

THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ AUGUST 23, 2011

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CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President David Wheeler presiding.

ATTENDANCE

Council Members Present:

Council President Dave Wheeler
Vice President Tim Mayers
Council Member Donald Bateman
Council Member Betty Bucher
Council Member Rick Adams
Council Member Charlene Westcott
Mayor James Eline, Sr.

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Directory of Public Works, Tim Topper
Chief of Police, Charles Kellar
Borough Engineer, Josh Fox
Borough Consultant, Jim Schumacher

Borough Authority Members Present:

Chairwoman Karen Louey
Vice Chairman David Westcott
Authority Member Rick Adams

Borough Authority Members Excused:

Secretary/Treasurer Marilyn Zanger

Others in Attendance:

Paul Sharpless
Richard Messinger
Barb North
Steve Laughman
Harry McKean
Craig Paskoski, Evening Sun
Rebecca Baugher
Fred Miller
Harvey Stonesifer
Mark Walters, Gettysburg Times

APPROVAL OF MINUTES

***AUGUST 9, 2011
MEETING MINUTES***

Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the August 9, 2011 minutes of Council and approve as written. Motion carried unanimously.

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**APPROVAL AND
PAYMENT OF BILLS**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the accounts payable for the General, Pool, Water and Sewer Funds from August 4, 2011 through August 16, 2011 in the amount of \$16,481.33. Motion carried unanimously.

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Payroll from August 4, 2011 through August 16, 2011 in the amount of \$42,580.88. Motion carried unanimously.

REVENUE & EXPENDITURES

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Revenue/Expenditures Report for July 31, 2011. Motion carried unanimously.

PUBLIC HEARING

**ORDINANCE AMENDING
CHAPTER 53 & ORDINANCE
AMENDING CHAPTER 70**

Council Member Bateman made a motion seconded by Council Member Mayers, to adopt an Ordinance amending Chapter 53, Section 53-3. (A) and (B) of the Littlestown Borough Code Relating to Computation of Sewer Rates and Charges and to approve an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, Amending Chapter 70, Article V, Section 70-15, of the Littlestown Borough Code Relating to Water Rates and Charges. Motion carried unanimously.

NEW BUSINESS

***CORRECTION TO JULY 26, 2011
MINUTES, PAGE 797***

Council Member Bateman made a motion seconded by Council Member Bucher, to make the following correction to the July 26, 2011 minutes:

- Page 797, change "July 30, 2011 to June 30, 2011" to the motion entitled "Revenue & Expenditures." Motion carried unanimously.

RECESS

Council President Wheeler recessed the meeting of the Littlestown Borough Council at 7:35pm to allow the Borough Authority to open their meeting.

BOROUGH AUTHORITY

CALL TO ORDER

Borough Authority Chairwomen Louey called the meeting of the Littlestown Borough Authority to order at 7:35pm.

***NOTICE OF AWARD
CONTRACT 11-1***

Authority Vice Chairman Westcott made a motion seconded by Authority Member Adams, contingent upon the Borough Solicitors review and approval, to approve the Agreements and Performance and Payment Bonds for Contract 11-1 and authorize HRG to issue the Notice of Intent to Award and the Notice to Proceed. Motion carried unanimously.

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***TEMPORARY CONSTRUCTION
EASEMENT***

Authority Member Adams made a motion seconded by Authority Vice Chair Westcott, to approve a Temporary Construction Easement Agreement at Well #9 for the Lumber Street Project. Authority Chairwomen Louey stated that this was a non-agenda item and asked for public comments. Motion carried unanimously.

ADJOURN

Authority Vice Chair Westcott made a motion seconded by Authority Member Adams, to adjourn the meeting of the Borough Authority.

The meeting was adjourned at 7:39pm.

RECONVENE

The meeting of the Littlestown Borough Council was reconvened at 7:39pm.

REPORTS

BOROUGH ENGINEER

NOTICE OF AWARD CONTRACT 11-1

Council Member Mayers made a motion seconded by Council Member Adams, to proceed with the Notice to Proceed and award PSI Pumping Contracting Solutions, Inc. Contract 11-1. Motion carried unanimously.

NOTICE OF AWARD CONTRACT 11-4

Council Member Mayers made a motion seconded by Council Member Adams, authorizing the Notice of Intent to Award Contract 11-4 to Fayetteville Contractors. Motion carried unanimously.

AMENDMENT NO. 1 WWTP

Council Member Bateman made a motion seconded by Council Member Adams, to approve Amendment No. 1 for the Wastewater Treatment Plant BNR Upgrade Project and to approve the Confirmation of Assignment for the USDA RD Grant Application Assistance. Motion carried unanimously.

**REPORTS OF BOARDS
COMMITTEES & COMMISSIONS**

I & I COMMITTEE

***22 PARK AVENUE & BARNES
WATER/SEWER BILL REQUEST***

Council Member Mayers made a motion seconded by Council Member Adams, to deny the request from Arthur Barnes to reduce the sewer portion of his July 1, 2011 water/sewer bill and to deny the request from Mr. McPherson to reduce the final sewer/water bill for 22 Park Avenue. Motion carried unanimously.

RECESS FOR EXECUTIVE

Council President Wheeler recessed the meeting of Council to go into an executive session to discuss personnel and potential litigation.

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RECONVENE

Council President Wheeler reconvened the meeting of Council at 8:47pm and the public was invited back in.

ADJOURN

Council President Wheeler adjourned the meeting at 8:48pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)