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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL MEETING ▪ JANUARY 25, 2011

CALL TO ORDER

The Borough Council met in session and the meeting was called to order at 7:00 p.m. with Council President Dave Wheeler presiding.

ATTENDANCE

Council Members Present:

President Dave Wheeler
Vice President Tim Mayers
Council Member Charlene Westcott
Council Member Donald Bateman
Council Member Rick Adams
Council Member Betty Bucher
Mayor Jim Eline

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Directory of Public Works, Tim Topper
Chief Water/Sewer Operator, Chris Stroup
Chief of Police, Charles Kellar
Recreation Board, Karen (Bo) Louey
Engineer, Peggy Miller

Others in Attendance:

Joyce Weatherly
Scott Small, Fire Chief, Alpha Fire Company
Steve Laughman, Alpha Fire Company
Rebecca Baugher
William H. Brown
Kevin Clark
Mark Walters, Gettysburg Times
Craig Paskoski, Evening Sun

APPROVAL OF MINUTES

*JANUARY 11, 2011
MEETING MINUTES*

Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the January 11, 2011 Council Meeting Minutes and approve as written. Motion carried unanimously.

**APPROVAL AND
PAYMENT OF BILLS**

Council Member Bateman made a motion seconded by Council Member Westcott, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$47,232.49 for the dates of December 25, 2010 to January 19, 2011 and the Payroll disbursements for a total of \$122,756.10 from the period of December 5, 2010 to January 19, 2011. Motion carried unanimously.

**APPROVAL OF REVENUE
AND EXPENDITURE REPORT**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Revenue and Expenditure Report from the period of January 1, 2011 through January 19, 2011. Motion carried unanimously.

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FINANCIAL STATEMENTS

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the financial statements for the month of December. Motion carried unanimously.

NEW BUSINESS

CAPITAL PROJECTS - ENGINEERING

There was no discussion.

***REQUEST FOR A PAYMENT PLAN
HUNTERS INN***

Council Member Bateman informed Council that Ms. Via was unable to attend the meeting this evening due to a medical emergency. Council agreed that they would invite Ms. Via to the February 8, 2011 meeting of Council.

***APPROVAL OF A RESOLUTION
ELIMINATION POLICE PENSION
CONTRIBUTIONS***

Council Member Bateman made a motion seconded by Council Member Bucher, to adopt a resolution Eliminating Employee Contributions to the Police Pension Plan for 2011. Motion carried unanimously.

**REPORTS OF BOARDS
AND COMMISSIONS**

PLANNING COMMISSION

JANUARY 13, 2011

***107 S. QUEEN STREET
USED CAR SALES***

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the recommendation from the Planning Commission to approve issuance of an Occupancy Permit for a used car sales at 107 South Queen Street. Motion carried unanimously.

***329 S. QUEEN STREET
SMOKE SHOP***

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the recommendation from the Planning Commission to approve the issuance of an Occupancy Permit for a "Smoke Shop" at 329 South Queen Street after ascertainment that provision of the IBC had been met. Motion carried unanimously.

RECREATION BOARD

JANUARY 18, 2011

2011 SUMMER HIRES

Council Member Bateman made a motion seconded by Council Member Westcott, to approve the recommendation from the Recreation Board to hire the following individual for the 2011 Pool Season:

Summer Recreation:

1. Recreation Director – Anne Chrismer @ \$12.38/hr
2. Counselor – Janelle Kagarise @ \$7.25/hr

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3. Counselor – McKenna Farquharson @ \$7.46/hr
4. Counselor – Devin Heller @ \$7.46/hr
5. Counselor – Ashley Meekins @ \$7.46/hr
6. Counselor – George Simmons @ \$7.25/hr
7. Counselor – Chelsi Amos @ \$7.25/hr
8. Counselor – Dera Dietz @ \$7.25/hr
9. Counselor – Derrick Saltgiver @ \$7.46/hr

2011 SUMMER HIRES

Concession Stand:

1. Concession Stand Manager – Patricia Felker @ \$12.38/hr
2. Concessionaire – Janelle Kagarise @ \$8.15/hr
3. Concessionaire – Courtney Conrad @ \$7.69/hr
4. Concessionaire – Taylor Amoss @ \$7.25/hr
5. Concessionaire – Allison Jacobs @ \$7.25/hr
6. Concessionaire – Kaitlyn Felker @ 7.69/hr

Pool:

1. Pool Assistant Manager – Chris Sauvageau @ \$10.00/hr
2. Lifeguard – Kelly Raleigh @ \$8.15/hr
3. Lifeguard – Stephen Raleigh @ \$8.65/hr
4. Lifeguard – Sierra Suarez @ \$7.92/hr
5. Lifeguard – Ashley Garver @ \$7.92/hr
6. Ticket Taker – Nicole Miller @ \$7.46/hr
7. Ticket Taker – Austin Albright @ \$7.25/hr

Council President Wheeler stated this was a non-agenda item and asked for public comments. None were given. **Motion carried unanimously.**

Ball Field Usage

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the recommendation from the Recreation Board to allow the LASD JV team to use the upper baseball field from mid March to June from 3:00pm to 5:30pm and the U14 Travel Team to use the field from May until July from 6:00pm to dusk contingent upon insurance verification being turned into the Borough Office before use. Council President Wheeler stated this was a non-agenda item and asked for public comments. None were given. **Motion carried unanimously.**

NON-AGENDA

APPOINTMENT TO THE BOROUGH AUTHORITY

Council Member Bateman made a motion seconded by Council Member Adams, to appoint Mr. Kevin Clark to the Borough Authority Board with term to expire 07/09/2013. Council President Wheeler stated that this was a non-agenda item and asked for public comment. None was given. **Motion carried unanimously.**

APPOINTMENT TO THE PLANNING COMMISSION – RECORDING

Council Member Adams made a motion seconded by Council Member Westcott, to appoint Ms. Amy Clark to the Planning

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SECRETARY

Commission as the Recording Secretary. Council President Wheeler stated that this was a non-agenda item and asked for public comment. None was given. **Motion carried unanimously.**

PUBLIC COMMENT

WILLIAM BROWN

Mr. William Brown was concerned that the Borough did not have a manager and asked Council if there was or would be any consideration of every hiring a Borough Manager.

Council President Wheeler informed Mr. Brown that at this time there has been no discussion of hiring a Borough Manager.

RECESS

Council President Wheeler called a recess at 8:00pm for personnel matters. The public was dismissed at this time.

RECONVENE

The meeting was reconvened at 8:24pm and the public was invited back in to the meeting.

NON-AGENDA

***ADVERTISE FOR LIFEGUARDS
AND POOL MANAGER***

Council Member Bateman made a motion seconded by Council Member Adams, to direct the Borough Office to advertise for a Pool Manager and Lifeguards for the 2011 Pool Season. Council President Wheeler stated that this was a non-agenda item and asked for public comments. None were given. **Motion carried unanimously.**

ADJOURN

Council President Wheeler adjourned the meeting at 8:25pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)