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**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ APRIL 12, 2011**

**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President David Wheeler presiding.

**ATTENDANCE**

**Council Members Present:**

Council President Dave Wheeler  
Vice President Tim Mayers  
Council Member Charlene Westcott  
Council Member Donald Bateman  
Council Member Betty Bucher  
Mayor Jim Eline

**Council Member Excused:**

Council Member Rick Adams

**Additional Borough Representation:**

Secretary/Treasurer Sandy Conrad  
Directory of Public Works, Tim Topper  
Chief Water/Sewer Operator, Chris Stroup  
Borough Engineer, Peggy Miller  
Borough Consultant, Jim Schumaker

**Others in Attendance:**

Paul Sharpless  
Rebecca Baugher  
Richard Messinger  
Dave Westcott  
Karen Louey  
Craig Paskoski, Evening Sun

**APPROVAL OF MINUTES**

***MARCH 22, 2011  
MEETING MINUTES***

**Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the March 22, 2011 Council Meeting Minutes and approve as written. Motion carried unanimously.**

**APPROVAL AND  
PAYMENT OF BILLS**

**Council Member Bateman made a motion seconded by Council Member Bucher to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$132,027.89 for the dates of March 16, 2011 to April 8, 2011. Motion carried unanimously.**

**Council Member Bateman made a motion seconded by Council Member Bucher to approve the Payroll disbursements for a total of \$75,779.54 from the period of March 16, 2011 to April 8, 2011. Motion carried unanimously.**

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**APPROVAL OF REVENUE  
AND EXPENDITURE REPORT**

**Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Revenue and Expenditure Report dated April 6, 2011. Motion carried unanimously.**

**PUBLIC COMMENTS**

Council President Wheeler asked for any public comments. Mr. Paul Sharpless raised a concern regarding the first public comment section of the agenda which stated "Public Comments for Agenda Items Only". Council President Wheeler informed Mr. Sharpless that this public comment section was to give the public the opportunity to comment or question on the agenda items before they were voted upon and the other public comment section at the bottom of the agenda was for the public to question or comment on any issues including agenda items.

**NEW BUSINESS**

***BOROUGH STAFFING***

**Council Vice President Mayers made a motion seconded by Council Member Westcott, to discuss Borough Staffing in relations to Borough Manager, Water/Sewer Operator and Code Officer. Council President Wheeler asked for comments or questions. After discussion of the above positions Council Vice President Mayers amended his motion seconded by Council Member Bucher, to add "the consideration of additional Borough Staffing will be forwarded to the Personnel Committee for review and recommendations." Motion carried unanimously. Council President Wheeler asked for a motion on the current amended motion. Council Vice President Mayers made a motion to discuss the Borough Staffing in relations to Borough Manager, Water/Sewer Operator and Code Officer and that the consideration of additional Borough Staffing will be forwarded to the Personnel Committee for review and recommendations. Council President Wheeler asked if there were any questions or comments. Motion carried unanimously.**

***ADAMS COUNTY HAZARD  
MITIGATION PLAN***

**Council Member Bateman made a motion seconded by Council Member Westcott, to adopt the Adams County Hazard Mitigation Plan Resolution. Council President Wheeler asked if there were any questions or comments. Motion carried unanimously.**

***REBECCA BAUGHER PROBATION***

**Council Member Bucher made a motion seconded by Council Member Bateman, to end the probation period for Rebecca Baugher effective April 18, 2011 and approve a 50 cent per hour increase. Council President Wheeler asked if there were any questions or comments. Motion carried unanimously.**

***FINANCIAL SURETY REDUCTION***

**Council Member Westcott made a motion seconded by Council Member Bucher, to approve the recommendation from the Borough Engineer, HRG that the financial surety be reduced in the amount of \$118,840.00 to \$381,310.00 for Phase I Subdivision and Land Development Plans for Stoner's Farm. Council President Wheeler**

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stated that this was a non-agenda item and asked for public comments or questions. **Motion carried unanimously.**

**ADJOURN**

Council President Wheeler adjourned the meeting at 8:11pm.

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Sandy Conrad  
Secretary/Treasurer

(SEAL)