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**THE BOROUGH OF LITTLESTOWN**  
**10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber**  
**BOROUGH COUNCIL MEETING ▪ MARCH 8, 2011**

**CALL TO ORDER**

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Dave Wheeler presiding.

**ATTENDANCE**

**Council Members Present:**

President Dave Wheeler  
Vice President Tim Mayers  
Council Member Charlene Westcott  
Council Member Donald Bateman  
Council Member Rick Adams  
Council Member Betty Bucher

**Council Member Excused:**

Mayor Jim Eline

**Additional Borough Representation:**

Secretary/Treasurer Sandy Conrad  
Directory of Public Works, Tim Topper  
Chief Water/Sewer Operator, Chris Stroup  
Chief of Police, Chuck Kellar

**Others in Attendance:**

Don Cullison  
Rebecca Baugher  
Harry McKean, New Age Associates  
Richard Messinger  
Joyce Weatherly  
Bob Sharrah  
Terry Moser  
Dave Westcott  
Craig Paskoski, Evening Sun

**APPROVAL OF MINUTES**

***FEBRUARY 22, 2011  
MEETING MINUTES***

**Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the February 22, 2011 Council Meeting Minutes and approve as written. Motion carried unanimously.**

**APPROVAL AND  
PAYMENT OF BILLS**

**Council Member Bateman made a motion seconded by Council Member Bucher to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$76,749.97 for the dates of February 16, 2011 to February 28, 2011. Motion carried unanimously.**

**Council Member Bateman made a motion seconded by Council Member Bucher to approve the Payroll disbursements for a total of \$18,534.42 from the period of February 19, 2011 to February 25, 2011. Motion carried unanimously.**

**APPROVAL OF REVENUE**

**Council Member Bateman made a motion seconded by Council**

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**AND EXPENDITURE REPORT**

**Member Bucher, to approve the Revenue and Expenditure Report dated February 28, 2011. Motion carried unanimously.**

**PUBLIC COMMENTS**

Council President Wheeler asked for any public comments. No public comments were given.

**NEW BUSINESS**

***STATE BICYCLE ROUTE SUPPORT***

**Council Member Adams made a motion seconded by Council Member Bateman, to direct the Borough Secretary to write a letter in support of the State Bicycle Route. Council President Wheeler asked for comments or questions. A discussion took place regarding the safety of the motorists and bicyclist. Motion carried unanimously.**

***MANDATORY WATER CONSERVATION***

**Council Member Bateman made a motion seconded by Council Member Adams, regarding the Boroughs Emergency Response Contingency Plan to ask all Littlestown residents to voluntarily conserve water and to restrict all outdoor water usage at this time. Council President Wheeler asked if there were any questions or comments. Motion carried unanimously.**

***BOROUGH'S IT COMPANY***

**Council Member Westcott made a motion seconded by Council Member Bateman, to terminate service with the Borough's current IT Company, Infopathways and approve T & S Computer as the Boroughs new IT Company. Council President Wheeler asked if there were any questions or comments. Motion carried unanimously.**

***SHEETZ MAINTENANCE BOND***

Council took no action on the request from Sheetz to release their maintenance bond until the Boroughs engineer completes their final inspection and sends a letter to the Borough.

**UNFINISHED BUSINESS**

***REQUEST FROM LASD TO RELEASE ESCROW FUNDS***

**Council Member Bateman made a motion seconded by Council Member Adams, to approve the request from the Littlestown Area School District to release the Escrow Fund being held by the Pennsylvania Local Government Investment Trust which is titled 2000 Escrow Fund-Principal-6-10. Council President Wheeler asked for comments or questions. Motion carried unanimously.**

**NON-AGENDA ITEM**

***LUMBER STREET ORDINANCE***

**Council Member Adams made a motion seconded by Council Member Westcott, to direct the Borough Solicitor to advertise an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, Prohibiting Motor Vehicles with a Gross Vehicle Weight of Twelve Thousand (12,000) Pounds [Six (6) Tons], Except for Local Residential Deliveries, from Operating or**

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**Traveling in and upon Lumber Street from South Queen Street to Talbot Street, by amending Section 68-13.C. of the Littlestown Borough Code.** Council President Wheeler stated that this was a non-agenda item and asked for public comment. **Motion carried unanimously.**

***BOND COUNSEL***

**Council Member Westcott made a motion seconded by Council Member Adams, to authorize the Boroughs Financial Advisor and Bond Counsel to proceed with the funding of the 2011 Capital Project.** Council President Wheeler stated that this was a non-agenda item and asked for public comment. **Motion carried unanimously.**

***BOROUGH AUTHORITY***

**Council Member Adams made a motion seconded by Council Member Bucher, to clarify that the term of office of Marilyn Zanger expires July 9, 2015.** Council President Wheeler stated that this was a non-agenda item and asked for public comment. **Motion carried unanimously.**

***CUMMINGS SEWER/WATER BILL***

**Council Member Westcott made a motion seconded by Council Member Bateman, to deny the request from Anna Cummings regarding the reduction of the original October water and sewer billing amount at the property located at 21 ½ East King Street and to approve the waiving only of any penalties and interest that accumulated from the October billing amount.** Council President Wheeler stated that this was a non-agenda item and asked for public comment. **Motion carried unanimously.**

**ADJOURN**

Council President Wheeler adjourned the meeting at 8:43pm.

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Sandy Conrad  
Secretary/Treasurer

(SEAL)