

**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ AUGUST 9, 2011**

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**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President David Wheeler presiding.

**ATTENDANCE**

**Council Members Present:**

Council President Dave Wheeler  
Vice President Tim Mayers  
Council Member Donald Bateman  
Council Member Betty Bucher  
Council Member Rick Adams  
Council Member Charlene Westcott  
Mayor James Eline, Sr.

**Additional Borough Representation:**

Secretary/Treasurer Sandy Conrad  
Directory of Public Works, Tim Topper  
Borough Engineer, Josh Fox  
Borough Consultant, Jim Schumacher

**Others in Attendance:**

Paul Sharpless  
Rebecca Baugher  
Scott Small, Alpha Fire Company  
Barb North, Alpha Fire Company  
William Sheely, Alpha Fire Company  
Harry McKean, Stoners Farm  
Arthur Barnes  
Steve Laughman, Alpha Fire Company  
Richard Messinger  
Beverly Carpenter, Alpha Fire Company  
David Westcott  
Harry Stonesifer  
Mike Cummings  
Joyce Weatherly  
Craig Paskoski, Evening Sun  
Terry Moser  
Fred Miller  
Keith Cabage, Aqua Pennsylvania  
Tom McPherson

**APPROVAL OF MINUTES**

*JULY 26, 2011*  
*MEETING MINUTES*

**Council Member Bateman made a motion seconded by Council Member Adams, to waive the reading of the July 26, 2011 minutes of Council and approve as written. Motion carried unanimously.**

**APPROVAL AND**  
**PAYMENT OF BILLS**

**Council Member Bateman made a motion seconded by Council Member Bucher to approve the accounts payable for the**

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**General, Pool, Water and Sewer Funds from July 19, 2011 through August 3, 2011 in the amount of \$137,187.74. Motion carried unanimously.**

**Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Payroll from July 19, 2011 through August 3, 2011 in the amount of \$44,142.89. Motion carried unanimously.**

**NEW BUSINESS**

***PRESENTATION BY AQUA PA***

Mr. Keith Cabage with Aqua Pennsylvania gave a presentation regarding the company. Aqua Pennsylvania owns a number of community water systems through 30 counties in Pennsylvania including Adams and neighboring Cumberland County. Their systems serve greater than 400,000 customer accounts. Aqua Pennsylvania is interested in partnering with the Borough on the water system.

Some Public had concerns regarding the selling of the Borough's water system. Council has no intention of selling the water system, however they are open to hearing what companies have to offer.

***PRESENTATION BY ALPHA FIRE CO.***

Steve Laughman, EMS Captain with the Alpha Fire Company gave a presentation regarding the history and background of the Fire Company. Within the presentation it also gave statistics on their expenditures, revenues, number of calls within each municipality and current equipment. The Alpha Fire Company is asking the Borough of Littlestown to budget for 2012 \$50,000.00. This would be broken down to \$25,000.00 for Fire and \$25,000.00 for EMS. The money would be allocated towards new equipment, payroll, maintenance, utilities and fuel.

***22 PARK AVENUE FINAL  
WATER/SEWER BILL***

**Council Member Bateman made a motion to reduce the final water/sewer bill at 22 Park Avenue by 50% leaving a balance of \$726.00 to be paid. Some members of Council did not feel comfortable reducing a bill without the advice of their Solicitor. Council Member Bateman amended his motion, seconded by Council Member Westcott, to forward the matter of reducing a water & sewer final bill for 22 Park Avenue to the I & I Committee to consult the Borough Solicitor on the matter regarding any legality issues. Motion carried unanimously.**

***CORRECTION TO MAY 10, 2011  
MINUTES, PAGE 780***

**Council Member Bateman made a motion seconded by Council Member Bucher, to make the following correction to the May 10, 2011 minutes:**

- **Page 780, add "Motion carried unanimously" to the motion regarding entitled "Adoption of a Resolution Declaring the Official Intent to Reimburse for Capital Projects (Bonds)." Motion carried unanimously.**

**UNFINISHED BUSINESS**

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**ARTHUR BARNES – REDUCTION  
IN SEWER BILL**

**Council Member Bateman made a motion seconded by Council Member Bucher, to forward the matter of reducing the sewer portion for the July bill for 310 South Queen Street to the I & I Committee to consult the Borough Solicitor on the matter regarding any legality issues. Motion carried unanimously.**

**REPORTS**

**MAYOR**

Mayor, James Eline Sr. thanked the Director of Public Works Director for having the clock fixed.

**DIRECTOR OF PUBLIC WORKS**

Tim Topper informed Council that he had received two quotes for the roof at 10 South Queen Street. RayMar Roofing submitted a quote in the amount of \$2780 - \$3710 which includes repairing the damaged parts of the roof and Donald B. Smith submitted a quote in the amount of \$24,800.00 which includes replacing the entire roof. Mr. Topper is recommending that Council do the repairs as submitted by RayMar Roofing.

