDS**

A motion was made by Council Vice-President Bateman and seconded to reject all bids received to the Roof Replacement Project. Motion adopted.

**POLICE CONTRACT**

A motion was made by Council Vice-President Bateman and seconded to accept and approve the Police Contract. Motion adopted 5-1 with Council Member Wheeler casting the opposing vote.

**5K RACE**

A motion was made by Council Member Westcott and seconded to approve the 5K Race for 2014. Motion adopted.

**DUST ISSUE ON OCKER AVE**

There was no action necessary to be taken by Council. The Borough Manager will look into the dust issue and try to rectify the problem by laying down mill chips on the road.

**MOU WITH TANEYTOWN FOR STREET SWEEPING**

A motion was made by Council Vice-President Bateman and seconded to approve the Memorandum of Understanding between the Borough of Littlestown and Taneytown in regards to Street Sweeping. Motion adopted.

**RECESS**

Council President Baird recessed the meeting of the Littlestown Borough Council for the Borough Authority Meeting to be called to order at 7:15pm.

**BOROUGH AUTHORITY**

Borough Authority Chair Louey called the meeting of the Littlestown Borough Authority meeting to order at 7:15pm.

**PAYMENT APPLICATION #9  
T-A-H, CONTRACT 12-1**

A motion was made by Authority Vice-Chair Westcott and seconded to approve Payment Application #9 to T-A-H Construction, Inc. for contract 12-1 in the amount of \$1,149,649.75. Motion adopted.

**PAYMENT APPLICATION #8  
SWAM, CONTRACT 12-2**

A motion was made by Authority Vice-Chair Westcott and seconded to approve Payment Application #8 to Swam Electric Co, Inc. for contract 12-2 in the amount of \$137,284.92. Motion adopted.

**PAYMENT APPLICATION #2  
DAVIDSON H&C, CONTRACT 12-3**

A motion was made by Authority Vice-Chair Westcott and seconded to approve Payment Application #2 to Davidson H&C for contract 12-3 in the amount of \$19,496.07. Motion adopted.

**ADJOURN**

A motion was made by Authority Vice-Chair Westcott to adjourn the meeting of the Littlestown Borough Authority. Motion adopted.

The meeting of the Littlestown Borough Authority Adjourned at 7:18pm.

**RECONVENE**

Council President Baird reconvened the meeting of the Littlestown Borough Council at 7:18pm.

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**NEW BUSINESS**

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T-A-H, CONTRACT 12-1***

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SWAM, CONTRACT 12-2***

A motion was made by Council Vice-President Bateman and seconded to approve Payment Application #8 to Swam Electric Co, Inc. for contract 12-2 in the amount of \$137,284.92. Motion adopted.

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A motion was made by Council Vice-President Bateman and seconded to approve Payment Application #2 to Davidson H&C for contract 12-3 in the amount of \$19,496.07. Motion adopted.

**UNFINISHED BUSINESS**

***STONERS FARM***

A motion was made by Council Vice-President Bateman and seconded to approve the Stoners Farm Phase II Final Subdivision Plans contingent upon HRG's review and comments. Motion adopted.

**REPORTS**

Reports were given by the Mayor, Chief of Police/Borough Manager, Director of Public Works and Borough Solicitor.

**REPORTS OF BOARDS**

***RECREATION BOARD  
AMERICAN LEGION BALL FIELDS***

A motion was made by Council Vice-President Bateman and seconded to approve the recommendation from the Recreation Board to approve the American Legion to use Pool Field #3 in 2014. Motion adopted.

***PLANNING COMMISSION  
16 S. QUEEN ST. ATOTL, LLC***

A motion was made by Council Vice-President Bateman and seconded to approve the recommendation from the Planning Commission for the new business, ATOTL, LLC to be located at 16 S. Queen Street. Motion adopted.

**PUBLIC COMMENT**

Members of the community expressed their concerns regarding the increase in the water/sewer rates. Borough Council explained the reasoning for the increase and informed the public that they did not want to put an increase into effect but they had no choice. It is the only way that the \$8.5 million dollar loan could be paid back for the Waste Water Treatment Plant upgrade.

**RECESS**

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discuss potential litigation and personnel matters.

The meeting recessed at 8:08pm

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**RECONVENE**

The meeting of the Littlestown Borough Council reconvened at 8:24pm

Workers Comp  
Collection from Townships

**A motion was made by Council Member Westcott and seconded to to direct the Borough Solicitor to start the proceedings of filing a law suite against Union, Germany and Mt. Joy Townships for the collection of their portion of the workers compensation related to the Alpha Fire Company. Motion adopted 4-2 with Council Vice-President Bateman and Council Member Bucher casting the opposing votes.**

**ADJOURN**

Council President Baird adjourned the meeting of the Littlestown Borough Council at 8:26pm.

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**Sandy Conrad**  
**Secretary/Treasurer**

**(SEAL)**