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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ JUNE 14, 2011

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President David Wheeler presiding.

ATTENDANCE

Council Members Present:

Council President Dave Wheeler
Vice President Tim Mayers
Council Member Charlene Westcott
Council Member Donald Bateman
Council Member Betty Bucher
Council Member Rick Adams
Mayor Jim Eline

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Directory of Public Works, Tim Topper
Chief Water/Sewer Operator, Chris Stroup
Borough Engineer, Josh Fox
Borough Consultant, Jim Schumacher

Others in Attendance:

Paul Sharpless
Harry McKean
Dave Westcott
Rebecca Baugher
Richard Messinger
Casey Deller
Harvey Stonesifer
Walt
Harry Eastman
Terry Moser
Fred Miller
Craig Paskoski, Evening Sun

APPROVAL OF MINUTES

MAY 24, 2011
MEETING MINUTES

Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the May 24, 2011 minutes of Council and approve as written. Motion carried unanimously.

APPROVAL AND
PAYMENT OF BILLS

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the accounts payable for the General, Pool, Water and Sewer Funds from May 17, 2011 through June 9, 2011 in the amount of \$67,899.46. Motion carried unanimously.

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Payroll from May 17, 2011 through June 9, 2011 in the amount of \$59,989.27. Motion carried unanimously.

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NEW BUSINESS

GOOD OLE DAYS

Council Member Westcott made a motion seconded by Council Member Adams, to approve the following request from the Littlestown Area Historical Society for the 40th Annual Good Ole Days Festival on August 18, 19 and 20, 2011:

1. To hold a Market at the Square and a Civil War encampment and antique displays at the Maple Avenue Play Ground on Thursday and Friday, August 18th and 19th;
2. To use the spaces on the sidewalk for the market at the square and that all metered parking be waived for these three days to encourage participation. This market would be held from 4:00pm through 8:00pm;
3. Use of the Borough Parking lot at the square for the Town Band to entertain for the Community on Thursday evening after the Parade;
4. To hold the activities at Maple Avenue playground and Crouse Park on Saturday August 20th from 6:00am to 5:00pm, with preparation beginning on August 20th;
5. Roads be blocked off to thru traffic around Crouse Park on August 20th from 6:00am to 5:00pm;
6. To have Glenwyn Drive closed to traffic on Saturday August 20th from 7:00am to 4:00pm for the antique auto display;
7. To have Maple Avenue closed to traffic along the playground on Saturday, August 20th, from 6:00am to 5:00pm;
8. For public rest room facilities at Maple Avenue be open on Thursday, Friday and Saturday;
9. Vendor parking be allowed at Maple Avenue park;
10. Ramps for access over curbs at Crouse Park be placed.

Motion carried unanimously.

YMCA – 5K RUN/WALK

Council Member Bateman made a motion seconded by Council Member Westcott , to approve the request from the Littlestown YMCA to host a 5K run/walk from 7:00am to 9:30am on August 20, 2011 to begin and end at the Littlestown High School Parking lot. Motion carries unanimously.

UNFINISHED BUSINESS

BOROUGH WEBSITE

Council Member Westcott made a motion seconded by Council Member Bateman, to move the Borough's website and email from InfoPathways to Wide Open Communications and to approve the proposal in the amount of \$1269.00 that includes:

1. Creating a new website using previous design & content within WordPress;

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2. Training on how to use the new website;
3. Website hosting;
4. 20 email addresses;
5. One time set up fee

Motion carried unanimously.

ROYAL FARMS

Council Member Adams made a motion seconded by Council Member Bateman, to accept the wording of paragraph 16 in the Developers Approval Agreement which states:

“Developer acknowledges and agrees that, subsequent to the completion of the signalization project referred to in Paragraph 12. hereinabove and Developer’s commencement of operation of its subject Royal Farms store, the Borough shall have the right, in its reasonable discretion, to impose a “no left turn” designation relative to the subject premises’ North Queen Street exit, if and/or when the Borough’s Engineer advises the Borough that, based upon the results of said Engineer’s traffic study, an immediate safety hazard exists and that such change is necessary in order to prevent or remedy such safety hazard. A copy of the traffic study report shall be promptly submitted to Developer for its review. The reasonable expense for the completion of the traffic study shall, upon demand, be reimbursed unto the Borough by the Developer should the study support that an immediate safety hazard exists and further support the imposition of a “no left turn” designation in order to prevent or remedy such safety hazard.”

Motion carried unanimously.

GROUND WATER RULES – WELLS

Council Member Bateman made a motion seconded by Council Member Adams, to direct the Borough Engineer, Josh Fox to proceed with option #2, the phased approach which will allow the Lumber Street Project to move forward while still utilizing the CDBG Grant money when it become available. This phase will complete the CCTV investigation and the necessary infiltration testing to complete design of a replacement “French Drain.” Motion carried unanimously.

WATER/SEWER RATE INCREASE

Council Member Mayers made a motion seconded by Council Member Bateman, to direct Borough Solicitor, John White to prepare

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an Ordinance to increase the water/sewer rates. Motion carried unanimously.

Council Member Bateman was excused from the meeting at 9:04pm.

***KEVIN CLARK – RESIGNATION
BOROUGH AUTHORITY***

Council Member Adams made a motion seconded by Council Member Westcott, to accept the resignation from Kevin Clark from the Borough Authority effective immediately. Council President Wheeler stated that this was a non-agenda item and asked for public comment. Motion carried unanimously.

RECESS FOR EXECUTIVE

Council President Wheeler recessed for executive at 9:21pm to discuss personnel issue and potential litigation.

RECONVENE

Council President Wheeler reconvened the meeting at 10:21pm and the public was invited to rejoin the meeting.

***MANDATORY OUTSIDE WATER
BAN USAGE***

Council Member Adams made a motion seconded by Council Member Westcott, to declare a water emergency and impose a mandatory outside water ban usage pursuant to Annex A, Title 4, Part V, Chapter 119 of the Pennsylvania Code. Offenders shall receive on written warning from the Littlestown Borough Police Department; thereafter the fine for the first offense, after the warning, shall be \$200, the fine for the second offense shall be \$400 and thereafter \$800. Council President Wheeler stated that this was a non-agenda item and asked for public comment. Motion carried unanimously.

ADJOURN

Council President Wheeler adjourned the meeting at 10:25pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)