**Council Member Westcott made a motion seconded by Council Member Adams, to accept the quote from RayMar Roofing in the amount of \$2780 - \$3710 to repair the roof at 10 South Queen Street. Council President Wheeler stated that this was a non-agenda item and asked for public comments or questions. Motion carried unanimously.**

**TREASURER**

**ALLOW POOL FUND TO BORROW  
MONIES FROM GENERAL FUND  
FOR PAYROLL**

**Council Member Westcott made a motion seconded by Council Member Bateman, to direct the Treasurer to borrow money from the General Fund to cover payroll for the Pool Fund on a week to week as needed basis with the understanding that the Pool Fund will repay the General Fund as extra funds become available. Council President Wheeler stated that this was a non-agenda item and asked for public comments. Motion carried unanimously.**

**NEW COMPUTERS NEEDED**

**Council Member Bateman made a motion seconded by Council Member Adams, to approve the replacement of the Chief of Police computer with a Dell OptiPlex 380 Small Form Factor in the amount of \$545.00 plus shipping, to be expended from account 01.410.210 and to replace the Director of Public Works computer with a Dell OptiPlex 380 Small Form Factor in the amount of \$545.00 plus shipping, to be expended from accounts 01.430.210, 06.448.210, 08.429.210. Council President Wheeler stated that this was a non-agenda item and asked for public comments or questions. Motion carried unanimously.**

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**BOROUGH ENGINEER**

***WATER SYSTEM IMPROVEMENTS***

There are 16 plan holders, 8 are contractors. Contractor's questions have been answered by HRG and have issued three addenda for the project. Bids will be opened on Thursday, August 11, 2011 at 1:00pm.

***LUMBER STREET***

There are 24 Plan holders, 14 are Contractors. Bids will be opened on Monday, August 22, 2011 at 1:00PM. Easement Agreements must be completed and signed.

***WWTP IMPROVEMENTS***

Committee meeting will be held on Wednesday at 5:30 at the WWTP. Chris Stroup has been collecting additional samples in order to complete our wastewater characterization report for preliminary design.

***USDA FINANCING***

We were asked to assist Mr. Schumaker to prepare engineering cost estimates for inclusion in a USDA RUS Application.

***COST ANALYSIS FOR MAPLE AVE & GLENWYN DRIVE***

**Council Member Adams made a motion seconded by Council Member Bucher, to direct the Engineer, HRG, to perform a cost analysis for the road, sewer and water for Maple Avenue and Glenwyn Drive.** Council President Wheeler stated that this was a non-agenda item and asked for public comments or questions. **Motion carried unanimously.**

**BOROUGH CONSULTANT**

***BANK PROPOSAL FOR BOND MONEY***

**Council Member Bateman made a motion seconded by Council Member Westcott, to accept the proposal from Peoples Bank to invest the bond money in CD's.** Borough Consultant, Schumacher asked that the motion included a contingency regarding the review of the Act 72 by the Borough Solicitor and that 3 Money Markets and one Checking account or three checking accounts will also be opened, depending of which accounts gives the better interest rates, in addition to the CD's. **Council Member Bateman amended his motion seconded by Council Member Bucher, to accept the proposal from Peoples Bank to invest the bond money in CD's and to open three money Market Accounts and One Checking or three Checking Accounts, depending on which accounts gives the better interest rate and contingent upon the Borough Solicitors review and approval of the Act 72 letter from the bank.** Council President Wheeler stated that this was a non-agenda item and asked for public comments or questions. **Motion carried unanimously.**

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**CORRESPONDANCE**

***RESIDENT CONCERN***

Council President Wheeler read the following letter of concern from Mr. Jay Wantz:

“Could you please find out why the condition at 139 Charles Street has not improved and nothing has been done since I brought it to the Councils attention on May 24? Again I stress if you do not have the proper personnel in place to do their job, why do you tolerate them and allow us taxpayers to be taken advantage of? If it is a enforcement problem with in the judicial system then maybe someone needs to look at how other municipalities handle these type of problems. No resident should have to live beside a dump when we are paying taxes for someone to enforce ordinances that we all should have to abide by. I think this is just another example of how Mr. Topper was instructed to look in to the situation by Council and again he ignores direction and you as the Borough President allows another example of insubordination.

I guess my only recourse is to contact my State Rep. Dan Moul and ask him to look in to the situation since I can get no relief or response from the “elected” officials HERE IN TOWN.”

Council President Wheeler informed the public that Mr. Topper has taken all the steps necessary to get the property corrected. He has sent letters via regular mail and certified mail. After the certified(s) are sent then the next step is to issue citations. Mr. Topper has issued five citations to the property owner, who lives in Maryland. The property owner has ignored all the letters and citations. Since citations have been issued this matter is now in the hands of the Magistrate where a warrant could be issued to the property owner. The Borough at this time no longer has anything to do with this matter. It is out of our hands.

**ADJOURN**

Council President Wheeler adjourned the meeting at 9:40pm.

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Sandy Conrad  
Secretary/Treasurer

(SEAL)