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THE BOROUGH OF LITTLESTOWN

We're growing, one neighbor at a time.

An amendment was made to the August 24, 2010 Regular Meeting Minutes of Council. The motion below is the actual motion made to amend the minutes from the August 24, 2010 Regular meeting.

Council Member Bateman made a motion seconded by Council Member Mayers, to approve the recommendation from the Recreation Board to approve the amendment to the August 24, 2010 Regular Meeting Minutes to correspond with the Recreation Board minutes from April 20, 2010 with the amendment reflecting that pool hops were recommended by the Recreation Board for the 2010 season; additional activities were recommended in the May 18, 2010 Recreation Board Meeting Minutes; the request from Pam Boyd for the Car Show on October 2010 be rescinded. Motion carried unanimously.

A copy of the April 20, 2010 and May 18, 2010 Recreation Board Minutes have been attached.

I, **Sandra J. Conrad**, the duly appointed and incumbent Borough Secretary of the Borough of Littlestown, Adams County Pennsylvania, hereby certify that the foregoing Ordinance was duly adopted upon motion duly made, seconded and carried by unanimous vote of all of the members of the Littlestown Borough Council in public session duly convened on the 23rd day of September, 2010, and that the same remains in full force and effect as of the date of the present certification.

Dated: October 3, 2010.

Sandra J. Conrad
Sandra J. Conrad, Borough Secretary



THE BOROUGH OF LITTLESTOWN
10 South Queen Street • Littlestown, PA 17340

RECREATION BOARD MEETING • APRIL 20, 2010

CALL TO ORDER

The Recreation Board met in a regular session and the meeting was called to order at 6:30 p.m. with President Strevig presiding.

ATTENDANCE

Recreation Board Members Present:

Sue Strevig, Vickie Timmins, Dave Klunk, Tim Topper, Diane Kagarise, Caren Evans and Karen Louey

Recreation Board Members Absent:

None

Additional Borough Representation:

Michele Crouse (*Recording Secretary*)

Others in Attendance:

Mark Walters (*Gettysburg Times*), George O'Brien (*YMCA*), Sarah Lawyer

APPROVAL OF MINUTES

*MARCH 16, 2010 RECREATION
BOARD MEETING MINUTES*

The Recreation Board Meeting Minutes from March 16, 2010 were approved and accepted as written.

CORRESPONDENCE/GUESTS

YMCA – 5K RUNS

Sarah Lawyer, Littlestown High School field hockey coach, and George O'Brien, from the YMCA, requested permission to hold a 5K Run on May 22, 2010 using the course used last year around the Community Park. The proceeds for this run will benefit the Littlestown High School field hockey team (70%) and the Kids Come First campaign (30%) which is a program that provides financial assistance for area families to become members of the YMCA.

George O'Brien also requested permission to hold a 5K run in conjunction with the Littlestown Good Old Days on August 21, 2010 using the same course used last year around the Community Park. All proceeds from this race will go directly to the Littlestown Good Old Days.

Recreation Board Member Topper made a MOTION, seconded by Recreation Board Vice President Timmins, to approve the following requests to hold 5K runs at the Community Park:

- **5K Run on May 22, 2010 to benefit Littlestown High School field hockey team (70%) and the YMCA Kids Come First campaign (30%).**
- **5K Run on August 21, 2010 to benefit the Littlestown Good Old Days.**

Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. **Vote: 7-0 in favor of the motion**

*INVITATION TO POOL SLIDE
DEDICATION*

The Recreation Board received an invitation to attend the pool slide dedication at the Community Pool on May 28, 2010 from 5:00-7:00pm. Tim Topper stated that the slide is installed and will be operating on opening day at the pool.

INTERNAL REPORTS

MONTHLY FINANCIAL REPORT

Recreation Board Treasurer Klunk did not receive a budget update.

CONCESSION STAND UPDATE

All personnel have been hired for the Concession Stand for the upcoming summer. A list of personnel hired was given to the Recreation Board.

POOL UPDATE

All personnel have been hired for the Community Pool for the upcoming summer. A list of personnel hired was given to the Recreation Board.

EXTERNAL REPORTS

PROPERTY

Recreation Board Vice President did not visit the Community Park since the last meeting so no update was given. Tim Topper stated that the bathrooms are open and the pavilion rentals are set to begin this weekend. Mulch will be placed at the playground area soon.

UNFINISHED BUSINESS

TENNIS COURT REFURBISHING

Tim Topper stated that they have received one quote for the tennis court refurbishing. The Borough is waiting to receive two additional quotes and then a decision will be made.

YMCA - AQUATIC PROGRAM REQUEST

The Recreation Board received no official request from the YMCA at this time in reference to their Aquatic Program Request.

SUMMER PROGRAMS – COMMUNITY PARK & POOL

Michele Crouse will work on the summer schedule for pool parties and other activities/leagues to be held at the Community Park this summer. There will also be a Community Night planned that will offer free activities to families in the community. This will be discussed in detail at the May Recreation Board Meeting.

