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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ DECEMBER 27, 2011

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President David Wheeler presiding.

ATTENDANCE

Council Members Present:

Council President Dave Wheeler
Vice President Tim Mayers
Council Member Donald Bateman
Council Member Betty Bucher
Council Member Charlene Westcott
Mayor James Eline, Sr.

Council Members Excused:

Council Member, Rick Adams

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Directory of Public Works, Tim Topper
Borough Engineer, Josh Fox
Borough Consultant, Jim Schumacher
Chief Water/Sewer Operator, Chris Stroup
Chief Charles Kellar
Borough Consultant, Jim Schumacher

Additional Borough Representation Excused:

Borough Solicitor, John White

Borough Authority Members:

Authority Chairperson, Karen Louey
Authority Secretary, Marilyn Zanger
Authority Member, Pam Snyder
Authority Member, Dave Westcott

Borough Authority Member Excused:

Authority Member, Rick Adams

Others in Attendance:

Paul Sharpless
Richard Messinger
Rebecca Baugher
Louis Small
Jess Haines, Gettysburg Times
Craig Paskoski, Evening Sun
Terry Moser
Fred Miller

APPROVAL OF MINUTES

DECEMBER 13, 2011

Council Member Bateman made a motion seconded by Council

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MEETING MINUTES

Member Bucher, to waive the reading of the December 13, 2011 minutes of Council and approve as written. Motion carried unanimously.

**APPROVAL AND
PAYMENT OF BILLS**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the accounts payable for the General, Pool, Water and Sewer Funds from December 7, 2011 through December 19, 2011 in the amount of \$16,680.38. Motion carried unanimously.

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Payroll from December 7, 2011 through December 19, 2011 in the amount of \$38,509.00. Motion carried unanimously.

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Revenue and Expenditure Report for the month of November. Motion carried unanimously.

NEW BUSINESS

***ARBITRAGE REBATE COUNSELORS
QUOTE***

Council Member Bateman made a motion seconded by Council Member Westcott, to approve the quote in the amount of \$750 from Arbitrage Rebate Counselors to perform an arbitrage calculation on the Borough's 2002 Bonds. Motion carried unanimously.

PROCLAMATIONS/CERTIFICATES

Council Member Bateman made a motion seconded by Council Member Westcott, to approve the Proclamations for Council Member Tim Mayers and Council Member Rick Adams, Certificate of Appreciation to Tim Topper and Sandy Conrad, and a Certificate of Appreciation to the Christmas on the Square Volunteers. Motion carried unanimously.

RECESS

Council President Wheeler recessed the meeting of Council at 7:15pm for the Borough Authority.

BOROUGH AUTHORITY

Authority Chairperson, Louey opened the meeting of the Authority at 7:12pm.

***CONTRACT 11-1 APPLICATION OF
PAYMENT NO. 2***

HRG made a recommendation to pay the contractor \$218,954.69 in lieu of the requested amount due to discrepancies with stored materials and retainage due to the defective masonry work (joints and staining). This represents a difference of \$10,852.00 to be paid when masonry work is completed in accordance with the contract.

Authority Member Snyder made a motion seconded by Authority Secretary/Treasurer Zanger, to approve Application for Payment No. 2 for contract 11-1 to PSI Pumping Solutions, Inc. in the amount of \$218,954.69. Motion carried unanimously.

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ADJOURN

Authority Vice-Chair Westcott, made a motion seconded by Authority Member Snyder, to adjourn the meeting of the Borough Authority.

The meeting was adjourned at 7:15pm.

RECONVENE

Council President Wheeler reconvened the meeting of Council at 7:16pm.

NEW BUSINESS

***CONTRACT 11-1 APPLICATION OF
PAYMENT NO. 2***

Council Member Bateman made a motion seconded by Council Member Westcott, to approve Application for Payment No. 2 for contract 11-1 to PSI Pumping Solutions, Inc. in the amount of \$218,954.69. Motion carried unanimously.

REAPPOINTMENTS

Council member Bateman made a motion seconded by Council Member Bucher, to reappoint the following individuals:

Zoning Hearing Board

- Wayne Redding to a 3 year term with a term to expire 01/01/2015

Planning Commission

- David Lentzner to a 3 year term with a term to expire 01/01/2015
- Jim Long to a 3 year term with a term to expire 01/01/2015
- Larry Unger to a 3 year term with a term to expire 01/01/2015

Recreation Board

- Cerel Grimaldi to a 3 year term with a term to expire 01/01/2015

Motion carried unanimously.

ADVERTISE VACANCIES

Council Member Bateman made a motion seconded by Council Member Westcott, to direct the Borough Secretary to advertise the vacant seat(s) on the Civil Service Commission, Zoning Hearing Board, Recreation Board, Vacancy Board and any other future vacancies that may arise. Motion carried unanimously.

RECESS FOR EXECUTIVE

Council President Wheeler recessed the meeting of Council to go into an executive session to discuss personnel issues.

The meeting was recessed at 7:34pm.

RECONVENE

Council President Wheeler reconvened the meeting of Council at 8:24pm and the public was invited back in.

There was no action to be taken.

ADJOURN

Council President Wheeler adjourned the meeting at 8:24pm.

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Sandy Conrad
Secretary/Treasurer

(SEAL)