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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ SEPTEMBER 24, 2013

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council Vice-President Bateman presiding.

ATTENDANCE

Council Members Present:

Council Vice President, Donald Bateman
Council Member, Charlene Westcott
Council Member, Dave Wheeler
Council Member Betty Bucher
Council Member, Joyce Weatherly
Mayor, James Eline, Sr.

Council Members Excused:

Council President, Ron Baird

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox
Borough Solicitor, Todd King

Borough Authority Members Present:

Authority Vice-Chair, David Westcott
Authority Secretary, Marilyn Zanger
Authority Member, Terry Moser
Authority Member, Richard Messinger

Borough Authority Members Excused:

Authority Chair, Karen Louey

Others in Attendance:

Melanie Thomas
Harry McKean
Scott Zanger
Fred Miller

MINUTES

***SEPTEMBER 5, 2013 MEETING
MINUTES***

A motion was made by Council Member Bucher and seconded to waive the reading of the September 5, 2013 minutes and approve as written. Motion adopted.

***SEPTEMBER 10, 2013 MEETING
MINUTES***

A motion was made by Council Member Bucher and seconded to waive the reading of the September 10, 2013 minutes and approve as written.

Council Member Wheeler asked that the minutes of September 10, 2013 be amended to reflect the motion made regarding the PNC Loan for the Police Cruiser to reflect a not to exceed amount of \$38,000.00.

A motion was made by Council Member Bucher and seconded to waive the reading of the September 10, 2013 minutes and approve with the following correction:

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**Amend the motion regarding the PNC Loan for the Police Cruiser to reflect a not to exceed amount of \$38,000.00.
Motion adopted.**

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Member Bucher and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from September 4, 2013 through September 18, 2013 in the amount of \$65,899.20. Motion adopted.

PAYROLL

A motion was made by Council Member Bucher and seconded to approve the payroll from September 4, 2013 through September 18, 2013 in the amount of \$38,560.14. Motion adopted.

REVENUE & EXPENDITURE REPORT

A motion was made by Council Member Bucher and seconded to approve the Revenue and Expenditure Report for the month of August. Motion adopted.

RECESS

Council Vice-President Bateman recessed the meeting of the Littlestown Borough Council for the Borough Authority Meeting to be called to order at 7:15pm.

BOROUGH AUTHORITY

Borough Authority Vice-Chair Westcott called the meeting of the Littlestown Borough Authority meeting to order at 7:15pm.

***PAYMENT APPLICATION #8
T-A-H, CONTRACT 12-1***

A motion was made by Authority Secretary Zanger and seconded to approve Payment Application #8 to T-A-H Construction, Inc. for contract 12-1 in the amount of \$781,956.78. Motion adopted.

***PAYMENT APPLICATION #7
SWAM, CONTRACT 12-2***

A motion was made by Authority Member Moser and seconded to approve Payment Application #7 to Swam Electric Co, Inc. for contract 12-2 in the amount of \$6,586.56. Motion adopted.

ADJOURN

A motion was made by Authority Secretary Zanger to adjourn the meeting of the Littlestown Borough Authority. Motion adopted.

The meeting of the Littlestown Borough Authority Adjourned at 7:18pm.

RECONVENE

Council Vice-President Bateman reconvened the meeting of the Littlestown Borough Council at 7:18pm.

NEW BUSINESS

***PAYMENT APPLICATION #8
T-A-H, CONTRACT 12-1***

A motion was made by Council Member Bucher and seconded to approve Payment Application #8 to T-A-H Construction, Inc. for contract 12-1 in the amount of \$781,956.78. Motion adopted.

***PAYMENT APPLICATION #7
SWAM, CONTRACT 12-2***

A motion was made by Council Member Bucher and seconded to approve Payment Application #7 to Swam Electric Co, Inc. for contract 12-2 in the amount of \$6,586.56. Motion adopted.

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***NOTICE OF AWARD & NOTICE TO
PROCEED TO J.A. MYERS***

A motion was made by Council Member Bucher and seconded to direct HRG to issue the Notice of Award and Notice to Proceed to J.A. Myers Building and Development, Inc. for Contract 12-4, Lumber Street Phase 2, in the amount of \$106,649.00. Motion adopted.

REPORTS

Reports were given by the Mayor, Chief of Police/Borough Manager, Borough Engineer, Director of Public Works and Borough Solicitor.

RECESS

Council Vice-President Bateman recessed the meeting of the Littlestown Borough Council for an executive session to discussion potential litigation and personnel matters.

The meeting recessed at 7:52pm

RECONVENE

The meeting of the Littlestown Borough Council reconvened at 8:08pm

ADJOURN

Council Vice-President Bateman adjourned the meeting of the Littlestown Borough Council at 8:08pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)