NEW BUSINESS

VENDING MACHINE

There was no financial report received from the Borough Secretary/Treasurer on the vending machine profits and losses for 2009.

Recreation Board Member Louey made a MOTION, seconded by Recreation Board Member Evans, to approve the vending machine to be used for the 2010 season. The vending machine will need to be filled and money removed on a regular basis. Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. Vote: 7-0 in favor of the motion

SUMMER RECREATION DATES

Recreation Board Member Louey made a MOTION, seconded by Recreation Board Member Evans, to approve the Summer Recreation Program to run beginning June 14, 2010 through July 30, 2010. Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. Vote: 7-0 in favor of the motion

POOL, CONCESSION AND SUMMER RECREATION SUPPLIES

Recreation Board Member Louey made a MOTION, seconded by Recreation Board Member Evans, to ask the Borough Office to purchase all necessary supplies for the Community Pool, Concession Stand and Summer Recreation programs (i.e.; whistles, t-shirts, etc.). Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. Vote: 7-0 in favor of the motion

ADJOURN

Recreation Board Vice President Timmins made a MOTION, seconded by Recreation Board Member Evans, to adjourn the Recreation Board Meeting. Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. Vote: 7-0 in favor of the motion

Recreation Board Vice President Timmins adjourned the meeting at 7:06pm.

**Michele L. Crouse
Recording Secretary**

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RECREATION BOARD MEETING • May 18, 2010

CALL TO ORDER

The Recreation Board met in a regular session and the meeting was called to order at 6:30 p.m. with President Strevig presiding.

ATTENDANCE

Recreation Board Members Present:

Sue Strevig, Dave Klunk, Diane Kagarise, Caren Evans and Karen Louey

Recreation Board Members Absent:

Vickie Timmins, Tim Topper

Additional Borough Representation:

Michele Crouse (Recording Secretary)

Others in Attendance:

Kris Gross (Girl Scouts)

APPROVAL OF MINUTES

*APRIL 20, 2010 RECREATION
BOARD MEETING MINUTES*

The Recreation Board Meeting Minutes from April 20, 2010 were approved and accepted as written.

CORRESPONDENCE/GUESTS

*KRIS GROSS - GIRL SCOUTS IN
THE HEART OF PENNSYLVANIA*

Kris Gross, Girl Scouts in the Heart of PA, presented information on a summer outreach program that the Girl Scouts would like to provide for girls in the Littlestown Community. This program is already a success in McSherrystown and a few York County communities. The program would run for a total of eight (8) hours and be divided into one (1) or one and a half (1.5) hour segments once per week.

The Recreation Board makes a recommendation to Borough Council to allow the Girl Scouts in the Heart of Pennsylvania to run their outreach program, L.E.A.P. Into Leadership, at the Community Park Pavilions during the week in the afternoon.

Note: Lisa Donahue is the official contact for this program. Her contact number is 1-800-692-7816

*INVITATION TO POOL SLIDE
DEDICATION*

The Recreation Board received an invitation to attend the pool slide dedication at the Community Pool on May 28, 2010 from 5:00-7:00pm. The purpose of this dedication is to recognize the generous contribution of the Littlestown Eagles in making this equipment purchase possible.

INTERNAL REPORTS

MONTHLY FINANCIAL REPORT

Recreation Board Treasurer Klunk did receive a financial report. He has the following questions to be answered by the Borough Office:

1. Would like clarification for the \$10,000 spent-to-date under Recreation Maintenance and Repairs
2. Would like clarification on the \$12,000 budgeted under Pool Misc. Income – what is this and where are these funds coming from.
3. Would like clarification under Capital Purchases for the \$40,762.50 and the breakdown of this total (YTD Actual & Enc.)

POOL

Recreation Board Treasurer Klunk made a MOTION, seconded by Recreation Board Member Louey, to recommend to Borough Council that permanent signs be placed at the Community Pool stating that the slides release into the deep end of the swimming pool and listing that experienced swimmers are the only ones to use the slides. Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion**

EXTERNAL REPORTS

PROPERTY

Recreation Board Vice President Timmins was not in attendance at the meeting so no report was available.

UNFINISHED BUSINESS

**SUMMER PROGRAMS –
COMMUNITY PARK & POOL**

Many ideas for programs at the Community Park were provided by the Recreation Board members. Michele Crouse will develop a summer schedule for these programs and will contact the Borough Manager to discuss this in greater detail.

NEW BUSINESS

None

ADJOURN

Recreation Board Member Evans made a MOTION, seconded by Recreation Board Member Louey, to adjourn the Recreation Board Meeting. Recreation Board President Strevig asked if there were any questions or comments. No questions or comments were provided. **Vote: 5-0 in favor of the motion**

Recreation Board Vice President Timmins adjourned the meeting at 7:14pm.

**Michele L. Crouse
Recording Secretary**