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THE BOROUGH OF LITTLESTOWN
10 South Queen Street ▪ Littlestown, PA 17340 ▪ Council Chamber
BOROUGH COUNCIL REGULAR MEETING ▪ DECEMBER 14, 2010

CALL TO ORDER

The Borough Council met in a regular session and the meeting was called to order at 7:00 p.m. with Council President Dave Wheeler presiding.

ATTENDANCE

Council Members Present:

President Dave Wheeler
Vice President Tim Mayers
Council Member Charlene Westcott
Council Member Donald Bateman
Council Member Rick Adams
Council Member Betty Bucher
Mayor Jim Eline

Borough Authority Members Present:

Karen Louey, Chairwomen
David Westcott, Vice Chairman
Marilyn Zanger, Secretary/Treasurer
Rick Adams, Member

Additional Borough Representation:

Secretary/Treasurer Sandy Conrad
Borough Solicitor, John White
Directory of Public Works, Tim Topper

Others in Attendance:

Mark Walters, Gettysburg Times
Craig Paskoski, Evening Sun
Louis J. Small Jr.
Joyce Weatherly
William Brown
Fred Miller

APPROVAL OF MINUTES

***NOVEMBER 23, 2010 REGULAR
MEETING MINUTES AND
NOVEMBER 30TH SPECIAL MEETING
MINUTES***

Council Member Bateman made a motion seconded by Council Member Bucher, to waive the reading of the November 23, 2010 Council Regular Meeting Minutes and November 30, 2010 Council Special Meeting Minutes and approve as written. Motion carried unanimously.

**APPROVAL AND
PAYMENT OF BILLS**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the accounts payable for the General, Swimming Pool, Water, Sewer and Payroll Funds totaling \$51,476.39 for the dates of November 18, 2010 to December 6, 2010 and the Payroll disbursements for a total of \$25,104.85 from the period of October 14, 2010 to November 27, 2010 whereas the combined total is \$76,581.24. Motion carried unanimously.

**APPROVAL OF REVENUE
AND EXPENDITURE REPORT**

Council Member Bateman made a motion seconded by Council Member Bucher, to approve the Revenue and Expenditure Report from the period of November 18, 2010 through December 6, 2010. Motion carried unanimously.

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NEW BUSINESS

***APPOINTMENT TO THE BOROUGH
AUTHORITY***

Council Member Bateman made a motion seconded by Council Member Adams, to appoint Mr. David Westcott to the Borough Authority Board. Motion carried unanimously.

Mr. Westcott's term will expire July 26, 2011.

***RESOLUTION FOR FINAL BUDGET
ADOPTION***

Council Member Adams made a motion, seconded by Council Member Westcott, to approve a Resolution adopting the Borough of Littlestown 2011 Final Budget. Motion carried unanimously.

2011 TAX ORDINANCE

Council Member Bateman made a motion seconded by Council Member Mayers, to adopt an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, Establishing, and Levying the Taxes Upon Real Property, Persons, Earned Income and Profits, Local Services, and the Transfer of Real Property within the Borough of Littlestown, Adams County, Pennsylvania for the Fiscal Year 2011. Motion carried 5-1 with Council Member Westcott casting the opposing vote.

***ORDINANCE MAKING BOYER AND
S. COLUMBUS A FOUR WAY STOP***

Council Member Westcott made a motion, seconded by Council Member Bateman, to adopt an Ordinance of the Borough of Littlestown, Adams County, Pennsylvania, Amending and Supplementing Certain Provisions of Chapter 68, Article II, Section 68-14.A of the Littlestown Borough Code Relating to Traffic Regulations – Stop Intersections, Designating the Intersection of South Columbus Avenue and Boyer Street as a 4-Way Stop Intersection. Motion carried unanimously.

***ADVERTISE THE 2011 MEETING
NOTICE***

Council Member Bateman made a motion seconded by Council Member Adams, to approve the advertising of the 2011 meeting notice. Motion carried unanimously.

***DONATION TO THE LITTLESTOWN
SENIOR CENTER***

Council Member Adams made a motion seconded by Council Member Bucher, to approve the donation in the amount of \$2,000.00 to the Littlestown Senior Center. Motion carried unanimously.

RECESS

Council President Wheeler called a recess at 7:15pm for a Borough Authority meeting.

BOROUGH AUTHORITY

The meeting of the Borough Authority was called to order at 7:15pm by Authority Member Karen Louey.

***Election of Officers
CHAIRPERSON***

Borough Solicitor White asked for nominations for Chair. Authority Member Adams nominated Karen Louey for the position of Chair seconded by Borough Authority Member Zanger. No other nominations were given. Motion carried unanimously.

The meeting was turned over to the Chairwomen Karen Louey.

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VICE CHAIRPERSON

Chairwoman Louey asked for nominations for the position of Vice Chair. **Authority Member Adams nominated David Westcott seconded by Authority Member Zanger. No other nominations were given. Motion carried unanimously.**

SECRETARY/TREASURER

Chairwoman Louey ask for nominations for the position of Secretary/Treasurer. **Authority Member Adams nominated Marilyn Zanger seconded by Vice Chairman Westcott. No other nominations were given. Motion carried unanimously.**

ACT 537 PLAN

Authority Member Adams made a motion seconded by Authority Vice Chairman Westcott, to tentatively adopt the draft version of the Act 537 plan. Motion carried unanimously.

ADJOURN

Authority Secretary/Treasurer made a motion seconded by Authority Vice Chairman Westcott, to adjourn the meeting. Motion carried unanimously.

The meeting was closed at 7:19pm.

RECONVENE

Council President Wheeler reconvened the meeting of the Littlestown Borough Council at 7:19pm.

NON-AGENDA ITEMS

SPCA CONTRACT

Council Member Bateman made a motion seconded by Council Member Westcott, to accept the donation of \$1500 from Tim Topper and to approve the contract to the SPCA. Council President Wheeler stated that this was a non-agenda item and asked for public comment. No public comments were given. Motion carried unanimously.

POLICE CONTRACT EXTENSION

Council discussed extending the current police contract for another two years with a contract extension agreement that states:

The Borough of Littlestown and the Littlestown Borough Police Officer' Association (collectively referred to as the "Parties") agree to extend the terms and conditions of the January 1, 2006 to December 31, 2010 contract by agreeing that all contractual terms and benefits remain the same through December 31, 2012. The only change to the contract is the Attachment B setting forth a 3.5% base salary increase in 2011 and a 3.5% base salary increase in 2012.

Council Member Westcott made a motion seconded by Council Member Bateman, to approve the contract extension agreement between the Borough of Littlestown and the Littlestown Borough Police Officers, which will extend the current contract for another two (2) years. Council President Wheeler stated that this was a non-agenda item and asked for public comment. No public comments were given. Motion carried unanimously.

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HRG CONTRACT

Council Member Adams made a motion seconded by Council Vice President Mayers, to approve the agreement between the Littlestown Borough and Herbert, Rowland & Grubic, Inc. for Professional Services. Council President Wheeler stated that this was a non-agenda item and asked for public comment. No public comments were given. Motion carried unanimously.

ADJOURN

Council President Wheeler adjourned the meeting at 7:37pm.

Sandy Conrad
Secretary/Treasurer

(SEAL)