

959

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ DECEMBER 11, 2012

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Mayor James Eline, Sr.
Council President Ron Baird
Council Vice President Donald Bateman
Council Member Charlene Westcott
Council Member Betty Bucher
Council Member Joyce Weatherly
Council Member Dave Wheeler

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox
Borough Solicitor, Bob Campbell

Others in Attendance:

Richard Messinger
Steve Laughman
Harry McKean
Lawrence Medenhall
Steve Wetzel
Ardue Sheets
Jeff Weatherly
Bryan Westfall
Terry Moser
Bruce Warfield
Alex Warfield
Andrew Robinson, Gettysburg Times
Craig Paskoski, Evening Sun

MINUTES

***NOVEMBER 27, 2012 MEETING
MINUTES***

A motion was made by Council Vice President Bateman and seconded to waive the reading of the November 27, 2012 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Vice President Bateman and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from November 20, 2012 through December 4, 2012 in the amount of \$31,311.71. Motion adopted.

PAYROLL

A motion was made by Council Vice President Bateman and seconded to approve the payroll from November 20, 2012 through December 4, 2012 in the amount of \$45,128.16. Motion adopted.

960

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ DECEMBER 11, 2012

NEW BUSINESS

LITTLESTOWN EAGLES

The Littlestown Eagles (FOE 2226) presented a check to the Mayor in the amount of \$10,850.00 for much need equipment for the police department.

**INDEMNIFICATION AGREEMENT
LASD**

A motion was made by Council Vice President Bateman and seconded to approve an Indemnification Agreement between the Littlestown Area School District and the Borough of Littlestown. Motion adopted.

**ORDINANCE – CHAPTER 73
CCRC**

A motion was made by Council Vice President Bateman and seconded to adopt an Ordinance Amending the Borough of Littlestown Zoning Ordinance Chapter 73 of the Littlestown Borough Code, by amending the provision regarding a Continuing Care Retirement Community (CCRC). After discussion the motion was amended.

AMENDMENT TO MOTION

A motion was made by Council Vice President Bateman and seconded to amend the original motion by deleting the word “adopt” and adding the word “table”. Motion adopted.

AMENDED MOTION

A motion was made by Council Vice President Bateman and seconded to table the Ordinance Amending the Borough of Littlestown Zoning Ordinance Chapter 73 of the Littlestown Borough Code, by amending the provision regarding a Continuing Care Retirement Community (CCRC). Motion adopted.

2013 TAX ORDINANCE

A motion was made by Council Vice President Bateman and seconded to adopt an Ordinance establishing and levying the taxes upon real property, persons, earned income and net profits, local service, and the transfer of real property within the Borough of Littlestown for the fiscal year 2013. Motion adopted 5-1 with Council Member Westcott casting the opposing vote.

2013 BUDGET – FINAL ADOPTION

A motion was made by Council Member Westcott and seconded to adopt the 2013 Final Budget with the following revisions:

- **To increase line item 01.411.500, Alpha Fire Company Donation from \$2,000 to \$25,000; and**
- **To increase line item 01.399.000, Cash Balance Forward from \$97,406 to \$120,406**

Motion adopted 5-1 with Council Member Wheeler casting the opposing vote.

KAREN SKINNER – PROBATION

A motion was made by Council Member Westcott and seconded to remove Karen Skinner, Assistant Clerk from probationary status and place her on regular status. This was a non-agenda item. There were no comments from the public. Motion adopted.

CHRISTMAS ON THE SQUARE

Council President Baird stated that the Christmas on the Square

961

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ DECEMBER 11, 2012

COMMITTEE

Committee, which is actually the Community Relations Committee will remain as a Borough Committee. The Community Relations Committee will consist of the following members:

- Chairperson – Ron Baird
- Member – Don Bateman
- Member – Betty Bucher
- Member – Joyce Weatherly
- Advisor – Charles Kellar
- Advisor – Sandy Conrad

UNFINISHED BUSINESS

***HIRE CONCESSION MANAGER
AND POOL MANAGER FOR 2013***

A motion was made by Council Member Westcott and seconded to hire Janelle Kagarise as the Concession Manager for the 2013 pool season and to table hiring Louise Luckinich as the pool manager for the 2013 pool season. Motion adopted.

PENNVEST UPDATE

Adrienne with HRG informed Council that the PennVest Loan has been accepted by the Borough and the letter of no prejudice has been received, which means that construction work can begin. The closing of the loan must be completed with PennVest by July 24, 2013 however the anticipated closing date is March 21, 2013.

***OCCUPANCY PERMIT FOR
2 EAST KING STREET***

A motion was made by Council Member Westcott and seconded to approve the issuance of an Occupancy Permit for a Gold and Silver business at 2 East King Street. This was a non-agenda item. There were no comments from the public. Motion adopted.

***APPOINTMENTS TO VARIOUS
BOARDS AND COMMISSIONS***

A motion was made by Council Vice President Bateman and seconded to appoint the following individuals:

- Donald O'Brien as a member of the Zoning Hearing Board with a term to expire 01/01/2016
- Karen Louey as a member of the Zoning Hearing Board with a term to expire 01/01/2015
- Cerel Grimaldi to the Recreation Board with a term to expire 01/01/2015
- David Klunk to the Recreation Board with a term to expire 01/01/2016
- Richard Selby to the Planning Commission with a term to expire 01/01/2016
- James Eline, Sr. to the Planning Commission with a term to expire 01/01/2016

Motion adopted.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council at 7:54pm for an executive session to discuss personnel and potential litigation.

RECONVENE

The meeting of the Littlestown Borough Council was reconvened at 8:16pm and the public was invited back in.

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ DECEMBER 11, 2012

962

*LETTER TO SCOTT SMALL
REGARDING VACATION*

A motion was made by Council Member Westcott and seconded to direct the Borough Manager to write a letter to Mr. Scott Small informing him that his request regarding vacation days has been denied. Motion adopted.

ADJOURN

With no further business Council President Baird adjourned the meeting.

The meeting was adjourned at 8:17pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)