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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ NOVEMBER 13, 2012

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President Ron Baird
Council Vice President Donald Bateman
Council Member Charlene Westcott
Council Member Betty Bucher
Council Member Joyce Weatherly
Council Member Dave Wheeler
Mayor James Eline, Sr.

Additional Borough Representation:

Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar

Additional Borough Representation Excused:

Borough Solicitor, Todd King
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox

Others in Attendance:

Richard Messinger
Andrew Robinson, Gettysburg Times
Terry Moser
David Westcott
Fred Miller
Craig Paskoski, Evening Sun

MINUTES

***OCTOBER 23, 2012 MEETING
MINUTES***

A motion was made by Council Vice President Bateman and seconded to waive the reading of the October 13, 2012 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Vice President Bateman and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from October 18, 2012 through November 7, 2012 in the amount of \$89,551.62. Motion adopted.

PAYROLL

A motion was made by Council Vice President Bateman and seconded to approve the payroll from October 18, 2012 through November 7, 2012 in the amount of \$60,311.55. Motion adopted.

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NEW BUSINESS

2013 TENTATIVE BUDGET

Finance Committee Chair, Don Bateman reviewed the 2013 Tentative Budget with Council and public. The budget is similar to the 2012 Budget. The proposed 2013 budget totals \$3,328,017 and includes estimated revenues and expenditures for the Borough's four major municipal funding categories which include:

General Fund: \$1,559,911
Pool Fund: \$ 93,658
Water Fund: \$ 720,213
Sewer Fund: \$ 954,235

Tax revenues will make up about 70% of all revenue sources. The General Fund has decreased about 12.23% over last year and the Water Fund has increased by 12.87% along with the Sewer Fund of an increase of 11.97%. The increase of the water and sewer funds is due to the current improvements and improvements to come. The overall budget decreased by 1.19% from last year's 2012 budget.

In the 2013 budget there is a donation of \$25,000 to the Alpha Fire Company. The budget is balanced however in order to balance the budget some of the reserves needed to be used.

TAX INCREASE

A motion was made by Council Vice President Bateman and seconded to raise the millage from 2.309 to 2.559 which is a ¼ mill. Motion failed 2-4 with Council President Baird, Council Member Wheeler, Council Member Weatherly and Council Member Bucher casting the opposing votes. A roll call vote was taken:

Council Member Wheeler – no
Council Member Weatherly – no
Council Member Bucher – no
Council President Baird – no
Council Vice President Bateman – yes
Council Member Westcott – yes

RESOLUTION TO TENTATIVELY ADOPT THE 2013 BUDGET

A motion was made by Council Vice President Bateman to adopt the Resolution Tentatively adopting the 2013 Budget. Motion died due to a lack of second.

DONATION TO THE FIRE COMPANY

A motion was made by Council Member Westcott and seconded to remove the Fire Company donation from line item 01.411.500

AMENDMENT TO THE MOTION

A motion was made by Council Member Wheeler and seconded to change the word remove to reduce line item 01.411.500 Fire Company Donation, and add from \$25,000 to \$2,000. Motion adopted 5-1 with Council Vice President casting the opposing vote.

ORIGINAL MOTION WITH AMENDMENT

A motion was made by Council Member Westcott and seconded to reduce line item 01.411.500 Fire Company Donation from \$25,000 to \$2,000. Motion adopted 5-1 with Council Vice President casting the opposing vote.

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***RESOLUTION TO TENTATIVELY
ADOPT THE 2013 BUDGET***

A motion was made by Council Member Bucher and seconded to adopt the Resolution Tentatively adopting the 2013 Budget. Motion adopted.

ADVERTISE THE BUDGET NOTICE

A motion was made by Council Member Bucher and seconded to direct the Borough Secretary to advertise the Budget Notice. Motion adopted.

ADVERTISE TAX ORDINANCE

A motion was made by Council Vice President Bateman to advertise and Ordinance establishing and levying the taxes for the fiscal year 2013. Motion adopted 5-1 with Council Member Westcott casting the opposing vote.

RECESS

Council President Baird recessed the meeting of the Littlestown Borough Council at 7:53pm for an executive session to discuss personnel and potential litigation.

RECONVENE

The meeting of the Littlestown Borough Council was reconvened at 8:27pm and the public was invited back in.

ADJOURN

A motion was made by Council Vice President Bateman and seconded to adjourn the meeting of the Littlestown Borough Council. Motion adopted.

The meeting was adjourned at 8:271pm.

**Sandy Conrad
Secretary/Treasurer**

(SEAL)