

**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ OCTOBER 8, 2013**

**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

**ATTENDANCE**

**Council Members Present:**

Council President, Ron Baird  
Council Member, Charlene Westcott  
Council Member, Dave Wheeler  
Council Member Betty Bucher  
Council Member, Joyce Weatherly  
Mayor, James Eline, Sr.

**Council Members Excused:**

Council Vice President, Donald Bateman

**Additional Borough Representation:**

Secretary/Treasurer, Sandy Conrad  
Chief of Police/Borough Manager, Charles Kellar  
Director of Public Works, Tim Topper  
Borough Engineer, Josh Fox  
Borough Solicitor, Todd King

**Others in Attendance:**

Debbie Heefner  
Ron Showaker  
Pete Bois  
Jim Reaver  
Richard Messinger  
Terry Moser  
Harry McKean  
David Westcott  
Melanie Thomas  
Fred Miller

**MINUTES**

***SEPTEMBER 24, 2013 MEETING  
MINUTES***

**A motion was made by Council Member Bucher and seconded to waive the reading of the September 24, 2013 minutes and approve as written.**

**APPROVAL AND  
PAYMENT OF BILLS**

***ACCOUNTS PAYABLE***

**A motion was made by Council Member Bucher and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from September 19, 2013 through October 2, 2013 in the amount of \$11,193.93. Motion adopted.**

***PAYROLL***

**A motion was made by Council Member Bucher and seconded to approve the payroll from September 19, 2013 through October 2, 2013 in the amount of \$37,605.18. Motion adopted. dec**

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**NEW BUSINESS**

***SALE OF PROPERTY LOCATED  
AT COLONIAL COURT***

**A motion was made by Council Member Westcott and seconded to direct the Borough Manager to proceed with all necessary steps to prepare the property located on Colonial Court for bid. Motion adopted.**

***SALE OF PROPERTY LOCATED  
AT BALTIMORE PIKE***

**A motion was made by Council Member Westcott and seconded to direct the Borough Manager to proceed with all necessary steps to prepare the property located on Baltimore Pike for bid. Motion adopted.**

***WATER/SEWER  
PAYMENT PLAN***

**A motion was made by Council Member Westcott and seconded to approve a water/sewer payment plan that will eliminate penalty and interest as long as the guidelines of the plan are followed and to make the payment plan effective with the October 2013 billing. Motion adopted.**

***DUST ISSUE ON OCKER AVE***

There was no action necessary to be taken by Council. The Borough Manager will look into the dust issue and try to rectify the problem by laying down mill chips on the road.

***ASPHALT WORKS  
WEST KING STREET ROAD REPAIR***

**A motion was made by Council Member Westcott and seconded to approve the lowest quote to Asphalt Works in the amount of \$4,480.00 to repair a section of roadway on West King Street. Motion adopted.**

**UNFINISHED BUSINESS**

***LAMAR ADVERTISING***

The Borough Manager reported that he is still investigating other avenues.

**REPORTS**

Reports were given by the Mayor, Chief of Police/Borough Manager, Director of Public Works and Borough Solicitor.

**BOROUGH ENGINEER**

***LUMBER STREET PHASE II  
WORK CHANGE DIRECTIVE***

**A motion was made by Council Member Westcott and seconded to approve Work Change Directive No. 1 for Lumber Street Phase II Project which results in a reduction of \$3,050. Council President Baird stated that this was a non-agenda item and asked for public comment. Motion adopted.**

**REPORTS OF BOARDS**

***PLANNING COMMISSION  
45-47 WEST MYRTLE STREET***

After review of the comments by the Adams County Planning and Development and the Borough Engineer it was determined that the subdivision plan submitted for 45-47 West Myrtle Street will require a zoning variance. The Borough Secretary was direct to send a letter and application.

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***PHASE 2 STONERS FARM***

There was no action taken on this due to the builder was still working on the comments that were provided by Adams County Planning and Development and the Borough Engineer.

***HOUSE OF WORSHIP IN ALL  
ZONING DISTRICTS***

This was information provided to the Borough Council to review.

**PUBLIC COMMENT**

Members of the community expressed their concerns regarding the increase in the water/sewer rates. Borough Council explained the reasoning for the increase and informed the public that they did not want to put an increase into effect but they had no choice. It is the only way that the \$8.5 million dollar loan could be paid back for the Waste Water Treatment Plant upgrade.

**RECESS**

Council President Baird recessed the meeting of the Littlestown Borough Council for an executive session to discuss potential litigation and personnel matters.

The meeting recessed at 8:25pm

**RECONVENE**

The meeting of the Littlestown Borough Council reconvened at 8:37pm

**ADJOURN**

Council President Baird adjourned the meeting of the Littlestown Borough Council at 8:37pm.

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**Sandy Conrad**  
**Secretary/Treasurer**

**(SEAL)**