



THE BOROUGH OF LITTLESTOWN
MEETING OF THE COUNCIL
10 SOUTH QUEEN STREET, LITTLESTOWN, PENNSYLVANIA 17340
TUESDAY • MARCH 26, 2013 • 7:00 P.M.

Call to Order
Pledge of Allegiance

Public Comment (limited at this time to Agenda items only)

Minutes

- Approval of Minutes from the March 12, 2013 Council Meeting

Finances

- Approval of Accounts Payable
- Approval of Payroll
- Revenue and Expenditure Report for February

Borough Authority – (7:15pm)

- Recommendation of payment to TAH Construction, Inc. for Application for Payment No. 2 in the amount of \$131,211.00
- Recommendation of payment to SWAM Electric Co., Inc. for Application for Payment No. 1 in the amount of \$25,177.50

New Business

- Recommendation of payment to TAH Construction, Inc. for Application for Payment No. 2 in the amount of \$131,211.00
- Recommendation of payment to SWAM Electric Co., Inc. for Application for Payment No. 1 in the amount of \$25,177.50
- Raises for the Concession Stand Employee's
- Agreement between Hammerguard and the Borough of Littlestown

Unfinished Business

- Direct the Solicitor to advertise a Public Hearing for the CCRC Text Amendment
- Participation in the Solid Waste Hauling Bidding Process through the Council of Governments

Reports

- Mayor
- Chief of Police
- Borough Manager
- Director of Public Works
- Borough Solicitor
- Borough Engineer

Reports of Boards, Committees and Commission

Recreation Board: March 19, 2013 Meeting

- Approve the recommendation to allow the YMCA Summer Camp Program to use Pavilion #1
- Approve the recommendation to allow the Baseball for Youth to utilize Fields 1, 4, 5 and 6 – Mon thru Sat from 5pm to 9pm during the period of March 15th to August 11th
- Approve the recommendation to hire Chase DiPietro, Janelle Kagarise, Hunter Keith, Caitlyn Price, George Simmons, Kayla Smith and Katherine Thompson as Counselors for the Summer Rec Program

- Approve the recommendation to hire Elin Blanchard, Veronica Howard, Grace Simmons, Megan Smith and Briana Smith as Concessionaires and to hire Caren Evans as an on-call Concessionaire

Planning Commission: March 14, 2013 Meeting Minutes have not been received as of the 03/21/13

Correspondence

- Alpha Fire Company EMS monthly report for February
- Coalition to Eliminate the Prohibition Against Municipal Police Using Radar
- Water/Sewer Account Information

Public Comment (agenda issues, non-agenda issues and all other matters of concern)

Recess for Executive

Adjourn Meeting

Borough Council Meeting (7:00pm)

JANUARY 8TH, JANUARY 22ND, FEBRUARY 12TH, FEBRUARY 26TH, MARCH 12TH, MARCH 26TH, APRIL 9TH, APRIL 23RD, MAY 14TH, MAY 28TH, JUNE 11TH, JUNE 25TH, JULY 9TH, JULY 23RD, AUGUST 13TH, AUGUST 27TH, SEPTEMBER 10TH, SEPTEMBER 24TH, OCTOBER 8TH, OCTOBER 22ND, NOVEMBER 12TH, NOVEMBER 26TH, DECEMBER 10TH

Planning Commission Meeting (7:00 pm)

JANUARY 10TH, FEBRUARY 14TH, MARCH 14TH, APRIL 11TH, MAY 9TH, JUNE 13TH, JULY 11TH, AUGUST 8TH, SEPTEMBER 12TH, OCTOBER 10TH, NOVEMBER 14TH, DECEMBER 12TH

Recreation Board Meeting (6:30pm) (Meeting Place: 10 South Queen Street)

JANUARY 15TH, FEBRUARY 19TH, MARCH 19TH, APRIL 16TH, SEPTEMBER 17TH, OCTOBER 15TH, NOVEMBER 19TH

Recreation Board Meeting (6:30pm) (Meeting Place: Community Park, Pavilion #2)

MAY 21ST, JUNE 18TH, JULY 16TH, AUGUST 20TH

All meetings are open to the public and are held at 10 South Queen Street, with the exception of Recreation Board meetings May-September, which are held in Pavilion #2, Littlestown Community Park

PUBLIC COMMENT AND MEDIA INFORMATION POLICY OF THE BOROUGH OF LITTLESTOWN

It is the policy of the Borough of Littlestown, by the Littlestown Borough Council, to comply with the public participation provisions of the Sunshine Act (65 Pa.C.S.A. §710.1.), as amended. In view of the multiplicity of issues with which the Littlestown Borough Council must deal during each public meeting, as well as the number of residents and/or taxpayers who may desire to participate in and provide comment relative to matters of concern, official action or deliberations which are or may come before the Borough Council, it is necessary and appropriate to establish the present policy, pursuant to and in accordance with the provisions of the Sunshine Act (65 Pa.C.S.A. §§710., 710.1.), regarding the Littlestown Borough Council's receipt of public comment and the amount of time to be allocated therefore during regular and special Borough Council meetings. Therefore, each resident and/or taxpayer of the Borough of Littlestown who wishes to provide public comment shall be allocated and shall be limited to a maximum of three (3) minutes per agenda item or matter of concern, not to exceed in the aggregate ten (10) minutes per meeting relative to all agenda items or matters of concern; provided, however, that each such resident and/or taxpayer shall be allocated and shall be limited to a maximum of an additional three (3) minutes per non-agenda item/issue which may come before Borough Council for official action or deliberation. Public comment shall be requested, received, and limited to agenda items only at the beginning of each meeting, prior to any official public action or deliberation by Borough Council during such meeting. Public comment shall also be requested and received during the meeting prior to Borough Council's official public action relative to any non-agenda items/issues. An additional public comment period shall occur prior to adjournment of the meeting, during which public comment regarding agenda issues, non-agenda issues and other matters of concern will be requested and received.

Residents and/or taxpayers of the Borough of Littlestown who wish to provide public comments must state their name, address and, if applicable, the organization/agency which they represent, before making their comments. Any person wishing to speak, who is not a Borough resident or a Borough taxpayer, shall state that fact and provide his/her name, address, reason for requesting to provide public comment, and if applicable, the organization/agency which he/she represents, before making his/her comments.

This policy was originally effective on and as of January 1, 1999. The second paragraph of this policy was added and effective on and as of June 27, 2000. This policy was further amended on April 26, 2011, effective immediately.

The Borough Council will provide up to a ten (10) minute question and answer period at the end of the regular and special meetings to respond to media inquiries.