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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ APRIL 9, 2013

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council Vice-President Bateman presiding.

ATTENDANCE

Council Members Present:

Mayor, James Eline, Sr.
Council Vice President, Donald Bateman
Council Member, Dave Wheeler
Council Member, Charlene Westcott
Council Member Betty Bucher
Council Member, Joyce Weatherly

Council Members Excused:

Council President, Ron Baird

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Borough Solicitor, Todd King

Others in Attendance:

Dave Westcott
Richard Messinger
Harry McKean
Fred Miller
Gary W. Shaffer – Conditional Use Hearing
Tom Nickoles – Conditional Use Hearing
Mark Austin – Conditional Use Hearing

MINUTES

***MARCH 26, 2013 MEETING
MINUTES***

A motion was made by Council Member Bucher and seconded to waive the reading of the March 26, 2013 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Member Bucher and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from March 20, 2013 through April 3, 2013 in the amount of \$39,570.15. Motion adopted.

PAYROLL

A motion was made by Council Member Bucher and seconded to approve the payroll from March 20, 2013 through April 3, 2013 in the amount of \$38,794.36. Motion adopted.

NEW BUSINESS

RESIGNATION OF KAREN SKINNER

A motion was made by Council Member Bucher to accept the resignation of Karen Skinner, Assistant Borough Clerk effective April 14, 2013 with regret. Motion adopted.

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REPORTS

Mayor

The Mayor reported that he had nothing to report.

Chief of Police

Chief Kellar reported the following items:

- The police car was back in the shop for repairs.
- One police car has been located for leasing. Once another is located Council will receive the lease quotes.
- The officers are currently going through re-certifications and qualifications for fire arms.

Borough Manager

Borough Manager Kellar updated Council on the following items:

- The Waste Water Treatment Plant Project is coming along at this time without any major issues.
- Bills were submitted for payments however Pennvest had a black-out so the bills that were submitted will need to be paid out of the short term loan.
- The Public Works Crew is in the process of street cleaning.
- The fences at the community park ball fields are being repaired and cleaned up.
- The sewer line for Royal Farms will now be tied into South Columbus Avenue and not 194. This will actually be an advantage to the Borough because if repairs need to be done to that line the Borough will not have to dig up a state street.

Borough Engineer

The Borough Engineer was not present but did submit a written report to the Borough Council.

REPORTS OF BOARDS

ADJOURN

Council Vice-President Bateman adjourned the meeting of the Littlestown Borough Council at 7:14pm.

CONDITIONAL USE HEARING

MARK AUSTIN

Borough Solicitor King called the Conditional Use Hearing to order at 7:30pm.

Solicitor King stated that the Conditional Use Hearing was for the property located at 27 West King Street. The applicant Mark Austin is seeking to convert the current property into seven conversion apartments. Solicitor King stated that the Conditional Use Hearing has been properly advertised according to the Municipal Planning Code.

At this time the stenographer swore in the applicant and his witnesses. Testimony was taking by the applicant and his witnesses with the stenographer recording such testimony.

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ADJOURN

The Conditional Use Hearing was adjourned at 8:13pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)