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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ OCTOBER 23, 2012

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Baird presiding.

ATTENDANCE

Council Members Present:

Council President Ron Baird
Council Vice President Donald Bateman
Council Member Charlene Westcott
Council Member Betty Bucher
Council Member Joyce Weatherly
Council Member Dave Wheeler
Mayor James Eline, Sr.

Additional Borough Representation:

Borough Solicitor, Todd King
Secretary/Treasurer, Sandy Conrad
Chief of Police/Borough Manager, Charles Kellar
Director of Public Works, Tim Topper
Borough Engineer, Josh Fox
Bond Counsel, Joe Pierce
Bond Consultant, Gary Pulcini

Others in Attendance:

Richard Messinger
Bryan Westfall
Harry McKean
Dave Westcott
Ernie Spamer
Andrew Robinson, Gettysburg Times
Terry Moser
Craig Paskoski, Evening Sun

MINUTES

***OCTOBER 9, 2012 MEETING
MINUTES***

A motion was made by Council Vice President Bateman and seconded to waive the reading of the October 9, 2012 minutes and approve as written. Motion adopted.

**APPROVAL AND
PAYMENT OF BILLS**

ACCOUNTS PAYABLE

A motion was made by Council Vice President Bateman and seconded to approve the accounts payable for the General, Pool, Water and Sewer Funds from October 5, 2012 through October 17, 2012 in the amount of \$18,600.05. Motion adopted.

PAYROLL

A motion was made by Council Vice President Bateman and seconded to approve the payroll from October 5, 2012 through October 17, 2012 in the amount of \$40,349.62. Motion adopted.

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NEW BUSINESS

DONATION TO THE SENIOR CENTER A motion was made by Council Vice President Bateman and seconded to give the Senior Center a donation in the amount of \$2,000.00 which is in the budget for 2012. Motion adopted.

DONATION TO FIRE & AMBULANCE A motion was made by Council Vice President Bateman and seconded to give the Alpha Fire Company a donation in the amount of \$1,000.00 and the Ambulance Fund a donation in the amount of \$1,000.00 which is in the budget for 2012. Motion adopted.

***REQUEST FROM RUTH MYERS
DEDUCT METERS*** A motion was made by Council Member Wheeler and seconded to deny the request from Ruth Myers to allow deduct meters. Motion adopted.

UNFINISHED BUSINESS

TENNIS COURT REPAIR ESTIMATE A motion was made by Council Vice President Bateman and seconded to approve the estimate from The Brennan Company in the amount of \$4,600.00 to repair the tennis courts and to expend the money from the Edna Rec Park Fund. Motion adopted.

ADVERTISE 2013 MEETING NOTICE A motion was made by Council Vice President Bateman and seconded to direct the Secretary/Treasurer to advertise the 2013 Meeting Notice as written. Motion adopted.

REPORTS

Chief of Police/Manager

Chief of Police/Borough Manager, Charles Kellar informed Council of the following:

- A donation of up to \$30,000.00 will be given to install an emergency siren in town. The location of the siren is undetermined at this time;
- The County project regarding new computers and updating the radio systems is moving along quicker than expected. The Borough will be receiving new laptops for the police cars and radio equipment;
- The Borough applied for Pennvest for the WWTP project in the amount of \$8.5 million dollars. Pennvest announced that the Borough did receive the all of the money that was requested in a low interest loan. The loan is estimated to save the Borough about \$1.3 million dollars;
- The dead trees that needed to be cut down at the Heritage Hills well house were cut down by the Borough Crew. It was noted that Jim Woodward, George Weishaar, Lynn Crosley and Bryan Westfall did an excellent job in completed the task.

Director of Public Works

Tim Topper reported that his report was turned in earlier to the Council and asked if Council had any questions.

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REPORTS (Cont'd)

Code Enforcement Officer

Bryan Westfall reported that he has been busy issuing citations for code violations and he has also been helping the public works crew with their daily tasks.

Borough Engineer

Borough Engineer, Josh Fox updated Council of the following:

Contract 11-4 Lumber Street Utility & Roadway Improvements

A final completion inspection was held on October 15, 2012 with Tim Topper and Lonnie Doyle, of FCI. According to the inspection it was determined that the work identified in the list of items to be completed or corrected was not completed. FCI was scheduled to complete the final items on October 22, 2012.

Wastewater Treatment Plant Upgrade

The solicitation for Disadvantaged Business Enterprises have been reviewed for TAH and SWAM's as required by Pennvest and again returned comments to the respective bidder.

Borough Solicitor

Solicitor King reported the following to Council:

- The Columbia Gas lawsuit was resolved;
- Mr. Adam Wolf who attended a previous meeting regarding waiving the requirement of having to build a skilled nursing facility under the CCRC is asking that the CCRC be amended so that a skilled nursing facility is not required.

CCRC AMENDMENT PROPOSAL

A motion was made by Council Vice President Bateman and seconded to direct the Borough Solicitor to prepare an amendment to the CCRC Ordinance eliminating the requirement that one of the two uses be Skilled Nursing. Motion adopted.

**REPORTS OF BOARD
COMMITTEES AND COMMISSIONS**

PLANNING COMMISSION

***LEGUTKO RE-SUBDIVISION
64 – LOCUST STREET***

Motion was made by Council Member Bucher and seconded to approve the recommendation from the Planning Commission to waive the lot size and off-street parking requirements for the re-subdivision of the property located at 64 Locust Street, Legutko property. Motion adopted.

PIZZA HUT – 790 W. KING

Motion was made by Council Vice President Bateman and seconded to approve the recommendation from the Planning Commission to approve the Pizza Hut new business application for 790 West King Street. Motion adopted.

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HEAVEN SENT – 207 S. QUEEN ST. Motion was made by Council Member Bucher and seconded to approve the recommendation from the Planning Commission to approve the Heaven Sent Outreach Distribution Center New Business Application for 207 South Queen Street. Motion adopted.

RECREATION BOARD

RESIGNATION – CEREL GRIMALDI Motion was made by Council Member Westcott and seconded to approve the recommendation from the Recreation Board to accept the resignation from Cerel Grimaldi. Motion adopted.

**INTERIM SECRETARY
DIANE KAGARISE** Motion was made by Council Vice President Bateman and seconded to approve the recommendation from the Recreation Board to designate Diane Kagarise to serve as the Interim Secretary. Motion adopted.

ADVERTISE FOR 2013 MANAGERS Motion was made by Council Member Bucher and seconded to approve the recommendation from the Recreation Board to place an advertisement in the November edition of a newspaper for the positions of Pool and Concession Stand Managers for the 2013 Pool Season. Motion adopted.

RECESS Council President Baird recessed the meeting of the Littlestown Borough Council at 8:08pm for an executive session to discuss personnel and potential litigation.

RECONVENE The meeting of the Littlestown Borough Council was reconvened at 8:50pm and the public was invited back in.

ADJOURN With no further business, Council President Baird adjourned the meeting of the Littlestown Borough Council.

The meeting was adjourned at 8:51pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)