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**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ FEBRUARY 14, 2012**

**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Paul Sharpless presiding.

**ATTENDANCE**

**Council Members Present:**

Council President Paul Sharpless  
Council Vice President Ron Baird  
Council Member Dave Wheeler  
Council Member Donald Bateman  
Council Member Betty Bucher  
Council Member Charlene Westcott  
Mayor James Eline, Sr.

**Additional Borough Representation:**

Borough Solicitor, Bob Campbell & Todd King  
Secretary/Treasurer Sandy Conrad  
Chief of Police/Borough Manager, Charles Kellar  
Directory of Public Works, Tim Topper  
Borough Engineer, Josh Fox  
Borough Consultant, Jared Schumacher  
Chief Water/Sewer Operator, Chris Stroup

**Borough Authority Members Present:**

Chairperson Karen Louey  
Authority Secretary/Treasurer Marilyn Zanger  
Authority Member Dave Westcott  
Authority Member Pam Snyder

**Borough Authority Members Excused:**

Authority Member Rick Adams

**Others in Attendance:**

Richard Messinger  
Rebecca Baugher  
Bryan Westfall  
Chris Stroup  
Fred Miller  
Joyce Weatherly  
Terry Moser  
Steve Laughman  
Dani Crane  
Jess Haines, Gettysburg Times

**APPROVAL OF MINUTES**

***JANUARY 24, 2012  
MEETING MINUTES***

**Council Member Bateman made a motion seconded by Council Member Bucher to waive the reading of the January 24, 2012 minutes and approve as written. Motion carried unanimously.**

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**NEW BUSINESS**

***RESOLUTION ADOPTING THE  
2012 AMENDED BUDGET***

**Council Member Bateman made a motion seconded by Council Member Bucher to adopt a resolution adopting the 2012 Amended Budget. Motion carried unanimously.**

***HIRING OF BRYAN WESTFALL***

**Council Member Westcott made a motion seconded by Council Vice President Baird to hire Bryan Westfall to fill the Public Works/Code Enforcement Officer position with a starting hourly rate of \$13.50 during his probation period and an hourly rate of \$14.00 after probation. Motion carried unanimously.**

***REQUEST FROM MR. DONADIO***

Mr. Donadio sent a letter requesting that his property located at 21 Keystone Street be relieved of sewer charges. Council President Sharpless referred this to the I & I Committee for further review.

***CHARLENE WESTCOTT  
CIVIL SERVICE COMMISSION***

**Council Member Bateman made a motion seconded by Council Member Bucher to appoint Charlene Westcott to the Civil Service Commission. Motion carried unanimously.**

***CEREL GRIMALDI  
VACANCY BOARD***

Council President Sharpless appointed Cerel Grimaldi to the Vacancy Board.

**RECESS**

Council President Sharpless recessed the meeting of Council at 7:15pm to allow the Borough Authority to go into session.

**BOROUGH AUTHORITY**

The meeting of the Littlestown Borough Authority was call to order at 7:15pm with Authority Chairperson, Karen Louey presiding.

***WORK CHANGE DIRECTIVE, NO. 2  
PSI PUMPING, INC.***

**Authority Member Westcott made a motion seconded by Authority Member Zanger to approve Work Change Directive No. 2 for Contract 11-1, EP102 Well #5 and EP104 Well #11, in the amount of \$18,340.03. Motion carried unanimously.**

**ADJOURN**

**Authority Member Westcott made a motion seconded by Authority Member Snyder to adjourn the meeting of the Littlestown Borough Authority. Motion carried unanimously.**

The meeting of the Littlestown Borough Authority was adjourned at 7:17pm.

**RECONVENE**

Council President Sharpless reconvened the meeting of the Littlestown Borough Council at 7:17pm.

**NEW BUSINESS (Cont'd)**

***WORK CHANGE DIRECTIVE, NO. 2  
PSI PUMPING, INC.***

**Council Member Bateman made a motion seconded by Council Member Bucher to approve Work Change Directive No. 2 for Contract 11-1, EP102 Well #5 and EP104 Well #11, in the amount of \$18,340.03. Motion carried unanimously.**

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***OFFER FROM AMERICAN TOWER***

American Tower, which is in relations to the AT&T Cell Tower located in the Community Park, would like to arrange to fund perpetual easement payouts on an installment basis. Council President Sharpless referred this to the Finance Committee for further review.

**ADJOURN**

**Council Member Bateman made a motion seconded by Council Member Bucher to adjourn the meeting of Council. Motion carried unanimously.**

The meeting was adjourned at 8:19pm.

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**Sandy Conrad**  
**Secretary/Treasurer**

**(SEAL)**